

**MINUTES of Minnewasta Parent Advisory Council**  
**Tuesday, October 14, 2025**  
**7:00 PM**  
**In person meeting at Minnewasta School Music Room**

**Present:** Geoff Sutton, Stephanie Wieler, Jeri Martens, Amy Rachul, Ashton Krahn, Nicole Lunn, Rhonda Thompson

**Regrets:** Cheryl Hoeppner  
**Guests:** Nikki Thiessen

<b>SUBJECT:</b>	<b>SUMMARY OF DISCUSSION</b>	<b>DECISION &amp; NEXT STEPS</b>	<b>ASSIGNED TO / DUE</b>
<b>1.0 Call to Order</b>	Ashton called the meeting to order at 7:04pm		
<b>2.0 Mission, Vision and Goals</b>	To facilitate effective communication to students and parents, guardians and family member regarding school activities, encourage parent involvement and assist in building a strong school community made up of parents, children and staff.		
<b>3.0 Acceptance of June 2025 meeting minutes</b>	<ul style="list-style-type: none"><li>Ashton motioned to accept minutes</li><li>Stephanie seconded the motion</li></ul>		
<b>4.0 Additions to the Agenda</b>	<ul style="list-style-type: none"><li>Religious exercises petition – Nicole Lunn will get the petition from the parent volunteer that has started collecting signatures already and bring it to the committee.</li></ul>		Nicole
<b>5.0 Confirmation of PAC Positions</b>	President – Ashton Krahn Vice President – Jeri Martens Treasurer – <i>Jeri Martens (until filled!)</i> Secretary – Amy Rachul Staff Appreciation Coordinator – Nicole Lunn Fundraising Coordinator – Stephanie Wieler Hot Lunch Coordinator – Cheryl Hoeppner		

SUBJECT:	SUMMARY OF DISCUSSION	DECISION & NEXT STEPS	ASSIGNED TO / DUE
<b>6.0 Principal/Teacher Report</b> Geoff Sutton	<ul style="list-style-type: none"> <li>• Welcome back! Great start to the year!</li> <li>• Currently at 238 students this year, similar to last year</li> <li>• Staffing update: (10 new staff) <ul style="list-style-type: none"> <li>▪ Jen Morrison - resource</li> <li>▪ Laura Thwaites – guidance/resource</li> <li>▪ Shayanne Schroeder – grade 1</li> <li>▪ Ope Sodamola – grade 3</li> <li>▪ Josephine Orbordo – grade 3</li> <li>▪ Junalyn Beriwel - Kindergarten</li> <li>▪ Four EA's – Raylene Kehler, Kolby Linklater, Rhonda Wiebe, Stevie Myers</li> </ul> </li> <li>• Start of Year Transition days went well – some parents still appreciated the virtual meeting option</li> <li>• Minnewasta on Social media: Twitter (X), and Instagram</li> <li>• Safe school committee met (Laura Thwaites, Geoff Sutton and Ashton Krahm) - reviewed Code of Conduct and Crisis Response Plan- it is now updated</li> <li>• Continues to be lots of community bookings for school</li> <li>• Terry Fox run – went well</li> <li>• Picture day was in September</li> <li>• PLC (Professional Learning Communities) is happening again this year. Teachers meet as grade groups to plan and develop common assessments- students get some extra gym and music time</li> <li>• Continuous Improvement Plan for school is in draft mode (goals for the school) – will be posted to website when completed</li> <li>• Nutrition program at school – lots of kids attend this program – it is run out of the gym this year</li> </ul>		

SUBJECT:	SUMMARY OF DISCUSSION	DECISION & NEXT STEPS	ASSIGNED TO / DUE
Rhonda Thompson	<ul style="list-style-type: none"> <li>Planning on hosting some evening family events for parents to be able to attend with their children this year</li> <li>Request for funds – school division has offered to put in a concrete or limestone pad by the nature play structure for a gaga ball pit. The cost for the gaga ball pit steel frame/materials is \$1200 – asking if PAC would fund this project</li> <li>Request for funds for a Halloween treat for each student - treats will be purchased by Rhonda Thompson and then reimbursed by PAC</li> </ul>	Will discuss further at next meeting  Approved	Rhonda
<b>7.0 Treasurer's Report</b> 7.1 Officer Signing Transfer Letter	Not for profit chequing account: \$5 165.61 Business Platinum Saving: \$30 585.77 <ul style="list-style-type: none"> <li>Signing officer transfer letter was sent into Access Credit Union removing Tiffany Peters and adding Ashton Krahn</li> </ul>		
<b>8.0 Old Business</b>			
<b>8.1 Spenst/Coop Fall Fundraiser</b> Stephanie Wieler	<ul style="list-style-type: none"> <li>Fundraiser went smoothly, PAC made a total profit of \$2,414.50 (similar to last year)</li> </ul>		
<b>9.0 New Business</b>			
<b>9.1 Additions to the School Newsletter</b>			
<b>9.2 Staff Appreciation</b> Nicole Lunn	<ul style="list-style-type: none"> <li>October 2<sup>nd</sup> was Custodians Appreciation day – gave out three \$25 Tim Horton's gift cards to our custodian staff!</li> <li>Nicole sent out letters to local businesses asking for donations to Minnewasta Staff throughout the year. She was very successful and the following businesses are willing to donate: Tim Hortons, Co-op, Giant Tiger, Pure Anada, Legends Bakery,</li> </ul>		

SUBJECT:	SUMMARY OF DISCUSSION	DECISION & NEXT STEPS	ASSIGNED TO / DUE
	Rocks Bar & Grill, Dairy Queen and Chicken Chef – thank you! We look forward to working with these businesses this year to support the staff.		
<b>9.3 Volunteer Forms</b>	<ul style="list-style-type: none"> <li>Ashton will send the updated volunteer form to Jenelle to be sent out to parents</li> </ul>		Ashton
<b>9.4 Virtual Meeting Potential</b>	<ul style="list-style-type: none"> <li>We would have to host meeting on Microsoft Teams, may not work ideal with current internet speed – Geoff will continue to look into it for next meeting</li> </ul>		
<b>9.5 Hot Lunch</b>	<ul style="list-style-type: none"> <li>Cheryl will plan a hot lunch for Tues, Oct. 28<sup>th</sup></li> <li>The form for parents should go out on Oct. 17<sup>th</sup> and need to be returned by Oct. 23<sup>rd</sup></li> <li>Amy will edit the form and send to Jenelle to send home to parents</li> <li>The free hot lunch was decided could be moved to the end of the school year (possibly May), doesn't necessarily need to be during I Love to Read month in February</li> </ul>	Send the updated hot lunch form to the office to be sent home this Friday	Amy
<b>10.0 Budget Proposal</b>	<ul style="list-style-type: none"> <li>Jeri reviewed budget with committee</li> <li>Jeri made a motion to make the following budget line changes for this school year: <ul style="list-style-type: none"> <li>- change grade 4 farewell from \$250 to \$300</li> <li>- change staff appreciation from \$500 to \$600</li> <li>- change Staff Farewell from \$500 to \$300</li> <li>Stephanie seconded the motion</li> </ul> </li> <li>The budget for our 2025-2026 year is now: Admin Appreciation Day \$130 Custodians \$75 Special Events \$300 Rentals for Concerts \$1 000 Free Hot Lunch \$1 000</li> </ul>		

SUBJECT:	SUMMARY OF DISCUSSION	DECISION & NEXT STEPS	ASSIGNED TO / DUE
	Grade 4 Farewell \$300 I Love to Read Month \$270 Meeting Supplies \$25 Staff Appreciation \$600 (\$60/month) Staff Farewell \$300 (\$5/year service) Classroom sports equipment \$650 Total: \$4 650		
<b>11.0 Adjournment</b>	<ul style="list-style-type: none"> <li>• Ashton adjourned the meeting at 8:04pm</li> <li>• Next meeting is Tuesday, November 18, 2025</li> </ul>		

Submitted by Amy Rachul on October 15, 2025