

**MINUTES of Minnewasta Parent Advisory Council  
Tuesday, October 8, 2019  
7:00 PM**

**Present:** Geoff Sutton, Rhonda Thomson, Kyle Turnbull, Carla Olusola, Rhonda Plett, Garth Derksen, Jessica Derksen, Tiffany Peters, Marcy Banman

**Regrets:**  
April Harms

**Guests:**

<b>SUBJECT:</b>	<b>SUMMARY OF DISCUSSION</b>	<b>DECISION &amp; NEXT STEPS</b>	<b>ASSIGNED TO / DUE DATE</b>
1. Call to Order	6:58 pm		
2. Agenda Approval & Additions	Agenda Approved, 1 addition		
3. Reading and Acceptance of Minutes of Sept 10, 2019	Reading and acceptance Regular Meeting Minutes		
4.0 Treasurer's Report – April Harms	<ul style="list-style-type: none"> <li>• Balances as of October 17, 2019</li> <li style="padding-left: 20px;">Chequing account balance \$ 6046.32</li> <li style="padding-left: 20px;">Business Savings Account \$14433.61</li> </ul>		

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5.0 Principal's Report – Geoff Sutton	<ul style="list-style-type: none"> <li>• Enrollment is 329 students</li> <li>• Safe School committee met regarding the school's Code of Conduct and Crisis Response Plans – see further details on school website</li> <li>• Sept. 27 was the Terry Fox Run – good weather</li> <li>• The Run Club (Gr 3&amp;4) was invited to Stanley Park to partake in a Cross Country meet hosted by EMMS. Schools from around the region were invited and boys finished in 3<sup>rd</sup> place with pint.</li> <li>• The Western Run at Morden Park was cancelled due to rain. Possibility to host at Stanley Part next year.</li> <li>• Picture Day was a success. Thanks to all who volunteered.</li> <li>• Recess Games Day is planned for October 11 2:30-3:30</li> <li>• Oct. 4 – Cardboard Challenge was a success</li> <li>• Oct. 28 – Carl Klassen will present to the WSD Board regarding climate change relating to their classwork</li> <li>• Oct. 2 - Professional Development Day – with Shelly Moore speaking about inclusion. All staff enjoyed her presentation</li> </ul>		
6.0 Follow-up from Sept 10, 2019, meeting			
6.1 Roof Top Photo	<ul style="list-style-type: none"> <li>• PAC to purchase a 16x20" print and frame for the school of the roof top photo</li> </ul>		Rhonda Plett
6.2 Budget	<ul style="list-style-type: none"> <li>• Deferred to November meeting</li> </ul>		November 12, 2019
6.3 Strategic Planning			
6.3.1 Volunteer Sign up	<ul style="list-style-type: none"> <li>• Very good response from parents.</li> <li>• Volunteer sign up App/Website – is being discontinued</li> <li>• Jessica D. has all the volunteer information and their selected areas of interest</li> </ul>		Carla Oct. 2019

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	<ul style="list-style-type: none"> <li>Library volunteer list is separate</li> </ul>	Carla to give library list to Geoff	
6.3.2 PAC Newsletter	<ul style="list-style-type: none"> <li>Ask Cindy Unrau to see if she is interested in being the graphic designer</li> <li>After each meeting executive to decide what will go in the next newsletter and who will write it up.</li> <li>Newsletter will be distributed at a different time than school newsletter</li> </ul>		Carla Oct. 2019
6.3.3 Social Media Platform	<ul style="list-style-type: none"> <li>Minn. School has a Twitter account</li> <li>Intentions for social media: posting of hot lunch reminders, movie night, PAC meetings, etc.</li> <li>Instagram and Facebook</li> <li>Executive to designate what is going to be posted at each meeting</li> <li>What are other schools using for social media?</li> <li>PAC to send photos to Janelle S. to approve before posting.</li> <li>Make it a closed account and only add to Minnewasta families.</li> </ul>	Jessica D. and Garth D. to organize and maintain	Jessica and Garth – ongoing
6.3.4 Year at a Glance	<ul style="list-style-type: none"> <li>Deferred to November meeting</li> </ul>		November 12, 2019
6.3.5 Meeting Format	<ul style="list-style-type: none"> <li>PAC executive to meet 1x/month</li> <li>Carla O. and Garth D. to meet 1x/month</li> <li>Changing format of PAC meetings: 1<sup>st</sup> half = parents, teachers, principal (for reports &amp; special presentations). If there are no extra parents at the meeting, then the executive portion of the meeting will proceed. 2<sup>nd</sup> half = PAC executive</li> <li>Reminder to send notes to the parents (a day or two before the PAC meeting) with a paper invite that they are welcome to attend</li> </ul>	Graphic Designer – ongoing monthly reminders	Ongoing/month reminder
6.3.6 Fundraising - Tiffany	<ul style="list-style-type: none"> <li>Survey staff to generate discussion regarding new goals for this upcoming year.</li> </ul>	Survey staff	Geoff – Nov.12,2019

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	<ul style="list-style-type: none"> <li>• Discussions regarding: projector in the gym, nature playground, hard surface playground items, water bottle station (Geoff to ask WSD about water bottle station before PAC fundraises for it)</li> <li>Short – term = sports equipment for classrooms (this school year)</li> <li>Mid – term = School t-shirts (2 year PAC term)</li> <li>Long-term = nature playground? (2 year +)</li> <li>• Tiffany and committee to investigate and decide on which fundraising avenue to proceed with ( Morden Nursery, New Leaf, CO-OP, Spent Brothers, Winkler Meats, “Let It Sew”, etc)</li> <li>• Diary Queen to sponsor a hot lunch in February?</li> </ul>	<p>Ask WSD – water bottle station</p> <p>DQ – hot lunch sponsor ?</p>	<p>Geoff – Nov 12, 2019</p> <p>Geoff – Nov 12, 2019</p>
7.0 New Business			
7.1 Mission & Goals	<ul style="list-style-type: none"> <li>• Janelle to update PAC website Mission and Vision statement</li> <li>• Update our 2019/20 goals next meeting</li> </ul>	Website update	Carla Nov.12, 2019
7.2 Committees			
7.2.1 Jam Can – Garth D.	<ul style="list-style-type: none"> <li>• Maple Leaf and Minnewasta to form a committee to help run/organize Jam Can event (end of March). EMMS would like to step down from organizing it.</li> <li>• Rhonda Plett agreed to help with committee</li> </ul>	Contact Linda Merik	Garth Nov.12,2019
7.2.2 Event Planning	<ul style="list-style-type: none"> <li>• Garth D. agreed to be chair of Event Planning (movie nights, sports day, Family events, etc.)</li> </ul>	To contact volunteers on list	Ongoing
7.2.2 Fundraising	<ul style="list-style-type: none"> <li>• Tiffany P. agreed to be chair of Fundraising</li> </ul>	To contact volunteers on list	Ongoing
7.2.3 Staff Appreciation	<ul style="list-style-type: none"> <li>• Rhonda Plett agreed to be chair of Staff Appreciation</li> <li>• Ongoing events throughout the year</li> </ul>	To contact volunteer on list	Ongoing
7.2.4 Hot Lunch	<ul style="list-style-type: none"> <li>• Carla O. with the assistance of Marcy Banman</li> <li>• Discussion regarding hot dogs – all in favour of NO hot dog lunches</li> </ul>		

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	<ul style="list-style-type: none"> <li>• Garth D. will have a discussion with CO-OP to get all of the food/groceries in one place with a discount</li> <li>• Marcy to investigate other restaurants in Morden (McDonalds, Bella's Castle, Coffee Culture, Dos Bandaros, Subway – was not very popular in past)</li> <li>• Jessica D. agreed to be on standby for hot lunch days – just in case assistance is required</li> <li>• Next hot lunch is October 15, 2019</li> </ul>	<p>Garth D. communicate with CO-OP and then Marci</p> <p>Marcy to investigate restaurants</p>	
7.3 October Movie Night	<ul style="list-style-type: none"> <li>• Dates that the gym are now booked include: Friday October 18, 2020 – Movie Night Friday December 13, 2020 - TBA Friday February 28, 2020 – TBA Friday May 22, 2020 – TBA (Family Event?)</li> <li>• Friday October 18, 2019 – Doors open at 6:30 &amp; Movie at 7:00</li> <li>• Make sure families are aware that photos of the event will be taken and posted via social media</li> <li>• Students will vote on a movie of their choice between (Secret Life of Pets 2, Moana, and Sing).</li> <li>• Graphic Designer (Cindy Unrau?) to make invite for parents and students.</li> <li>• Volunteers will be needed – Jessica to contact</li> <li>• Float – April</li> <li>• Mats and screen set up – Kyle T.</li> </ul>	<p>Kyle T. to make posters for students to vote Garth to contact graphic designer to make invite</p> <p>Float Mats and Screens</p>	<p>Kyle - ASAP Garth - ASAP  April - Oct. 19, 2019 Kyle - Oct. 19, 2019</p>
7.3.1 Pre-booking Events	<ul style="list-style-type: none"> <li>• All events need to be pre-booked with WSD – ASAP because of community use of the gym.</li> </ul>		
8.0 Next Meeting	<ul style="list-style-type: none"> <li>• Tuesday, November 12 at 7:00 pm</li> </ul>		
9.0 Adjournment	<ul style="list-style-type: none"> <li>• 8:58 pm</li> </ul>		