

**MINUTES of Minnewaska Parent Advisory Council
Tuesday, May 15, 2019
7:00 PM**

Present: April Harms, Geoff Sutton, Carl Klassen, Rhonda Thomson, Carla Olusola, Marcie Banman, Rhonda Plett, Dyane Wiens, Garth Doerksen, Tiffany Peters, Tricia Thiessen

Regrets:

Guests:

SUBJECT:	SUMMARY OF DISCUSSION	DECISION & NEXT STEPS	ASSIGNED TO / DUE DATE
1. Call to Order	7:06 pm		
2. Agenda Approval & Additions	No additions		
3. Approval of Minutes of April 9, 2019		1 st April H. / 2 nd Garth D.	
4. Principal's report – Geoff Sutton	<ul style="list-style-type: none"> • 319 enrollment, (Sept 2018 – 293) • Grade 4 @ 55 students, incoming K @ 59 • Celina Wall hired to take Janessa Bergman position in the K. readiness program. Janessa to finish Tina Huang-Chiappetta school year (maternity leave) • Need to hire one more staff • EA's will be given equal time or possibly more in 2019-2020 		

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	<ul style="list-style-type: none"> • Darlene Worth was recognized at the MB Legislative Building for her years of service • New portable classroom to arrive for 2019-2020. Carl Klassen will move there. The empty classroom in the school will be for designated as a “therapy” room • May 15 – school planning and finalizing goals with staff. • End of year preparations: K grad, field trips, etc. 		
5.0 Treasurer’s Report – April Harms	<ul style="list-style-type: none"> • Month of April hot lunch profit \$482.80 • Year-to-date hot lunch intake \$3280.99 • Admin Appreciation day expenses \$93.65 • Movie night (no profit due to purchasing of copyright movie license \$399.00)– valid April 5, 2019 to April 4, 2020 • WSD has a copyright license but it does not cover “movie nights” • Movie license will be available for all movies listed under the ACF -Audio Cine Films Inc. (movie guide and the whole school body may use it (PAC and staff). Only movies listed under this guide may be shown inside school premises. <p><i>“According to the Canadian Copyright Act, all public, private and commercial organizations wishing to present copyrighted commercially available movies in a public place must be properly licensed with a rights representative such as Audio Cine Films Inc. As the exclusive rights representative for numerous studios, producers and films, ACF is mandated to look after their performance rights.</i></p>	<p>Valid one year movie license</p> <p>No outdoor movies</p>	<p>Geoff to verify license expiry date – June 11, 2019</p>

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	<p><i>This applies in all cases, even if films are personally owned, purchased in retail stores, from online retailers, shown freely or for non-profit reasons. Additional information on the specifics of the law can be obtained from The Canadian Copyright Board.</i></p> <p><i>All organizations that present commercially available movies in a public performance environment are required to obtain a license from the appropriate rights representative. This applies even if presentations are free of charge, for non-profit reasons or if copies are obtained from personal collections, retail stores or online retailers.” ACF website https://www.acf-film.com/en/faq.php</i></p> <ul style="list-style-type: none"> • Non-profit chequing \$ 6958.51 • Transfer of GIC to Platinum chequing \$ 14433.61 • Total balance in Access Credit Union \$ 21,392.12 	<p>Acceptance of Treasurer’s Report: 1st Garth D./ 2nd Carla O.</p>	

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6.0 Reorganization of Executive due to resignation of President	<ul style="list-style-type: none"> • Shayne Thomson resigned as President effective May 2, 2019 • Carla Olusola volunteered to fill President position effective immediately – all in favour • Garth Derksen agreed to fulfill the Vice-President role, stepping down from Co-Fundraising Coordinator • Tiffany Peters to remain as Fundraising Coordinator • Access Credit Union changing of signing of officers – Letter and minutes needed. 	Motion to appoint short term executive positions: Carla O. as President and Garth D. Vice-President. 1 st April H. / 2 nd Dyane W.	Rhonda P.
7.0 Follow-up from April 9, 2019 meeting			
7.1 Co-op and Spent Fundraiser Report – Garth & Tiffany	<ul style="list-style-type: none"> • Total profit \$4559.75 • Very happy with the student response for this fundraiser • Top selling family (Kyra & Hayden Dyck) sold \$1800.00 in gift cards therefore a \$50 Boston Pizza Gift Card and a \$50 Landmark Movie Gift Card will be presented at the next school wide assembly • Next year to provide option for E-transfers • Ideas for other fundraisers to include: New Leaf Garden Centre (15%), Winkler Meats (25%) Morden Nursery 	April H. to purchase gift cards and present to Dyck family at assembly	April H. – May 31, 2019
7.2 Minnewasta Shirt update and discussion - Garth	<ul style="list-style-type: none"> • Prairie Sky Promotions best price for 400 t-shirts (\$2566.62 includes tax). Adult t-shirts S-1XL were not priced. Any shirts ordered larger than 1 XL will have an additional cost. • Garth to order 375 student t-shirts and 55 adult t-shirts 	Garth D. maintain communication with Prairie Sky 375 - youth	Garth D.

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	<ul style="list-style-type: none"> • Sizing guide will be given to families to order with the option to purchase bigger sizes • One shirt for each student for their K-4 years at Minnewasta • ALL staff will receive a t-shirt (Speech, Literacy Coach, etc) • ALL new students throughout the year will receive a shirt. • No shirts will be given to outgoing Grade 4 students this year • Yellow (Daisy) shirt with blue Minnewasta logo on the front • Discussion when to hand out the shirts – possibly in September 2019 at an assembly • PAC and staff to create a BIG showing regarding this effort • Negative parental feedback to April regarding the fundraising purpose. Some were not keen on the idea of raising money for t-shirts. Explanation was given to concerned parents regarding it was a PAC and staff decision and trying to expand on the idea of school community, inclusion, etc. 	55 – adult	
7.3 Staff Appreciation – Rhonda P.	<ul style="list-style-type: none"> • A week long celebration (Monday – Friday May 27-31) with different events every day. Monday – cookies, Tuesday and Thursday we are asking students to help with celebrating the staff with various activities, Wednesday lunch, Friday – cinnamon buns. • Volunteers have been contacted to bring snacks through May and June (Wed & Fridays) – to make use of volunteer sign-up • Volunteers have been contacted for Staff App. Lunch on Wed May 29 • Gift bags, decorations, and meal have been finalized 	Letter to students/family regarding Staff App. Week	Carla Geoff - May 27, 2019

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	<ul style="list-style-type: none"> • Permission to have approx. 40 students (including those who speak an alternate language other than English) to assist with the entertainment on May 29. Geoff to ask Lorelee for students 	Geoff to ask for 40 students to help with entertainment	
7.4 Elections Update	<ul style="list-style-type: none"> • See 6.0 		
8.0 New Business			
8.1 Movie License	<ul style="list-style-type: none"> • See 5.0 		
8.2 Parent Survey	<ul style="list-style-type: none"> • Deferred to June meeting 		Geoff - June 11, 2019
8.3 Hot Lunch- May 21, 2019 and June date	<ul style="list-style-type: none"> • All orders are in. Grade 2's are on a field trip • Carla needs volunteers to help that day. Marcie B volunteered. • Committee needs instructions for further hot lunches. 	Volunteers needed Committee instructions	Carla - May 21, 2019 Carla - May 21, 2019
8.4 Social Media Platform	<ul style="list-style-type: none"> • Deferred to June meeting 		
8.5 Volunteer sign-up App or Website	<ul style="list-style-type: none"> • Deferred to June meeting 		
8.6 Year at a Glance	<ul style="list-style-type: none"> • Google document check list has been created for PAC executive and sub-committees <ul style="list-style-type: none"> ○ Hot-lunch ○ Fundraising ○ Staff Appreciation • Please submit your check list ASAP 	Submit checklist Carla Tiffany and Garth Rhonda April	Carla, Tiffany, Garth, Rhonda June 11, 2019

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	<ul style="list-style-type: none"> Add committee members onto PAC e-mail 		April H. – June 11, 2019
8.7 June Family Picnic	<ul style="list-style-type: none"> Discussion on “Family Picnic” and decided to cancel for this year. June 25 “Sports Day” PAC will host a canteen for all students Canteen to be open from 10-12 and 1-3 Freezies, juice boxes, water, chips, cookies, etc. 	Repurpose/restructure “Family Picnic” Tiffany and Dyane to coordinate	Sept. 2019 Tiffany & Dyane - June 11, 2019
8.8 CO-OP BBQ Fundraiser – May 25	<ul style="list-style-type: none"> Minnewasta PAC submitted an application to host a BBQ fundraiser at Morden CO-OP parking lot - PAC was approved. (PAY IT FORWARD program) CO-OP provides all supplies (condiments, BBQ, food, etc) at no charge to PAC PAC provides volunteers, sign, and all monies collected will go to the PAC \$2 for chips, \$2 drink, \$2 hot dog or \$5 per meal. Rhonda T. class will make a poster for BBQ BBQ is on Saturday, May 25 from 10:30 am – 6:00 pm 	Garth to coordinate volunteers (not necessarily PAC executive) Rhonda T.’s class to make a sign for BBQ	Garth – May 25, 2019 Rhonda T. May 25, 2019
8.9 PAC Wrap up Supper	<ul style="list-style-type: none"> Differed until June meeting 		
8.10 Proposed Constitutional Amendments	<ul style="list-style-type: none"> The last Constitution was updated in 2001 Prior to our May meeting, Carla went through the current Constitution, converted it into electronic form, and made proposed changes. The Carla provided a completed current Constitution copy. She also provided a list of proposed Constitutional Amendments and additions including: Elections (Article 8), 	Review Current and Proposed Constitutional Amendments and make notes	ALL members of PAC

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	<p>AGM (Article 9), Executive Positions (Article 6), Executive Terms (Article 3), and Robert's Rules of Order (Article 14).</p> <ul style="list-style-type: none"> • Carla read through the proposed Amendments and PAC will vote on the changes in June. • Discussion with regards to executive being appointed in mid-year – therefore, it does not regard as a full year of service. The term will begin at the next election. • If all proposed amendments pass in June, the current appointed and elected executive will not have to be re-elected in June. 		June 11, 2019
9.0 Next meeting	Tuesday June 11, 2019 @ 7pm in Minnewasta Music Room	Geoff to book June meeting	Geoff
10.0 Adjournment	Meeting adjourned at 8:52pm.		