

MORDEN COLLEGIATE INSTITUTE



#THUNDERPRIDE



@mcimorden



2020-2021 HANDBOOK

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Libertas per veritatem – Freedom through knowledge

MISSION STATEMENT

The mission of our school is to create a safe and caring environment which emphasizes learning as a life-long quest.

Our school strives for equality, mutual respect, and cooperation in everything that it does; to be a place where all are encouraged to seek continually to be better, more informed people and citizens.

Morden Collegiate Respect Statements

At Morden Collegiate, we respect ourselves and others by doing the following:

We promote accountability
We appreciate a safe and clean environment
We promote diversity and equality
We use appropriate language
We value a positive school climate
We value positive interactions
We value active listening
We value acceptance
We are inclusive

GENERAL SCHOOL INFORMATION

COVID-19: This is a year unlike any other and we know we enter this year with excitement to have our students back in the building, but also are aware that being back in school brings with it a lot of changes and potentially ongoing changes throughout the year as we flex and respond to the health needs of our province and our community. We know that the way to find the most success is to continue to stay in contact. We will use our Instagram, twitter accounts, website, newsletters, and email to communicate with you. Please make sure we have your updated information. The information written here is relevant at the time of printing and may change. Please feel free to contact the school directly for any information. We wish you a safe and healthy school year and look forward to learning and growing together.

SCHOOL CALENDARS:

The Divisional School calendar is produced each year and free to students. They will be distributed on the first day of school each year.

REGISTRATION FORMS:

At the beginning of each school year, students will be sent home with a registration form. This document lists all the current information we have on file for your child. Please review, update, sign and return to the office as soon as possible at the beginning of the school year. This allows the school to ensure the most up to date information to be able to include you in important school announcements, send you school information, and be able to offer the best care for your child while they are at school.

DAILY ANNOUNCEMENTS:

Announcements can be found on the school website and will be read by A-period teachers at 9:00AM. Students who are late for class, or have a no A-period class, are responsible for reading the announcements on their own. Copies of announcements are available across from the office and on the school website. Anyone wishing to make an announcement pertinent to school activities or to the students in the school must submit the announcement to a school Administrative Assistant before 8:30 a.m. each morning.

SCHOOL NEWSLETTER:

Frequently throughout the school year, you will be emailed the school newsletter. This newsletter will contain reflection on the past months activities, articles highlighting student involvement and achievement, and what you can anticipate in the month(s) to come at our school. Please ensure we have a current email address on file to be included. Newsletters will also be posted on our school website.

MAPLEWOOD PARENT AND STUDENT PORTAL:

Parents and students can log onto the school portal to student records of attendance, credits, marks, etc. through individual login and passwords. This allows parents and students an up to date current look at student achievement prior to the mid-term and final reporting periods. Parents and students are encouraged to use this tool to increase student achievement. Please contact the office if you have not received your personal login and password.

STUDENTS ON SPARES

While in a typical year, students in Grade 11 and 12 have Open Campus privileges during their spare periods. Due to our **COVID** situation, students on spare will now need to either sign in at the library (until it reaches maximum capacity) or leave the building.

SCHOOL CAFETERIA:

Due to **COVID**, the cafeteria is not open to Morden Collegiate students. There is a potential for ordering food to be delivered to MCI at lunch time. More information will follow in regards to this.

INSURANCE COVERAGE:

Students are encouraged to have insurance coverage beyond basic Medicare coverage and basic extended coverage

provided by Western School Division. Two most common types are:

- Student Accident Insurance plans (available at the school in the early fall),
- An extended health plan from the parent/guardian place of employment (i.e. Blue Cross Extended Health)

SCENT AWARE:

Scent allergies are no different from other allergies, like peanut or seafood. Western School Division endeavors to establish an environment for staff, students, and visitors which is safe and healthy for all. To achieve this, we are:

- Educating and increasing awareness regarding potential impact of scent/fragrance chemicals on health, wellbeing, productivity, and lifestyle of those affected.
- Asking for voluntary cooperation towards a scent reduced environment.
- Providing the steps for responding to scent-related issues.

Exposure to perfumes and other scented products can trigger a variety of reactions for an individual. Staff, students, parent/guardians and visitors are strongly encouraged to avoid or reduce the use of scented/fragrant products, and to replace them with unscented alternatives.

INSTAGRAM & TWITTER:

Follow Morden Collegiate posts and activities using @MCIMorden on your Instagram and Twitter feeds.

SCHOOL SCHEDULES

SCHOOL OFFICE:

The Morden Collegiate School office is open Monday – Friday 8:00AM – 4:30PM.

SEMESTER SYSTEM:

The school year is divided into two equal time blocks: First Semester, from September to early February; and Second Semester, from February to June.

SCHOOL DAY:

Morden Collegiate works on a Day One/Day Two timetable. In the Western School Division 6-day school day calendar, Morden Collegiate has Day One on odd days and Day Two on even days.

COVID ADJUSTED CLASS SCHEDULE:

Morden Collegiate has a 5-period/day timetable. Please note the time for lunch as it is later than K-8 schools in Western School Division.

Time	Period
9:00 a.m. to 10:10 a.m.	A
10:15 a.m. to 11:25 a.m.	B
11:30 a.m. to 12:35 p.m.	C
12:35 p.m. to 1:30 p.m.	LUNCH BREAK
1:30 p.m. to 2:35 p.m.	D
2:40 p.m. to 3:45 p.m.	E

COVID RELATED LEARNING GROUPS FOR ALTERNATING CLASSES:

DAY 1	DAY 2
Learning Group A – at school learning	Learning Group A – online/distance learning
Learning Group B – online/distance learning	Learning Group B – at school learning

These Learning Groups were divided based on a balanced grade & school population with accommodations made to keep families together or class sizes small. Unfortunately, due to the very difficult task of maintaining the building and consistency, we cannot accommodate family requests to maintain friend groups.

EARLY CLOSINGS:

All Western School Division schools will close early seven times during the school year. At 2:20 p.m. on an Early Closing, students will be dismissed for home. Staff professional development and/or administrative-based meetings are carried out during this time. Please check the calendar in this handbook for the dates of the early closings.

EARLY CLOSING BELL TIMES

Time	Period
9:00 a.m. to 9:50 a.m.	A
9:55 a.m. to 10:40 a.m.	B
10:50 a.m. to 11:40 a.m.	C
11:45 a.m. to 12:35 p.m.	D
12:35 p.m. to 1:30 p.m.	LUNCH BREAK
1:30 p.m. to 2:20 p.m.	E

SCHOOL CLOSURES:

When school is closed because of weather, the announcement will be made by 7:30 a.m. on the local radio stations, on pembinavallyonline.com, or on school social media sites.

ACADEMICS

CREDIT SYSTEM/GRADUATION REQUIREMENTS:

Graduation requirements in the Province of Manitoba are based on students completing an identified course of study over their four high school years. These are based on achieving 30 credits (17 compulsory credits and 13 Elective/Optional credits)

COMPULSORY CREDITS:

Grade 9 & 10	5 compulsory credits in each year	= 10 credits
Grade 11	4 compulsory credits in the year	= 4 credits
Grade 12	3 compulsory credits in the year	= 3 credits
Total: 17 credits		

The remaining 13 credits can be selected from the variety of options offered at the school. One credit **must** be selected at the grade 11 level and two credits **must** be at the grade 12 level.

FRENCH IMMERSION DIPLOMA:

Morden Collegiate offers students the opportunity to graduate with the French Immersion Diploma. Please contact the school directly for specific information regarding this diploma.

WESTERN SCHOOL DIVISION DIPLOMA:

Western School Division encourages students graduating from WSD to not only meet but exceed the provincial requirements and offers them the Western School Division Diploma if they choose. This diploma requires students to complete **32 credits** and attain a grade 11 Science credit. All graduating students, regardless if they graduate with the provincial requirement of 30 or the WSD requirement of 32 credits can participate in the graduation ceremonies. We encourage all students to strive for the higher of the two in order to enhance their learning experience and qualifications.

TECHNICAL VOCATIONAL CERTIFICATE:

Through Western School Division's partnership with neighbouring divisions through the Red River Technical Vocational Area program, we are able to offer students various opportunities for career training while in school. Students earn credits while learning a trade or vocation. Please contact the school directly for specific information regarding this diploma.

EXAMS:

Courses offered are assessed considering observations, conversations, and products. In some courses, an end-of-term examination can account for a portion of the final grade. Term work (assignments, projects, unit tests, etc.) is weighed more heavily than examinations. The examination timetable is formally published in the January and June school calendars, newsletters, and on the school website.

FULL TIME STUDENT STATUS:

In order to be considered a full time student at Morden Collegiate, grade 9 & 10 students must be registered in a minimum of eight (8) courses and grade 11 & 12 students must be registered in a minimum of six (6) courses at any grade level in the school year. Full time student status is required for consideration for honour roll, honour roll with distinction, athletics, and many scholarship opportunities.

Please Note the following:

- Special Language Credit Option (SPLCO) credits (example: German/Russian/etc.) earned on language exams will count towards graduation but will not count towards full time student status.
- Credits earned through Private Music and Cadet programs will count toward graduation but will not count toward full time student status.
- Apprenticeship credits earned in the school year will all count towards graduation but will only count as one (1) credit towards full time student status.
- Credits completed through Distance Ed will count as one (1) credit each towards both graduation and full time student status.
- Volunteer Credit earned during the school year (110 hours completed in one school year – September to June - not carried over multiple years or summer months) will count as one (1) credit towards both graduation and full time status upon completion.
- Credit for Employment (CFE) and Career Development Internship (CDI) credits earned through the school year (110 hours completed in one school year - September to June – not carried over multiple years or summer months) will count as one (1) credit for each 110 hours completed towards both graduation and full time status.

Specific requirements related to participation in Manitoba High School Athletic Association (MHSAA) teams or qualifications for consideration for Academic Awards are found under those headings in this handbook.

ACADEMIC EXPECTATIONS:

It is important for all students to strive towards academic success. Students participating in extra-curricular activities are to maintain satisfactory academic progress. Coaches/Supervisors will clarify these expectations with students involved.

ACADEMIC DISHONESTY:

Academic dishonesty is defined as a situation where a student knowingly acts or fails to act in a manner to gain unearned academic achievement. Examples of Academic Dishonesty may include but is not limited to; plagiarism (presenting someone else's words as your own); cheating on examinations, tests, etc.; or aiding or abetting another student's academic dishonesty (creating work for another student to hand in for marks). Discipline responses will include but will not be limited to; a mark of zero on the assessment, meeting with the School Administration, meeting with parents/guardians, or suspension.

PROVINCIAL REPORT CARD:

The teaching staff prepares formal reports on student progress twice each semester. The first reporting period in each semester occurs near the mid- term point of the semester. Reports are sent home with the students in advance of Student Involved Conferences. The final reporting period occurs at the end of the semester.

STUDENT INVOLVED CONFERENCES:

It is highly encouraged in WSD that students be actively involved in the reporting process and participate with their parents / guardians and teachers in the conferences. At Morden Collegiate, Student Involved Conferences are not scheduled times but follow a drop-in format. All teachers will be available to meet with parents in the gym. Available also at that time are school administrators, guidance counsellors, and resource teachers by appointment. During this **COVID** time, we will be in touch closer to the date to clarify what we will be able to facilitate at that time.

COURSE SELECTION & TIMETABLING

COURSE SELECTION:

Course selection occurs in February of each year. Student assemblies and parent meetings will be held for information and questions. Guidance counsellors and classroom teachers will be available to answer questions. Forms will be sent home with students to indicate their course selections and based on those selections, a master school timetable will be built.

COURSE CHANGES:

While Morden Collegiate is large enough to offer options, we are not large enough to offer flexibility in those options. The number of sections delivered in each course is reflective of the number of students requesting that course. For that purpose, course changes after the fact are very limited and given very rarely at the grade 9 & 10 level. That being said, requests for a change of course may be made in the first 7 days of each semester. They are subject to the approval of the school administration or guidance counselor and are confined to the limitations of the school timetable. The school administration reserves the right to deny a change if it may not be in the best interest of the student's learning opportunity. Additionally, due to our COVID times and the finite layers involved in creating the school master timetable this year, course change requests may not be able to be accommodated.

DISCONTINUING COURSES:

Grade 9 & 10 students are not permitted to drop courses except under special circumstances and must be approved through administration. Grade 11 & 12 students wishing to drop a course must notify school administration by submitting the "Application for Course Change" form. This form requires the signature of the parent, teacher and administrator. The school administration reserves the right to deny a request if it is not in the best interest of the student's learning opportunity.

VOCATIONAL PROGRAMMING:

Through the partnership with the Red River Technical Vocational Program, students at Morden Collegiate are able to participate in various vocational programs throughout the region such as Welding, Piping Trades, Auto Mechanics, Culinary, Carpentry, etc. Please see a Guidance Counsellor for more information.

STUDENT SERVICES

COUNSELING SERVICES:

The guidance and career counseling services are here to provide students with academic, vocational, personal or emotional supports. Students should feel free to approach a counselor to discuss any academic, vocational, personal or emotional problems or concerns they may have. In addition, a student support guidance worker is located in the school to provide support to students experiencing problems related to drug and alcohol use.

STUDENT ASSISTANCE PROGRAM (SAP):

The Student Assistance Program is designed to provide a framework for early intervention for students who could benefit from additional supports. SAP focuses primarily on educational and student learning supports. Please contact one of the counselors or administrators for more information.

FREEDOM OF INFORMATION & PROTECTION OF PRIVACY ACT (Students as Adults):

According to FIPPA rules, student's personal information will be used for educational purposes only. Students who have reached the age of majority (18 years of age) have to indicate with Morden Collegiate that we have permission to continue to provide school-related information to their parents/guardians. This includes academic performance, attendance and/or behavioral information.

STUDENT RESOURCES

TEXTBOOKS:

Students are responsible for maintaining the books and equipment issued to them in an appropriate manner. At the completion of each course books should be personally returned to the classroom teacher on the day of the exam or a charge slip will be issued.

LEARNING RESOURCE CENTRE (LRC):

The Learning Resource Centre is available for students to use for completing homework, studying or reading. Students are asked to maintain a quiet environment to support the learning of other students using the library. Materials are available for sign out for the library. There may be charges to replace lost materials. Due to the **COVID** situation, grade 9 & 10 students do not have access to the library space itself and we are currently working with our staff to create a way for students to still access library resources remotely.

LOCKERS:

Due to COVID, Lockers will not be available this year.

GYMNASIUM REGULATIONS:

School organized extra-curricular activities generally utilize school equipment and facilities and **require staff/adult supervision**. Any casual use of equipment and/or facilities during the school day must be arranged through the teacher(s) who generally use the equipment /facility or through the school administration. Casual use of facilities outside of the regular school day must be arranged through a formal requisition of Western School Division facilities.

STUDENT TELEPHONE:

Students may use the telephone (local calls only) in the main foyer before and after classes, and during their break times.

TECHNOLOGY

CELL PHONES:

All students may use cell phones on campus before school begins and after schools ends. Students may, at the discretion of the school, use such devices during non-instructional time and during instructional time when authorized by the teacher for instructional purpose. Unless authorized by the teacher for instruction, these devices must be kept out of sight and turned off during the instructional program. Unauthorized use of such devices disrupts the instructional program and distracts from the learning environment. Therefore, unauthorized use is grounds for confiscation of device by school officials and left in the office until the end of the school day. Repeated unauthorized use of such devices may lead to disciplinary action.

SCHOOL COMPUTERS & WIFI:

The Collegiate has several computer labs and machines in classrooms, networked together to provide access to software, data storage and printers. All students have access to the network via their own unique I.D. and password. They are encouraged to make use of the lab for word processing or to access the library system, which is also connected to the network. Use of computers must conform to the Western School Division **computer use policy**. Accessing school equipment and wifi is a privilege. Students misusing the computers or wifi network on their personal devices for the purpose of downloading/streaming of games or music, accessing inappropriate sites, damaging the equipment or inappropriate uses of electronic signaling devices will have their access terminated. Willful damage will result in the student charged for the necessary repairs - the student will not be allowed access until full payment has been made. The school also reserves the right to remove the student from all computer-related courses. The following are examples of inappropriate uses of electronic signaling devices: harassment, threats, intimidation, electronic forgery, bullying, invasion of personal rights, cheating on tests/exams, or any other forms of illegal behaviour during the instructional and

non-instructional day.

PARENT COMMITTEES

PARENT ADVISORY COUNCIL:

The Collegiate Parent Advisory Council meets monthly to discuss issues and offer advice to the school of matters important to the education of our students. The council has taken on an active role in policy development and welcomes participation by all parents.

CANADIAN PARENTS FOR FRENCH (CPF) MORDEN CHAPTER:

CPF was founded in 1977 by parents who wanted to ensure that children would have the opportunity to become bilingual in the Canadian school system. Originally a small group of concerned parents who met in Ottawa, CPF has evolved into a proactive national network with 10 Branch offices and some 150 Chapters in committees nationwide. The students of Western School Division are connected through the Morden chapter of Canadian Parents for French and is active in our schools. They can be reached at CPFMorden@outlook.com.

STUDENT COUNCIL

THE ROLE OF STUDENT COUNCIL IN OUR SCHOOL:

The student council constitution states that the objective of the student council is to provide a forum for student expression, to promote co- curricular activities that balance and enrich school life, and to promote school pride and spirit. Executive and grade representatives are elected by the student body and are responsible to the students for decisions made and actions taken. All students are encouraged to run for elected office or grade representative status. The collective student body should feel free to provide executive members and grade representatives with feedback on decisions and ideas for new projects and activities.

BUSING AND TRANSPORTATION

BUS SAFETY:

Students are reminded that the school bus ride is part of our school system and that conduct on the bus is under the supervision of the school administration. Students are expected to know the rules and emergency procedures of the bus and take responsibility for their own actions and behaviours. When riding buses with younger children, the expectation of Morden Collegiate students is that they act as leaders on the bus modeling good decisions and supporting the bus driver's rules and expectations with younger students. Bus transportation is a privilege and can be denied if students do not follow the rules and respect the drivers and other passengers on the bus. Due to COVID and health regulations, MASKS ARE REQUIRED for transportation on all school buses.

STUDENT TRANSPORTATION TO SCHOOL EVENTS:

During school sponsored events, the school will provide transportation for students participating in the event. It is the expectation of the school that students will travel to and from the event on the bus (including teams travelling to or from sporting events). In the rare case where exceptions need to be made, the school administration will need to be contacted by the parent/guardian to receive approval to transport their child. Under no circumstances will a student be allowed to transport another student to or from a school event.

CODE OF CONDUCT

At Morden Collegiate, we believe that students, staff and parents will demonstrate mutual respect by encouraging all to take ownership for their behaviour. As members of the school community, we can do so in the following ways:

- Being responsible and accountable for the choices we make
- Having respect for self, others, and property
- Treating each other with courtesy and compassion
- Teaching each other in a fair and equal manner
- Communicating in an open, honest and appropriate manner
- Demonstrating patience and integrity in their actions.

BULLYING, HARASSMENT & HUMAN RIGHTS VIOLATIONS:

It is expected that we all conduct ourselves in a most appropriate manner at all times. Bullying, harassment (this may include cyber bullying, physical intimidation, emotional, sexual and or any other harassment deemed inappropriate by the school Administration) and Human Right violations of any kind will not be tolerated. Disciplinary measures will be undertaken to address concerns as they arise. Responses range from informal (conversation, mediation, meeting with Parents, guidance referral, etc.) to more formal which may include; removal from classes temporarily for an extended time or permanently; a discipline letter added to student file; requirement for internal or external assessment; requirement for internal or external counselling; meeting with the Superintendent; contact/involvement with local police, activating threat assessment protocols, and/or creating a re-entry plan.

WEAPONS:

Students in possession of a weapon are subject to disciplinary action by Administration including but not exclusive to suspension and police intervention. "Weapon" is defined in section 2 of the Criminal Code (Canada) as anything used, designed to be used or intended for use

- (a) in causing death or injury to any person, or
- (b) for the purpose of threatening or intimidating any person and,
- (c) (without restricting the generality of the foregoing), includes a firearm

PRESCRIPTION MEDICATION:

Parents are to contact the office regarding the administering of prescription medication at school.

DRESS CODE:

Students and staff are expected to dress in good taste and in a manner appropriate for the workplace. Individuals who are dressed inappropriately will be asked kindly and discreetly to change.

PHYSICAL ALTERCATIONS:

Mutual respect is understood. Students involved in physical altercations will face disciplinary action which may include a warning, suspension or eventual expulsion.

DAMAGE/VANDALISM:

Should a student accidentally cause damage to school property and report it immediately they will be asked to pay for half the repair costs. Should a student damage or vandalize property and not report it they will be asked to pay the full replacement cost. Repeat instances will be addressed as a disciplinary matter.

TOBACCO and NON-TOBACCO PRODUCTS:

Smoking, the use of electronic cigarettes, vapourizers and chewing tobacco on school grounds and at school-based activities is prohibited. Infractions also include displaying paraphernalia associated with smoking. Consequences for violations include confiscation, warning, suspension and possible expulsion.

GANG AFFILIATION:

Students associated with gangs or involved in gang activity will be suspended indefinitely from school and referred to the police for investigation.

ALCOHOL AND OTHER DRUGS:

Alcohol and other drugs, other than those medically prescribed, are not to be used by, nor be in the possession of individuals during school activities or student-related, either on or off school property. Furthermore, no student is to be under the influence of alcohol or other drugs during school programs, activities or events. Consequences for violations may include confiscation, suspension, involvement with local law enforcement, mandatory counselling, and possible expulsion.

ATTENDANCE

Morden Collegiate recognizes that student attendance and engagement in classes and learning is an essential component to student success. To ensure the best learning opportunities for students, attendance is expected by all students in all classes at all times. For that reason:

- To participate in after school extra-curricular activities, students are expected to be in attendance at school that day. As well, students are expected to attend school (on time) the morning following a co-curricular event.
- Students who deliberately choose to skip a class, or miss more than half of any given class, may face disciplinary action including being marked absent from class, notifying parents, detention or suspension from school.

In order to ensure student success, school staff reviews student attendance records on an ongoing basis. Student attendance is required in class in order to be successful in achieving credits.

Notification home of school unrelated absences will be done:

- Daily, via our automated calling service (parents can also be notified by email and/or text message) of any absences a student accumulated during the day.
- After six unrelated absences in a specific subject a letter will be sent home notifying the parents of the pattern of absences.
- If absences further accumulate to a level that poses a concern to a student's ability to achieve a successful outcome in class, a number of interventions will take place. This may include a meeting with the student, parent/guardians and school administration as well as the classroom teacher(s). The review will determine a course of action to support learning. In some cases, a contract may be created to outline and to ensure expectations are met. If ongoing interventions are not successful, a recommendation that a student be removed from class may be made.

NOTIFICATION OF STUDENT ABSENCE:

To ensure successful application of this policy, parental support is necessary. We would appreciate parents phoning the school in the morning to inform us when your child will be absent. In this way, the absence can be recorded and the teachers notified. If it is known in advance that your child will be absent from school, we ask that parents call in advance letting us know the date and circumstances. Failing such communication from home, the school will accept a phone call of explanation the following school day, an email or a message left on the school answering machine.

LATE POLICY:

Student tardiness is a disruption to the flow of a classroom lesson. As a result, students are expected to be in class on time. Teachers will establish with their students what constitutes a late in their class. When a student arrives late to class, it will be recorded in their attendance as a late and consistent tardiness may be followed up with a phone call home, parent meeting, or a discipline response.

SIGNING IN AND OUT:

Students needing to leave the school during the school day for any reasons including medical appointments are required to sign out at the office and sign in upon their return.

ACADEMIC AWARDS

Typically in the fall, the Collegiate would hold its annual AWARDS ASSEMBLY for students in Grade 9 to Grade 11 from the previous year. This assembly is held to acknowledge students who have achieved high academic standing or high co-curricular achievement, and/or have made extraordinary contributions to the school and school spirit in the previous year. Grade 12 awards and scholarships are distributed at the graduation ceremony in June. Due to COVID, at this time we are not able to meet in a large group. We will be in touch as the date gets closer as to how we will honour these students virtually if necessary.

HONOUR ROLL & HONOUR ROLL WITH DISTINCTION:

Students will receive an honour roll award if they are a full time student (see above) who attained an average of 80% or greater in the academic year. Honours with Distinction will be awarded to a full time student who has earned an average of 90% or greater in the academic year. Students must have completed all at grade level requirements for core subject area courses. Students transferring into Morden Collegiate will be considered for Honour Roll on an individual basis.

HONOUR ROLL CALCULATIONS:

- Only courses receiving a percentage grade can be used for Honour Roll calculations.
- Courses will only be used once for a student's average regardless of which level the course is at and which grade the student is in.
- Half credit courses will not count alone. They may be combined with another half credit and scores will be averaged to equal one credit.
- French Immersion students taking a Social Studies or Science course outside of their grade cohort due to programming will be calculated in the year they complete the course as their requirement for science or social studies that year. For example, a grade 10 student may be taking a grade 11 History rather than a Grade 10 Geography. Their grade 11 History will be calculated as their grade 10 Social Studies for the purposes of these calculations.)
- Vocational students who, due to the credits earned at vocational level one or two, are required to take courses at the grade level above or below their actual grade level, who do not have enough electives to calculate at the actual grade level, may have elective credits from vocational programming that are above or below their grade calculated for the purposes of Honour Roll and Honour Roll with Distinction calculations.
- Except in the cases noted above, courses outside of the current grade level will not be used in a student's average calculation. It will instead be used during the grade the course is set at. For example, a Grade 11 student taking Grade 12 Law will not have Law used until their grade 12 year for the purposes of Honour Roll and Honour Roll with Distinction calculations.
- Credits earned through apprenticeship will all count towards calculations.
- Students in the Alternate Track Program will be calculated based on their program year.

GRADE 9:

Will be calculated on the average of 8 Grade 9 credits including:

- a) Five compulsory subjects; Grade 9 English Language Arts, Social Studies, Grade 9 Mathematics, Grade 9 Phys. Ed, and Grade 9 Science, and
- b) The best three optional credits at the Grade 9 level.

GRADE 10:

Will be calculated on the average of 8 Grade 10 credits including:

- a) Five compulsory subjects; Gr. 10 English Language Arts, Geography, Gr. 10 Phys. Ed, Gr. 10 Science and the highest Gr. 10 Mathematics mark, and
- b) Regular Program Students: The best three credits from their optional subjects at the Grade 10 level
Vocational Program Students: The best three credits from the vocational semester.

GRADE 11:

Will be calculated on the average of 6 credits as follows:

- a) Three compulsory subjects; Gr. 11 English Language Arts, History, and the highest Gr. 11 Mathematics mark, and
- b) Regular Program Students: The best three credits from their optional subjects at the Grade 11 level
Vocational Program Students: The best three credits from the vocational semester.

GRADE 12:

Will be calculated on the average of 5 credits as follows:

- a) Gr. 12 English Language Arts, and the highest Gr. 12 Mathematics mark, and
- b) Regular Program Students: The best three credits from their optional subjects at the Grade 12 level
Vocational Program Students: The best three credits from their optional subjects at the Grade 12 level and/or the best three credits from the vocational semester.

SUBJECT CERTIFICATES & SCHOLARSHIPS:

Above average academic achievement and a superior attitude are the major criteria considered by teachers as they nominate individuals for subject area recognition. The philosophy adhered to is that recognition be given to as many students as possible. Scholarships, subject certificates and bursaries are made possible by local community groups & businesses and Morden Collegiate.

SPIRIT AWARDS:

A Spirit Award is intended to recognize the students who have put in their time and energy to make school activities successful. This may be through their leadership, enthusiasm, and/or commitment and involvement to bringing these events to a successful conclusion. The Spirit Award recognizes involvement in the many school activities that contribute to school life and atmosphere.

MERIT AWARDS:

Four Senior (Grade 11 & 12) and four Junior (Grade 9 & 10) Merit Awards are presented to students for outstanding involvement in school activities outside of athletics.

GENERAL PROFICIENCY AWARD:

The General Proficiency Award is presented to a Grade 12 student who has exemplified academic proficiency, student leadership, and significant involvement in school activities. This overall contribution will have had a positive impact on the school environment. The General Proficiency Award is acknowledged through the presentation of a certificate and a cash award of \$500.00.

Note: Revision of policies/procedures may occur throughout the school year. Please refer to school Principal for further inquiries.