

École Discovery Trails Parent Advisory Council
MEETING MINUTES
For February 12th, 2026 at École Discovery Trails at 7:00pm

Attendance: Mike Lawson, Nadine Lam, Amy Odusola, Jessica Derksen, Kevin Weins, Theresa Gall, Jen Bates-Lague,
Opeyemi Shokumbi

Staff: Samuel Jerema, Jenn Kroetsch
Guests: Mandy Cantelon, Jazmyn Strydom,

Regrets: None

	Agenda Item What is to be accomplished	Discussion/Decision	Actions/follow-up required and by whom/when
1.	Welcome and call to order	The meeting was called to order at 7:02PM by Mike Lawson	
2.	Adopt agenda Additions or deletions	Additions - WSD Survey Deletions Agenda and additions were approved	
3.	Minutes of last meeting	MOTION: to approve the minutes of the January 8th,, 2026 meeting Minutes approved	
4.	Teacher/ Principle's Report Samuel Jerema	New Government entity that helps with space planning for instructional spaces. <ul style="list-style-type: none"> - Questions proposed about how we are currently using all our spaces - Sam had to submit a map with details regarding how the spaces of the school are going to be used <ul style="list-style-type: none"> - Sam would like to move some kids into the band room - The division will be audited for the space they have and what they are using as a whole. - A lot of work is going into figuring out all the space. Decisions will be made in the best interest of the kids. Time tabling our teachers <ul style="list-style-type: none"> - How are we going to accommodate all the grade 8's with the amount of teachers - The school would like to offer the Grade 8's the same amount of options that are offered to the Grade 7's from this year. - Staffing for specialists are a bit tight 3 consultants from Riviere Sienne came and toured the school and were extremely impressed. <ul style="list-style-type: none"> - They noticed the calmness and were engaged 	

		<p>Current issues the school is experiencing is:</p> <ul style="list-style-type: none"> - Classroom furniture - Science equipment <p>In order to accommodate the new Grade 8's that are coming in next year.</p>	
5.	Executive Report	N/A	
6.	Treasurer's Report	<p>Opening Balance: \$10,842.96 Closing Balance: \$8,747.79 Adjusted Balance after outstanding cheques: \$8400</p> <p>Student Garage Sale Proceeds from 2024 for the playground.</p> <p>Hot Lunch Profit - \$1346.18</p>	
7.	Fundraising and Hot Lunch Committee	<p>Fundraising</p> <ul style="list-style-type: none"> - Spent Brother Pizza to take place in March - 5 varieties - Will need 13 volunteers - All hands on deck - Pick up is March 26th, 2026 at 4:45pm - 6:15pm - Potential prize for the most pizza sold will be a movie night, however this will need to be finalized. - Forms will be out February 23rd, 2026 and due March 6th, 2026 - Will potentially need a generator/freezer <ul style="list-style-type: none"> - Didn't hold everything - Will cost money. - Etransfers or Cheque only - One payment per order <p>Hot Lunch</p> <ul style="list-style-type: none"> - Day 1 - decreased volunteers. Some students didn't get their lunch till 12:20pm <ul style="list-style-type: none"> - This created a few issues for staffing because there is no lunch supervision after 12:30pm. - Day 2 - worked out a lot better. Likely because of the older kids. <ul style="list-style-type: none"> - Difference is pre bagged drinks and treats the night before into 	<ul style="list-style-type: none"> - Jess D. to ask Spent if the truck can stay for us to organized - Mike to send email out to parents asking for volunteers

		<p>brown paper bags and labeled with students name and order</p> <ul style="list-style-type: none"> - Milk and veggies were put into the bags the day of. Took 20 mins to do 130 orders. - One class wasn't in the classroom when the pizza was delivered. Same was left in the classroom. When volunteer came back, the students were distributing their own pizzas. - We are currently very low on volunteers. Plan for an email to be sent out asking for more assistance. - Backup plan for April is to ask teachers to assist with distributing so long as volunteers can deliver the orders to the classroom by 11:45am. - Parent emailed the fundraising committee account asking for consideration to include a gluten free/friendly option. States their child felt left out of the hot lunches because of her dietary needs. <ul style="list-style-type: none"> - Concerns had with cross contamination and how this would be handled - Further research and consideration needs to be had regarding this option 	<ul style="list-style-type: none"> - Nadine to look into what is possible and whether this is feasible for PAC to do.
8.	Staff Appreciation Committee	<p>School Counsellors Week</p> <ul style="list-style-type: none"> - Provided cinnamon buns and gift cards to Starbucks <p>EA appreciation - Will happen in February</p>	
9.	Playground Committee	<p>Access Credit Union</p> <ul style="list-style-type: none"> - Ready to go but waiting for Western School Division to provide a letter of support - Will need same to continue with submission <p>Sponsorship/Donation Letters have gone out to the following:</p> <ul style="list-style-type: none"> - Triple E - Decor Cabinets - Morden Thrift Store <p>We have started the following grants:</p> <ul style="list-style-type: none"> - Canada Post - Manitoba Liquor and Lotteries 	<ul style="list-style-type: none"> - Mike to follow up with WSD to obtain this letter

		Grants we will be looking into <ul style="list-style-type: none"> - FCC Grants - 	
9.	Unfinished Business	<p>Munch a lunch</p> <ul style="list-style-type: none"> - 70 less orders than paper form - About 10 mistakes out of 290 orders - Parents noticed glitches in the system but Munchalunch stated they were doing an update for a school that affected their system <ul style="list-style-type: none"> - Munchalunch states this is not going to happen going forward - They rarely have any issues with their system as they process 1000 orders per week. - PAC to set up a table at parent teacher night to help parents set up Munchalunch accounts and recruit volunteers <p>Morden Foundation Grant Awards Night</p> <ul style="list-style-type: none"> - Carrie Hiebert was at the evening and asked if she could come join a PAC meeting and present to the parents - Mike accepted the award on our behalf and was featured in the news article. 	<ul style="list-style-type: none"> - Nadine to set up spreadsheet and PAC to sign up - Mike to reach out and extend the invite
10.	New Business	<p>WSD Survey</p> <ul style="list-style-type: none"> - WSD wanted us to complete one as PAC 	<ul style="list-style-type: none"> - Mike to copy the document questions and put on a google doc. The rest of PAC will go in and add their thoughts and it will be all put together. - Must be completed by February 20th, 2026
11. Adjournment - Mike Lawson adjourned the meeting at 8:50PM			
Next Meeting: Thursday, March 12th, 2025, at 7:00pm in person at École Discovery Trails			