

**École Discovery Trails Parent Advisory Council**  
**MEETING MINUTES**  
**For December 4th, 2025 at École Discovery Trails at 7:30pm**

Attendance: Mike Lawson, Nadine Lam, Amy Odusola, Jessica Derksen, Kevin Weins, Theresa Gall

Staff: Samuel Jerema, Jenn Kroetsch  
Guests: Mandy Cantelon, Melanie Houe  
Regrets: Jen Bates Lagae, Beth Lovell

	<b>Agenda Item</b> What is to be accomplished	<b>Discussion/Decision</b>	<b>Actions/follow-up required and by whom/when</b>
1.	<b>Welcome and call to order</b>	The meeting was called to order at 7:30 PM by Mike Lawson	
2.	<b>Adopt agenda</b> Additions or deletions	<b>Additions</b> - None <b>Deletions</b>  <b>Agenda and additions were approved</b>	
3.	<b>Minutes of last meeting</b>	<b>MOTION:</b> to approve the minutes of the November 13th,, 2025 meeting  Minutes approved	
4.	<b>Teacher/ Principle's Report</b> <b>Samuel Jerema</b>	Jenn Kroetsch <ul style="list-style-type: none"> <li>- Projectors will be put in next week</li> <li>- Was sent the wrong one</li> <li>- School is planning to run a movie day on the last week of school</li> <li>- Division has a license to show Copyright movies</li> <li>- Kids will vote and will determine which movies they want to watch.</li> </ul>	
5.	<b>Executive Report</b>	N/A	
6.	<b>Treasurer's Report</b>	Opening Balance: \$42, 308.22 Closing Balance: \$8,974.24 <ul style="list-style-type: none"> <li>- Big difference due to COOP gift card funds being withdrawn</li> </ul> Outstanding Cheques - \$548.13 Adjusted Balance: \$8,426.11  Play structure account created <ul style="list-style-type: none"> <li>- \$3360 transferred over</li> <li>- Will need to transfer funds from last year</li> <li>- EDT wants to write PAC a cheque for all the playground funds their student raised.</li> </ul> Student Led Conference Staff dinner cost : \$632.93	
7.	<b>Fundraising and Hot Lunch Committee</b>	<b>Fundraising</b>	

		<ul style="list-style-type: none"> <li>- Email address <ul style="list-style-type: none"> <li>- Was created and linked to bank account</li> </ul> </li> <li>- Christmas Concert Raffle <ul style="list-style-type: none"> <li>- Not this year</li> <li>- Revisit it next year</li> </ul> </li> </ul> <p><b>Hot Lunch</b></p> <ul style="list-style-type: none"> <li>- Carts have been ordered and will be put together today.</li> <li>- Will be stored in the Home Ec Lab</li> <li>- November Hot lunch <ul style="list-style-type: none"> <li>- Made \$107.82</li> <li>- Printing cost not included (\$40.00)</li> <li>- Remaining Lunch Subsidy Donations (\$244.00)</li> <li>- Deadlines will be held going forward. No exceptions going forward.</li> </ul> </li> </ul> <p>December Hot Lunch</p> <ul style="list-style-type: none"> <li>- Forms have all been handed in</li> <li>- Date to be determined for counting cash</li> <li>- Volunteer call out will be sent out</li> </ul>	
8.	<b>Staff Appreciation Committee</b>	<ul style="list-style-type: none"> <li>- Student Led Conference Dinner <ul style="list-style-type: none"> <li>- Dinner was well received</li> <li>- Staff really enjoyed it</li> <li>- PAC ordered</li> <li>- We over ordered by 10 pizzas from Boston Pizza</li> <li>- Consider Meal Train if funding becomes an issue</li> </ul> </li> <li>- Things we have missed <ul style="list-style-type: none"> <li>- Custodian Day</li> <li>- Librarian Day</li> </ul> </li> </ul> <p>Motion to allocate \$1500.00 this year to fund staff appreciation days. Motion [Theresa Gall] ; Seconder [Amy Odusola]</p>	
9.	<b>Playground Committee</b>	<p>Morden Foundation Grant</p> <ul style="list-style-type: none"> <li>- Mike and Theresa presented on behalf of PAC.</li> <li>- Received \$25,000</li> </ul> <p>Funding Letters:</p> <ul style="list-style-type: none"> <li>- Letter is already written but requires a few finalizations regarding signage.</li> <li>- Hoping to get the this answered sooner than later so we can start handing out letter by January's meeting</li> </ul>	<ul style="list-style-type: none"> <li>- Mike to follow up with the school board and EMMS PAC regarding signage.</li> </ul>

		<ul style="list-style-type: none"> <li>- There is an agreement letter <ul style="list-style-type: none"> <li>- Signage regarding the recognition for donors</li> </ul> </li> <li>- School board needs to let us know about signage.</li> <li>- EMMS PAC Chair was emailed but didn't get back to us.</li> <li>-</li> </ul>	
9.	<b>Unfinished Business</b>	<p>Munch a lunch</p> <ul style="list-style-type: none"> <li>- Pro rated for the school year because we are a new school</li> <li>- Will cost \$180.00 for the remaining school year after the initial trial.</li> <li>- Will start the Trial at the end of December so PAC can get used to the program before we launch to the rest of the families.</li> </ul>	
10.	<b>New Business</b>	<p>Morden Foundation Grant Awards Night</p> <ul style="list-style-type: none"> <li>- \$25,000</li> <li>- December 17th, 2025 at 7:00pm</li> <li>- Mike, Theresa and Jess will attend</li> <li>- Would be nice for school administrators to come <ul style="list-style-type: none"> <li>- Jen and Sam agree to attend</li> </ul> </li> </ul> <p>Dino Leaders Festive Friday Request</p> <ul style="list-style-type: none"> <li>- Motion made up to \$100 to sponsor Festive Friday</li> <li>- Motion [Theresa Gall]; Second [Amy Odusola]</li> </ul> <p>Info night re: split classrooms</p> <ul style="list-style-type: none"> <li>- Parents have raised the want for education regarding split classrooms</li> <li>- Wanting to know the reasoning, benefits for learning and behaviors</li> <li>- Why are some kids in split classes multiple repeatedly</li> </ul> <p>Canadian Parents for French</p> <ul style="list-style-type: none"> <li>- Hosting bilingual bop</li> <li>- Hitting age group 4-6 with the older kids helping out</li> <li>- Bowling in Winkler</li> <li>- Wanted to know if PAC was hosting dance <ul style="list-style-type: none"> <li>- Dino Leaders are hoping to host dance for grade 7's</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- School Admin to determine how to deliver the education regarding this topic. Might be in a newsletter vs a meeting</li> <li>- Decision will be made in the new year on how this will be presented</li> </ul>
<b>11. Adjournment</b> - Mike Lawson adjourned the meeting at 8:42PM			
Next Meeting: Thursday, January 9th, 2025, at 7:00pm in person at École Discovery Trails			