

MINUTES of Minnewasta Parent Advisory Council
Tuesday, October 14, 2025
7:00 PM
In person meeting at Minnewasta School Music Room

Present: Geoff Sutton, Stephanie Wieler, Jeri Martens, Amy Rachul, Ashton Krahn,
 Nicole Lunn, Rhonda Thompson

Regrets: Cheryl Hoeppe
Guests: Nikki Thiessen

SUBJECT:	SUMMARY OF DISCUSSION	DECISION & NEXT STEPS	ASSIGNED TO / DUE
1.0 Call to Order	Ashton called the meeting to order at 7:04pm		
2.0 Mission, Vision and Goals	To facilitate effective communication to students and parents, guardians and family member regarding school activities, encourage parent involvement and assist in building a strong school community made up of parents, children and staff.		
3.0 Acceptance of June 2025 meeting minutes	<ul style="list-style-type: none"> Ashton motioned to accept minutes Stephanie seconded the motion 		
4.0 Additions to the Agenda	<ul style="list-style-type: none"> Religious exercises petition – Nicole Lunn will get the petition from the parent volunteer that has started collecting signatures already and bring it to the committee. 		Nicole
5.0 Confirmation of PAC Positions	President – Ashton Krahn Vice President – Jeri Martens Treasurer – <i>Jeri Martens (until filled!)</i> Secretary – Amy Rachul Staff Appreciation Coordinator – Nicole Lunn Fundraising Coordinator – Stephanie Wieler Hot Lunch Coordinator – Cheryl Hoeppe		

SUBJECT:	SUMMARY OF DISCUSSION	DECISION & NEXT STEPS	ASSIGNED TO / DUE
6.0 Principal/Teacher Report Geoff Sutton	<ul style="list-style-type: none"> • Welcome back! Great start to the year! • Currently at 238 students this year, similar to last year • Staffing update: (10 new staff) <ul style="list-style-type: none"> ▪ Jen Morrison - resource ▪ Laura Twaites – guidance/resource ▪ Shyanne Schroeder – grade 1 ▪ Ope Sodamola – grade 3 ▪ Josephine Orbordo – grade 3 ▪ Junalyn Beriwel - Kindergarten ▪ Four EA's – Raylene Kehler, Kolby Linklater, Rhonda Wiebe, Stevie Myers • Start of Year Transition days went well – some parents still appreciated the virtual meeting option • Minnewasta on Social media: Twitter (X), and Instagram • Safe school committee met (Laura Thwaites, Geoff Sutton and Ashton Krahn) - reviewed Code of Conduct and Crisis Response Plan- it is now updated • Continues to be lots of community bookings for school • Terry Fox run – went well • Picture day was in September • PLC (Professional Learning Communities) is happening again this year. Teachers meet as grade groups to plan and develop common assessments- students get some extra gym and music time • Continuous Improvement Plan for school is in draft mode (goals for the school) – will be posted to website when completed • Nutrition program at school – lots of kids attend this program – it is run out of the gym this year 		

SUBJECT:	SUMMARY OF DISCUSSION	DECISION & NEXT STEPS	ASSIGNED TO / DUE
Rhonda Thompson	<ul style="list-style-type: none"> Planning on hosting some evening family events for parents to be able to attend with their children this year Request for funds – school division has offered to put in a concrete or limestone pad by the nature play structure for a gaga ball pit. The cost for the gaga ball pit steel frame/materials is \$1200 – asking if PAC would fund this project Request for funds for a Halloween treat for each student - treats will be purchased by Rhonda Thompson and then reimbursed by PAC 	<p>Will discuss further at next meeting</p> <p>Approved</p>	Rhonda
7.0 Treasurer's Report 7.1 Officer Signing Transfer Letter	Not for profit chequing account: \$5 165.61 Business Platinum Saving: \$30 585.77 <ul style="list-style-type: none"> Signing officer transfer letter was sent into Access Credit Union removing Tiffany Peters and adding Ashton Krahn 		
8.0 Old Business			
8.1 Spent/Coop Fall Fundraiser Stephanie Wieler	<ul style="list-style-type: none"> Fundraiser went smoothly, PAC made a total profit of \$2,414.50 (similar to last year) 		
9.0 New Business			
9.1 Additions to the School Newsletter			
9.2 Staff Appreciation Nicole Lunn	<ul style="list-style-type: none"> October 2nd was Custodians Appreciation day – gave out three \$25 Tim Horton's gift cards to our custodian staff! Nicole sent out letters to local businesses asking for donations to Minnewasta Staff throughout the year. She was very successful and the following businesses are willing to donate: Tim Hortons, Co-op, Giant Tiger, Pure Anada, Legends Bakery, 		

SUBJECT:	SUMMARY OF DISCUSSION	DECISION & NEXT STEPS	ASSIGNED TO / DUE
	Rocks Bar & Grill, Dairy Queen and Chicken Chef – thank you! We look forward to working with these businesses this year to support the staff.		
9.3 Volunteer Forms	<ul style="list-style-type: none"> Ashton will send the updated volunteer form to Jenelle to be sent out to parents 		Ashton
9.4 Virtual Meeting Potential	<ul style="list-style-type: none"> We would have to host meeting on Microsoft Teams, may not work ideal with current internet speed – Geoff will continue to look into it for next meeting 		
9.5 Hot Lunch	<ul style="list-style-type: none"> Cheryl will plan a hot lunch for Tues, Oct. 28th The form for parents should go out on Oct. 17th and need to be returned by Oct. 23rd Amy will edit the form and send to Jenelle to send home to parents The free hot lunch was decided could be moved to the end of the school year (possibly May), doesn't necessarily need to be during I Love to Read month in February 	Send the updated hot lunch form to the office to be sent home this Friday	Amy
10.0 Budget Proposal	<ul style="list-style-type: none"> Jeri reviewed budget with committee Jeri made a motion to make the following budget line changes for this school year: <ul style="list-style-type: none"> - change grade 4 farewell from \$250 to \$300 - change staff appreciation from \$500 to \$600 - change Staff Farewell from \$500 to \$300 Stephanie seconded the motion The budget for our 2025-2026 year is now: Admin Appreciation Day \$130 Custodians \$75 Special Events \$300 Rentals for Concerts \$1 000 Free Hot Lunch \$1 000 		

SUBJECT:	SUMMARY OF DISCUSSION	DECISION & NEXT STEPS	ASSIGNED TO / DUE
	Grade 4 Farewell \$300 I Love to Read Month \$270 Meeting Supplies \$25 Staff Appreciation \$600 (\$60/month) Staff Farewell \$300 (\$5/year service) Classroom sports equipment \$650 Total: \$4 650		
11.0 Adjournment	<ul style="list-style-type: none"> Ashton adjourned the meeting at 8:04pm Next meeting is Tuesday, November 18, 2025 		

Submitted by Amy Rachul on October 15, 2025