

**MINUTES of Minnewasta Parent Advisory Council
Tuesday, June 9, 2020
7:00 PM**

Present: Geoff Sutton, Jennifer Kroetsch, Carla Olusola, Rhonda Plett, April Harms, Garth Derksen, Jessica Derksen, Tiffany Peters

Regrets: Kyle Turnbull, Rhonda Thomson, Korina Peters

Guests:

SUBJECT:	SUMMARY OF DISCUSSION	DECISION & NEXT STEPS	ASSIGNED TO / DUE DATE
1.0 Call to Order	7:03 P.M.		
2.0 Mission, Vision & Goals	Review		
3.0 Additions to Agenda	8.3 Staff Appreciation / Farewell 8.4 Dates for next year 8.5 Financial Institution Changes 8.6 PAC – End of Year		
4.0 Acceptance of March 20, 2020 Meeting minutes	All in favour		
5.0 Treasurer's Report – April H.	<ul style="list-style-type: none"> • Balances as of June 9, 2020 Chequing account balance \$ 9030.17 Business Platinum Savings \$14,717.95 Please see attached report for further details • Discussion to change financial institutions as Access Credit Union has not been easy to deal with this past year and many issues occurred including, but not limited to: e-transfers not included in our current plan, cheque imaging, transferring money from savings to chequing, on-line banking, deposits with cheques. 		

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	<ul style="list-style-type: none"> Transfer of money from savings to chequing to pay for the projector has been an issue for April and Carla. 	April will go to Access CU to transfer ASAP	April – June 30, 2020
6.0 Principal's Report – Geoff Sutton	<ul style="list-style-type: none"> Welcome Jennifer Kroetsch as new Vice Principle for Sept 2020 Thanks to Korina Peters as outgoing Vice Principle Enrollment of 336 – 8 new students since mandatory school closure Anticipating approx. 350 students next year. No portables arriving 65 Grade 4 students leaving 73 students registered for Kindergarten for Sept – 4 Kindergarten classes 2 A.M. and 2 P.M. – historically only 3 classes Projector has been installed in the gymnasium – very happy so far Report cards will be mailed out to all students on June 24 with suggestions if recovery learning is required in Sept, feedback regarding on-line/distance learning, and information regarding a new provincial rubric for learning behavior. Geoff will provide a letter to parents before the report card goes home to inform them what the report will look like and parents will have the opportunity to ask questions before the end of the year. No official start or concrete information for school for 2020-2021 season has been given – date, # of students, full-time, part-time – to TBA Classroom lists are completed June 22-26 – Farewell days for staff and students, meet the new teacher, Kindergarten and grade 4 graduation celebration Introduction video will be provided to all students to meet their new teacher – available online all summer Teacher changes: Andrei Mardli – Kindergarten Janessa Bergen – grade 1 Tina Huang-Chiappetta – grade 2 Marcie Robertson – grade 3 Marci Friesen – Reading Recovery Fall transition days – continuing to implement it June 12 – last day of new material given to the students, but students will continue to be invited to the school for class meetings, 1:1 support, extra learning/assessments, classroom farewell, etc. 		

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	<ul style="list-style-type: none"> Video presentation made by Kyle Turnbull – Minnewasta Virtual Sports Days (June 15-25). This video and more information regarding the Sports Day will be available to students shortly. 		
7.0 Follow up from Covid meeting deferrals:			
7.1 Hot Lunch Repayment	<ul style="list-style-type: none"> Carla O. will draft a letter regarding repayment with options for Grade 4 and students leaving the school: #1: To donate the money to a student who needs it next year or #2: To receive an e-transfer from April Harms 	Draft letter	Carla - June 15, 2020
7.2 Projector	<ul style="list-style-type: none"> Payment will be covered by Friday, June 12, 2020 	Payment	April & Carla – June 12, 2020
8.0 New Business			
8.1 Plan for AGM and Elections	<ul style="list-style-type: none"> Conduct PAC meeting on Sept. 8 and then AGM at a later date 2 executive positions open – Treasurer and President (Carla O. will let her name stand) 	Treasurer position – 2 yr term President position – 2 yr term	
8.2 End of School Celebration	<ul style="list-style-type: none"> Grade 4 farewell celebration (65 students) – up to \$5/student will be designated from PAC. April will contact Chantelle Yake. Example might be a gift card to George's. PAC cupboard was cleaned and leftover juice boxes and candy was donated to Grade 4 students, the remainder of items (pop, granola bars, treats) were left in the staffroom for staff. Whole school (approx. 300 students) – Freezies will be purchased and teachers will be able to give each student one on their last day (June 22 - June 26). 	April contact Chantelle re: \$5/student & juice boxes April to buy freezies and supply school and ask Jenelle to notify teachers	April – June 30, 2020 April – June 30, 2020
8.3 Staff Appreciation	<ul style="list-style-type: none"> Monday June 29 @ 12 noon for all Minnewasta staff (including EAs)– catered lunch by Rock's (vegan and nut free options). Staff will decide the best option for eating area – due to Covid restrictions 	Invite / meal options	Garth – June 24, 2020

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	<ul style="list-style-type: none"> • Invite will be sent out to all staff and RSVP by Wed June 24 • \$5 gift cards from Coffee Culture will be provided to teaching staff, admin, and custodial staff and put into their mailboxes. • Staff Farewell – Sharon Remple (grade 1 – taught for 10 yrs at Minn.) \$50 gift card for Morden Nursery and card 	RSVP and meal ordering Coffee Culture gift cards Morden Nursery gift Card - \$50	Garth D. – June 29 Rhonda P. – June 29 Rhonda P. – June 29
8.4 Dates for Next Year	<ul style="list-style-type: none"> • WSD calendar – PAC meetings 2nd Tuesday of the Month, Hot Lunch 3rd Monday of the Month (unless it is a long weekend, then 3rd Tuesday) • Dates to book with Division Office – One Friday in November & March 	Calendar dates to Jenelle S. Division bookings – deferred to Sept meeting	Carla – June 30, 2020 Carla – Sept 30, 2020
8.5 Financial Institution Changes	<ul style="list-style-type: none"> • Discussion regarding current Financial Institution (Access Credit Union) and the problems (see 5.0). April to investigate other options for non-profit account/bank in Morden, ask appropriate questions (e-transfer charges, online banking, writing cheques, automatic deposit for e-transfers, debit or credit card, roll coins before deposit, etc.) and gather information. • Garth D. motioned that April H. has the authority to make the decision (if all conditions are satisfactorily met) to change financial institutions on behalf of PAC. Tiffany P. 2nd. 	April to investigate Royal Bank and CIBC options April has PAC approval to change Financial Institutions if applicable	April – June 30, 2020 April – June 30, 2020
8.6 PAC end of year meeting	<ul style="list-style-type: none"> • End of year meeting with PAC executive, teacher rep, and admin. • Thursday, June 18, 2020 @ 5:30 P.M. @ Minnewasta Golf Course 	Jenelle to book reservations for 11	Geoff – June 17, 2020
9.0 Next PAC Meeting	<ul style="list-style-type: none"> • Tuesday September 8, 2020 @ 7:00 P.M. • AGM – to be announced 		
10.0 Adjournment	<ul style="list-style-type: none"> • 8:45 P.M. 		

