

**École Discovery Trails Parent Advisory Council**  
**MEETING MINUTES**  
**For November 13, 2025 at École Discovery Trails at 7:00pm**

Attendance: Mike Lawson, Jen Bates Lagae, Nadine Lam, Amy Odusola, Jessica Derksen, Kevin Weins

Staff: Samuel Jerema

Guests: Mandy Cantelon, Jazymn Strydom, Opeyemi Adekunle, Yusutt Adekunle, Zach Gerbrant

Regrets: Theresa Gall, Cassie Brillinger, Opeyemi Shokunbi, Beth Lovell

	<b>Agenda Item</b> What is to be accomplished	<b>Discussion/Decision</b>	<b>Actions/follow-up required and by whom/when</b>
1.	<b>Welcome and call to order</b>	The meeting was called to order at 7:00 PM by Mike Lawson	
2.	<b>Adopt agenda</b> Additions or deletions	<b>Additions</b> - None <b>Deletions</b>  <b>Agenda and additions were approved</b>	
3.	<b>Minutes of last meeting</b>	<b>MOTION:</b> to approve the minutes of the October 9, 2025 meeting  Minutes approved	
4.	<b>Teacher/ Principle's Report</b> <b>Samuel Jerema</b>	Presentation to School Board <ul style="list-style-type: none"> <li>● Literacy Analysis               <ul style="list-style-type: none"> <li>○ I Love to Read Month                   <ul style="list-style-type: none"> <li>■ Hit and miss</li> <li>■ There are a number of students that didn't return the forms or didn't read at home.</li> <li>■ Points out that a different communication about reading needs for kids</li> </ul> </li> <li>○ New ELA curriculum coming out                   <ul style="list-style-type: none"> <li>■ Very specific about what the child with be able to do</li> <li>■ Very focused on the science of reading</li> <li>■ Very structured</li> </ul> </li> <li>○ Supporting the Right to Read                   <ul style="list-style-type: none"> <li>■ Having different Tiered resources is very important to supporting our kids to read</li> </ul> </li> </ul> </li> <li>● Will be offering parent evenings to determine how they can support their children's reading at home on December 4th, 2025.</li> </ul>	

5.	<b>Executive Report</b>	N/A	
6.	<b>Treasurer's Report</b>	<p>Current Bank Account Balance: \$8908.22  October Closing Balance - \$12,068.22  COOP Gift Cards - \$3300.00 for the playground</p> <ul style="list-style-type: none"> <li>- Question posed to put playground funds into a separate savings account in order to ensure the funds are kept separately</li> </ul> <p>Motion made to open a separate savings account for the playground funds and move all playground funds into such account  [Motion: Kevin W.][Second: Nadine L.] [Motion Carried]</p>	<ul style="list-style-type: none"> <li>- Kevin to chat with Kira about how to set it up</li> </ul>
7.	<b>Fundraising Committee</b>	<p>Coop Gift Cards</p> <ul style="list-style-type: none"> <li>• Raised \$3300.00 for the play structure</li> <li>• Less than last year</li> <li>• Wondering if timing is the issue</li> <li>• Would like to see this done next year in start of SeptemberMarch 2026</li> </ul> <p>Morden Area Foundation</p> <ul style="list-style-type: none"> <li>• Mike and Theresa presented to the Morden Area Foundation</li> <li>• Asked for \$25,000</li> <li>• Waiting for response</li> </ul> <p>Fundraising Schedule for the Year</p> <ul style="list-style-type: none"> <li>• Spent Brother - March 2026</li> <li>• Redemaded Perogies - May 2026</li> </ul> <p>Hot Lunch</p> <ul style="list-style-type: none"> <li>• December</li> <li>• February</li> <li>• April</li> <li>• Still a question about June hot lunch <ul style="list-style-type: none"> <li>○ Idea is to still have a school wide BBQ</li> <li>○ Not sure if Nutrition Grant will be organizing it or if request will come in for PAC to fund</li> </ul> </li> </ul> <p>Raffling Off the Front Row of the Christmas Concert</p> <ul style="list-style-type: none"> <li>- Parents can buy tickets and see who wins</li> <li>- Can we do that?</li> </ul> <p>Fundraising Email</p> <ul style="list-style-type: none"> <li>- Request that PAC creates a separate fundraising email address in order to</li> </ul>	<ul style="list-style-type: none"> <li>- Samuel to talk to Allison K. about same.</li> <li>- Nadine to create email address for fundraising committee</li> </ul>

		<p>decrease the number of emails going to PAC Chair.</p> <p>-</p>	
8..	<b>Unfinished Business</b>	<p>Microsoft Teams</p> <ul style="list-style-type: none"> <li>- Tabled for next meeting</li> </ul> <p>PAC Sponsorship forms</p> <ul style="list-style-type: none"> <li>- Question of turning it into a google form</li> <li>- Tabled for next meeting</li> </ul> <p>Pancake Breakfast</p> <ul style="list-style-type: none"> <li>- On hold at the moment until DSL decide if they are doing Festive Fridays</li> </ul> <p>Hot Lunch</p> <ul style="list-style-type: none"> <li>- Need to raise the hot lunch price by \$1.00 in order to accommodate fruits and veggies as an option.</li> </ul> <p>Literacy Committee to present December 4th, 2025 from 6:30pm till 7:30pm. PAC meeting will be from 7:30pm till 8:00pm</p>	<ul style="list-style-type: none"> <li>- Mike to look into same and how to make it work</li> </ul>
9.	<b>New Business</b>	<p>Numeracy Night</p> <ul style="list-style-type: none"> <li>● Numeracy Requests \$100.00 for snacks for Parent Numeracy Night on November 17th, 2025 from 6:30pm to 7:30pm</li> <li>● Request for 2 volunteers - Mandy and Mike</li> <li>● Motion made to fund \$100.00 to Numeracy Night Snack Request</li> <li>● Motion: Theresa G.; 2nd: Nadine L.</li> <li>● Motion carried</li> </ul> <p>Munchalunch Platform</p> <ul style="list-style-type: none"> <li>- Hot lunch platform where parents can order lunch online and pay online</li> <li>- Payment options would include <ul style="list-style-type: none"> <li>- Credit card</li> <li>- Debit card</li> </ul> </li> <li>- Everything will be loaded a la cart style</li> <li>- There are credit card and debit card fees but this will have to be built into the price of the food</li> <li>- If PAC decides to offer cash, cheque or E-transfers, those credits would have to be manually entered into the students account</li> <li>- All collected payments will be automatically deposited into PAC's account on a weekly basis.</li> <li>- Donations are still able to be accepted for kids who need subsidizing</li> </ul>	

		<ul style="list-style-type: none"> <li>- These individuals would email PAC; PAC would keep track of it and go into the program to apply the credits where they are needed</li> <li>- Discussions to host a meeting to introduce the school to the program and offer help setting up accounts once we have committed to trialing the platform</li> <li>- Platform will assist with saving PAC volunteers hours of counting money <ul style="list-style-type: none"> <li>- For example: November Subway Lunch required 6 volunteers for 2.5 hours each plus an extra 4 hours from 1 volunteer to count and sort almost 400 orders</li> </ul> </li> <li>- Teachers would no longer have to hand out forms or collect money for hot lunch</li> <li>- Admin does not have to chase students and parents down for money.</li> <li>- If families can't use the platform for any reason, they can email PAC and we could provide a form generated by the platform. <ul style="list-style-type: none"> <li>- PAC would have to go in and manually enter the students orders</li> </ul> </li> <li>- Inventory lists would be automatically generated and sorted by class</li> <li>- Parents would be automatically sent reminders for payment due dates and the night before hot lunch.</li> <li>- Offers a 2 month trial</li> <li>- Annual cost is \$330.00</li> </ul> <p>Motion made to trial Munchalunch program for February 2026 hot lunch  Motion: Nadine L. Seconder: Jess D.  Motion carried</p> <p>Cookies</p> <ul style="list-style-type: none"> <li>- DSL want to do some Festive Fridays</li> <li>- Would PAC consider doing a "slush fund" to support students who can't buy something on Festive Fridays in lieu of a pancake breakfast. <ul style="list-style-type: none"> <li>- Tabled till December meeting until DSL leaders decided what the plan to do.</li> </ul> </li> </ul> <p>Food Grade Utility Cart</p> <ul style="list-style-type: none"> <li>- Hot lunch would benefit from having 2 utility carts in order to help run smoothly.</li> <li>- It was noticed that volunteers were running back and forth between classrooms and Bruce's Snack Shack making it hard for efficiency and timing.</li> </ul>	<ul style="list-style-type: none"> <li>- Will need to figure out a date to host Munchalunch info night and assist with setting up accounts</li> <li>- Nadine to contact Munchalunch and initiate a trial for January 2026 in order to give parents and PAC time to figure out the program.</li> <li>- Jazmyn to talk to Christine about having DSL leaders using cookies for Festive Fridays</li> </ul>
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<b>10. Adjournment</b> - Mike Lawson adjourned the meeting at 8:25PM			
Next Meeting: Thursday, December 4th, 2025, at 7:30pm in person at École Discovery Trails			