

**MINUTES of Minnewasta Parent Advisory Council
Annual General Meeting
Tuesday, June 13th, 2023
7:00 PM**

Present: Geoff Sutton, Tiffany Peters, Stephanie Funk, Jeri Martens, ,
Stephanie Wieler, Kari Kauenhofen, Kersti Dyck, Jenn Kroetsch,
Andrei Mardli, Rhonda Wiebe

Regrets: Kari Unger, Ashton Krahn

| SUBJECT: | SUMMARY OF DISCUSSION | DECISION & NEXT STEPS | ASSIGNED TO / DUE DATE |
|--|--|----------------------------------|-------------------------------|
| 1.0 Call Meeting to Order | 6:59 pm | | |
| 2.0 Additions to Agenda | Hot lunch report – see 8.1 | | |
| 3.0 Acceptance of May 2023 Meeting minutes | <ul style="list-style-type: none"> • Tiffany motioned to accept minutes • Steph F. seconded the motion | | |
| 4.0 Treasurer’s Report - Steph F on behalf of Kari Unger | <ul style="list-style-type: none"> • Not for Profit Chequing Account \$31,656.93 • Business Platinum Savings \$95.20 | | |
| 5.0 Teacher/Principal Report – Geoff Sutton | <ul style="list-style-type: none"> • Current enrollment is 341 students (291 at same time last year) • Numbers are slightly lower to start next year but expected to increase • 51/52 Kindergartens registered – there will be 3 K classes • Autumn Gansekoele new teacher for next year ½ time K and ½ time gr 2 • Mrs. Fehr moving to ½ time gr 2 for next year • June 22nd move up day (gr 4s leave at 10:15 for EMMS) • Continuous improvement plan is in to division for next year • Class lists are set and won't be changing now | | |

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| 5.0 Teacher/Principal Report Continued | <ul style="list-style-type: none"> • K & Gr 4 grads are planned • June 21st Sports Day • June 29th Stanley Park day - gr 1 - 4 there all day, Ks have grad at school • Spring pics went well • Fri June 16th noon dismissal • June 30th last day – 10:10 dismissal • Transition days start Wednesday afternoon in fall (after long weekend), Tuesday is full PD for all division • June 19th is PAC dinner • Thank you to PAC | | |
| 6.0 New Business 6.1 Gr 4 Farewell from PAC | <ul style="list-style-type: none"> • PAC will cover cost of pool for gr 4 farewell | | |
| 6.2 Fall Family Event | <ul style="list-style-type: none"> • Various ideas discussed <ul style="list-style-type: none"> • PAC & teacher combined event • Something without food due to health code rules • Bring your own picnic and meet others • PAC at a table with cookies at drop off • School tour for new families and PAC provides cookies & juice boxes • PAC will revisit topic in summer on WhatsApp | | |

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| 6.3 June Newsletter | <ul style="list-style-type: none"> • PAC not having a June newsletter this year • All end of year info in May newsletter for future • Discussion about simplifying roles and outlining basic requirements <ul style="list-style-type: none"> • Helps to know expectations ahead of time • How do we get people involved without feeling overwhelmed • Revisit in fall | | |
| 6.4 October Hot Lunch – Kersti Dyck | <ul style="list-style-type: none"> • Hot lunch tentatively planned for Oct 18th • Possibly stick with the 3rd Wednesday of the month for next school year | | |
| 7.0 Old Business 7.1 Sports Day canteen | <ul style="list-style-type: none"> • PAC will be selling freezies for \$1 and chips for \$0.50 • Co-op will deliver chips • Jeri has freezies in her freezer • Need to send out an email and social media post with prices • Need 2 posters with prices for sports day • Tent, table and chairs provided by school • Need a cash box • Groups start coming on canteen breaks at 10 am | <ul style="list-style-type: none"> • Jeri will deliver some in the am and pick up more later on • Kari K & Kersti will take care of social media post, email & posters • Kari U will provide cash box | <ul style="list-style-type: none"> • All jobs need to be done for June 21st |
| 7.2 Stanley Park Day | <ul style="list-style-type: none"> • Co-op will freeze freezies & deliver by 1:15 pm • First buses will leave park by 2:15 pm • Need min 2 people at park with scissors <ul style="list-style-type: none"> • Tiffany, Kari K, Jeri & Steph W volunteered to help • Don't let students pick flavors to keep things flowing | | <ul style="list-style-type: none"> • Tiffany, Kari K, Jeri & Steph W to be at park by 1:15 pm on June 29th, bring scissors |
| 7.3 Staff Appreciation | <ul style="list-style-type: none"> • Treats coming on Wednesdays for staffroom snacks • Treats have been going over well with staff • Suggestion was made to be more specific with requests for next years volunteers | | |

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| 8.0 Annual General Meeting Reports 8.1 Annual Report for Standing Items | <ul style="list-style-type: none"> • Fundraising report – Stephanie W. • Events/secretary report – Rhonda • Staff appreciation report – Kari K. • Treasurer report – read by Stephanie F. for Kari U. • President report – Stephanie F. • Hot lunch report – Kersti • All reports were presented and hard copies are located in the secretary binder. | | |
| 8.2 Secretary and Treasurer Positions | <ul style="list-style-type: none"> • No definite interest so far but will continue to spread need for positions to be filled by word of mouth over summer • There are some parents possibly interested | | |
| 8.3 Hand over info for Secretary and Treasurer | <ul style="list-style-type: none"> • Both currently need info to complete jobs, not ready to hand over • Will keep in touch over WhatsApp in regards to passing on info | | |
| 9.0 Available Positions | <ul style="list-style-type: none"> • Only Kari U. (treasurer) and Rhonda (secretary) are resigning | | |
| 10.0 Next Meeting | <ul style="list-style-type: none"> • Tuesday, September 19th, 2023 at 7 pm | | |
| 11.0 Adjournment | <ul style="list-style-type: none"> • 8:00 pm meeting adjourned | | |

Submitted by Rhonda Wiebe on June 22nd, 2023