

**École Discovery Trails Parent Advisory Council**  
**MEETING MINUTES**  
**For June 12th, 2025, at École Discovery Trails at 7:00pm**

Attendance: Mike Lawson, Jen Bates Lagae, Theresa Gall, Nadine Lam, Amy Odusola; Cassie Brillinger; Opeyemi Shokunbi

Staff: Samuel Jerema, Jennifer Kroetsch  
 Guests: Jazmyn Strydom, Mandy Cantelon;  
 Regrets:

	<b>Agenda Item</b> What is to be accomplished	<b>Discussion/Decision</b>	<b>Actions/follow-up required and by whom/when</b>
1.	<b>Welcome and call to order</b>	The meeting was called to order at [7:12pm] by Mike Lawson	
2.	<b>Adopt agenda</b> Additions or deletions	<b>Additions</b> <ul style="list-style-type: none"> <li>- Board Member Roles and Expectations</li> <li>- Tree planting</li> <li>- AGM</li> </ul> <b>Deletions</b>	
3.	<b>Minutes of last meeting</b>	<b>MOTION:</b> to approve the minutes of the [May 15 <sup>th</sup> , 2025] meeting	
4.1	<b>Fundraising Committee</b>	Pizza Palooza <ul style="list-style-type: none"> <li>- Went well</li> <li>- Thank you to Jess D and Jazmyn for all their hard work to help</li> <li>- Please refer to Spenst Brother Debrief in google drive</li> <li>- Consider switching the time of year to early spring.</li> <li>- Don't do pizza lunch and pizza lunch</li> <li>- Consider getting a prize for the person that sells the most pizza</li> </ul> Pizza Lunch <ul style="list-style-type: none"> <li>- Parent pickups for left over lunch was given good notice.</li> </ul>	<ul style="list-style-type: none"> <li>- Motion to spend up to \$50.00 to buy a coin sorter. Jessica D. makes a motion, Theresa seconds. All in favor. Motion carried</li> <li>- Mandy to purchase one for PAC.</li> </ul>
4.2	<b>Treasurer's report</b>	May Starting Balance: \$2277.56 May End of Month: \$9241.32 June Current Balance: \$9403.53  Total Revenue: <b><u>\$17,669</u></b> <ul style="list-style-type: none"> <li>• \$15,106 Spenst Fundraiser</li> <li>• \$2,553 Pizza Lunch</li> <li>• \$10 2nd Samosa Fundraiser</li> </ul> Total Expenses: <b><u>\$10,705.24</u></b> <ul style="list-style-type: none"> <li>• \$8863.70 Paid Spenst Bros for Pizza</li> <li>• \$957.60 Paid Little Caesars for Pizza</li> <li>• \$881.94 Cheques #34 (Hot dog Lunch, #35 (Milk for pizza Lunch)</li> </ul>	

		<ul style="list-style-type: none"> <li>• <b>\$2 Fees</b></li> </ul> <p><b>June Fundraiser Report</b></p> <ul style="list-style-type: none"> <li>- <b>Spent Fundraiser</b> <ul style="list-style-type: none"> <li>○ Revenue: \$15,301</li> <li>○ Expenses: \$8,944.34</li> <li>○ Profit: \$6,356.66</li> </ul> </li> <li>- <b>Pizza Lunch</b> <ul style="list-style-type: none"> <li>○ Revenue: \$2,561.10</li> <li>○ Expenses: \$1,536.66</li> <li>○ Profit: \$1024.44</li> </ul> </li> <li>- <b>2nd Samosa Fundraiser</b> <ul style="list-style-type: none"> <li>○ Revenue: \$157</li> <li>○ Expenses: \$169.50</li> <li>○ Profit: -\$12.50</li> </ul> </li> </ul> <p><b>June So Far</b></p> <p>Total Revenue: <u>\$299</u></p> <ul style="list-style-type: none"> <li>• \$9 Pizza Lunch</li> <li>• \$195 Spent Fundraiser</li> <li>• \$82 2nd Samosa Fundraiser</li> <li>• \$13 Donation</li> </ul> <p>Total Expenses: <u>\$136.79</u></p> <ul style="list-style-type: none"> <li>• <b>\$136.79 Cheque #36(Pizza Lunch Essentials)</b></li> </ul> <p><b>Total Amount Fundraised for the year</b></p> <ul style="list-style-type: none"> <li>- Total Revenue: \$24,682.25</li> <li>- Total Expenses: \$14,438.97</li> <li>- Total Profit: \$10,243.28</li> </ul>	
4.3	<b>Playground Subcommittee</b>	<ul style="list-style-type: none"> <li>- Mike wants to send an email out and get an idea of who wants to be part of it.</li> <li>- Anyone on the board that wants to be apart of it are all invited</li> <li>- We need \$300000 to get everything we want.</li> <li>- Things can be done in stages but things need to be booked a year or two in advance. (Blue Imp??)</li> <li>- Likely need to meet twice over the summer</li> <li>-</li> </ul>	<ul style="list-style-type: none"> <li>- Mike to send out emails to all parents to gauge who is interested.</li> <li>- PAC to try plant a tree at the AGM in September</li> </ul>
5.	<b>Reports from Representatives from Other Organizations</b>	<p>Tree</p> <ul style="list-style-type: none"> <li>- Plant a tree to commemorate our first year of school</li> <li>- Dedication to the students and staff</li> <li>- Sam states here are spots on the property that have been deemed for trees.</li> </ul>	

		<ul style="list-style-type: none"> <li>- Christine to investigate a shelter belt on the north and west side of the track from Manitoba Hydro grant in November 2025.</li> <li>- A tree was planted by one of the students but is not being watered by the landscapers. Staff and potentially daycare kids can assist with same</li> <li>- Trees need to be 3 meters away from the track</li> </ul> <p>Board Members and Roles/Changes</p> <ul style="list-style-type: none"> <li>- We need to have quorum</li> <li>- If board members are not attending, we need to check on them and decide whether this is something they want to continue</li> <li>- Will look changing constitutions term to 2 years to have continuity year to year</li> <li>- Consider having a board meeting and go over what we are doing well and what we need to fix</li> </ul> <p>AGM</p> <ul style="list-style-type: none"> <li>- September 11<sup>th</sup>, 2025 6:30pm – 8:30pm</li> </ul>	
6.	<b>Teacher/ Principle's Report Samuel Jerema</b>	<ul style="list-style-type: none"> <li>- Expecting 573 students next fall</li> <li>- Thanks PAC for all the engagement and partnerships throughout this past year.</li> <li>- Steven Jadic took a tour and was very emotional about all the accomplishments that we have been able to reach this year</li> <li>- Future kindergarten kids have come to see what their child can be part of</li> <li>- Staff have been stepping up when asked and supporting the students in every way possible.</li> <li>- Been really encouraging and seeing that the kids and teachers still have energy at the end of the school year.</li> <li>- Jen has been keeping on top of items that need to happen to support the students.</li> </ul>	
7.	<b>Unfinished Business</b>	<p>Bank Account</p> <ul style="list-style-type: none"> <li>- Still no word from Lisa Burley regarding our ban</li> </ul> <p>Time Capsule</p> <ul style="list-style-type: none"> <li>- PAC to put in a photo</li> </ul>	<ul style="list-style-type: none"> <li>● Mike to follow up by AGM</li> </ul>
8.	<b>New Business</b>	<p>June 25<sup>th</sup> BBQ</p> <ul style="list-style-type: none"> <li>- All kids will be fed</li> <li>- Will be eating inside in the classroom</li> <li>- First shift will be 10:30am and start serving at 12:30pm; Break and then starting again at 1:00pm</li> <li>- 2 BBQ – 2 people cooking and 4 people runners</li> <li>- Will require at least 4 servers</li> <li>- Teachers to watch kids</li> <li>- There will be Dino cookies</li> </ul> <p>25/26 Meeting Dates</p>	<ul style="list-style-type: none"> <li>● Brent will attend at 10:30am</li> <li>● Jazmyn will follow up and send out schedule for volunteers</li> </ul>

		<ul style="list-style-type: none"> <li>- October 9, 2025</li> <li>- November 13, 2025</li> <li>- December 11, 2025</li> <li>- January 8<sup>th</sup>, 2026</li> <li>- February 12<sup>th</sup>, 2026</li> <li>- March 12<sup>th</sup>, 2026</li> <li>- April 9<sup>th</sup>, 2026</li> <li>- May 14<sup>th</sup>, 2026</li> <li>- June 11<sup>th</sup>, 2026</li> </ul> <p>Fundraising Plan for 25/26</p> <ul style="list-style-type: none"> <li>- Spenst Brothers – March 2026</li> <li>- CO-OP Cards – September 2025</li> <li>- Mabel's Labels – all year round</li> <li>- Smiles cookies - TBA</li> <li>- Hot lunch – Subway lunch</li> <li>- Any further fundraising, please do research on same (ie costs, pros and cons) to have effective discussion at the meetings</li> <li>- Movie nights throughout the year <ul style="list-style-type: none"> <li>o Parents need to be made fully aware they are to be with their child the entire time.</li> </ul> </li> </ul> <p>PAC Sponsorships other than Play Structure</p> <ul style="list-style-type: none"> <li>- Grand prize-winning house teams for I love to read month</li> <li>- Staff Appreciations throughout the year</li> <li>- 2 Laptop carts (\$4000.00) over the. Next two years</li> <li>- Freezers</li> </ul> <p>Sporting activities within the school</p> <ul style="list-style-type: none"> <li>- Is there a way to keep soccer kids playing on a regular basis?</li> <li>- Parents are willing to volunteering if needed</li> </ul> <p>Busing</p> <ul style="list-style-type: none"> <li>- The city built a path that puts 95 kids within the walking distance therefore the Western School Division cancelled their bus</li> <li>- Concerns made about the safety of the path in the winter and when raining</li> <li>- Mike encouraged parent to bring same to the City of Morden and PAC can assist as needed.</li> </ul>	<ul style="list-style-type: none"> <li>- Nadine to send all PAC meeting dates for 2025-2026 to Leanne <a href="mailto:Ldridger@westernsd.mb.ca">Ldridger@westernsd.mb.ca</a></li> <li>- Sam and Mike to determine where can we put the freezers</li> </ul>
9.	<b>Adjournment</b>	Mike Lawson adjourned meeting at [8:45pm]	
Next Meeting: AGM - September 8th, 2025 at 6:30pm – 8:30pm in person at École Discovery Trails			