

École Discovery Trails Parent Advisory Council
MEETING MINUTES
For September 11, 2025 at École Discovery Trails at 6:30pm

Attendance: Mike Lawson, Jen Bates Lagae, Beth Lovell, Theresa Gall, Nadine Lam, Amy Odusola, Cassie Brillinger,
Opeyemi Shokunbi

Staff: Samuel Jerema, Jennifer Kroetsch

Guests: Ana Laura Peters, Mandy Cantelon, Jessica Derksen, Jazymn Strydom, Melissa Manning, Kari Unger, Sam Wiebe,
Jill Matychuk, Amanada Hildebrand,

Regrets: Sangeeta Parthasarathy

	Agenda Item What is to be accomplished	Discussion/Decision	Actions/follow-up required and by whom/when
1.	Welcome and call to order	The meeting was called to order at 6:30 PM by Mike Lawson	
2.	Adopt agenda Additions or deletions	Additions <ul style="list-style-type: none"> - Zoom meetings - CPF - Template for dollar request - School Dances - Tree planting Deletions Agenda and additions were approved	
3.	Minutes of last meeting	MOTION: to approve the minutes of the June 12th, 2025 meeting Minutes approved	
4.	Teacher/ Principle's Report Samuel Jerema	Back to School Assembly <ul style="list-style-type: none"> - Landscapers came in and did a bunch of work with fixing the landscapers and planting trees - Students have been asked respect the woodchips on the landscaping - Consideration for bike racks to be moved to the back of the staff parking lot - General discussion had with all students about respecting the school and maintaining the property. - Outdoor classroom on the property - Soccer pitch - drainage was damaged due the lack of same. Kids asked to stay on the established grass. Run club <ul style="list-style-type: none"> - 78 kids signed up for run club Gr 7 program launched <ul style="list-style-type: none"> - Devon came in and organized and made it a proper classroom 	

		<ul style="list-style-type: none"> - Grade 7 classes have started and have been implemented in the art room and the science room <p>New Extension</p> <ul style="list-style-type: none"> - School division is lobbying the government and trying to leverage the government the build an extension to the school <ul style="list-style-type: none"> - Government does not move fast but discussions are in the works - Likely will add 4-5 classes next year - There are some creative ways to implement and use as back up plans. 	
5.	Chair Report	<ul style="list-style-type: none"> - Here to support the school through fundraisers to help the school run better - We are not a place to resolve issues between staff and admin but we can provide direction on how to use the proper ladder. - Great time last year and a lot of help from parents - We have great administrators who always think about staff and students. - Easy for PAC to come and build on the same. - Hot Lunch - Dino Student leaders help with our hot lunches. - Spenst Brother Pizza was a great fundraiser. <ul style="list-style-type: none"> - Big stand up freezer was purchased by the school and can be used. - Time capsule - Masonry to be scheduled. Hoping to be done at the same time as the unveiling of the track. 	
6.	Treasurer's Report	<p>June Total Revenue: <u>\$340</u></p> <ul style="list-style-type: none"> - \$195 Spenst Fundraiser - \$9 Pizza Lunch - \$123 2nd Samosa Fundraiser - \$13 Donation <p>Total Expenses: <u>\$649.69</u></p> <ul style="list-style-type: none"> ● \$136.79 Cheque #36 (Pizza Lunch Supplies) ● \$80.64 Cheque #37 (Generator Rental for Spenst Pizza Fundraiser) ● \$163.46 PAC Pizza Party ● \$268.80 (Choir Wind Up) <p>July</p>	

		<p>Total Revenue: <u>\$0</u></p> <p>Total Expenses: <u>\$23.41</u></p> <ul style="list-style-type: none"> • \$23.41 Cheque #40 (Coin Sorter) <p>August</p> <p>Total Revenue: <u>\$0</u></p> <p>Total Expenses: <u>\$0</u></p> <p>September to date</p> <p>Total Revenue: <u>\$80</u></p> <ul style="list-style-type: none"> • Student Fee sent to us by mistake <p>Total Expenses: <u>\$0</u></p> <p>Total Available funds as of September 11th, 2025: \$8,788.58</p> <p>Upcoming expenses:</p> <ul style="list-style-type: none"> - Playground Donation: \$1762.97 - Cheques: \$199.64 	
6..	Business Arising	<p>Zoom meetings</p> <ul style="list-style-type: none"> - Possible but would need to test out the technology - Can try teams account and links can be sent - Will need someone to manage the teams account <p>CPF</p> <ul style="list-style-type: none"> - Goals with CPF and PAC are very similar; Mike to attend meetings on Tuesday and see if they would like to align their meetings with PAC in order to increase attendance. - Benefits are questionable to the PAC as this would cover the entire Morden French Branch, including those at high school. - Agreed to leave discussion as we do not want to isolate English program parents. <p>Template for Dollar Request</p> <ul style="list-style-type: none"> - Ideas for fundraiser; using a template to submit requests - Copy choir template to make it available o anyone that is requesting funds from PAC <p>Tree Planting</p> <ul style="list-style-type: none"> - Waiting for contractor to assist with planting new trees, especially for the one that PAC 	<ul style="list-style-type: none"> - PAC will explore this further in the upcoming meetings - Nadine to create template

		<ul style="list-style-type: none"> - Contractor to plant a tree line but dates have not been implemented - PAC would like to be involved in discussion in order for PAC to sponsor a tree. <p>School Dance</p> <ul style="list-style-type: none"> - Would PAC want to consider hosting a middle school dance. - Usually Fall and Spring - Questions whether school would host it or is there room for PAC to host one and use it as a fundraiser - Could we include EMMS grade 7 and 8's and create a mixer? <p>Playground Fundraising</p> <ul style="list-style-type: none"> ● 500 stephen street has purchased subscription to new grant data bases. We can email them and ask if we can use it. ● Fundraising - MCC was applied by Jenna Skogland - we will hear back in October ● Morden area foundation opened up last week. Deadline is September 30, 2025 ● A fundraising letter needs to be written in order to start handing out and start submitting to other organizations 	<ul style="list-style-type: none"> - Jen K. to let PAC know when further discussion regarding tree planting arises - Jazymn will start the discussion with Christine to see where the Dino Student Leaders are on this topic - Mike to finish drafting letter
7.	New Business	<p>AGM</p> <p>Constitution changes</p> <ul style="list-style-type: none"> - Changing the title of the constitutional document from "Constitution for a Parent Advisory Council" to "École Discovery Trails Parent Advisory Committee Constitution" - Adding letter "s" to Trail and word Advisory to section 1. - Removing the following points: <ul style="list-style-type: none"> - Section 3: To participate in the development of the annual school plan - Section 3: To participate in school reviews and to receive feedback on the actions taken - Section 3: To provide recommendations to the schoolboard as requested with respect to the process of hiring and assigning principles - Section 10: The notice of the meeting included notice of the specific constitutional amendments proposed. 	

		<ul style="list-style-type: none"> - Recommendation to increase voting members from 9 to 11 - Add the following statements: <ul style="list-style-type: none"> - Commitment level of 2 years <ul style="list-style-type: none"> - In order to maintain continuity - Elected council members who miss three consecutive meetings without just cause shall automatically cease to hold office - This is to ensure we have quorum so we can run an effective meeting <p>Motion made to accept the constitutional changes as presented [Theresa) Second (Nadine) Motion passed</p> <p>Board Members</p> <ul style="list-style-type: none"> - Cassie Brillinger is stepping down from her role as Treasurer - Sangeeta Parthasarathy is stepping down from her role as Member at Large <p>Nomination of members</p> <ul style="list-style-type: none"> ● Chair position - Mike Lawson has accept ● Vice Chair - Theresa Gall has accepted ● Treasurer - Kevin Weins has verbally accepted ● Secretary - Nadine Lam has accepted ● Member at Large <ul style="list-style-type: none"> - Beth Lovell has accepted - Amy Odusola has accepted - Jen Bates Lagae has accepted - Cassie Brillinger has accepted - Jessica Derksen has accepted - Opeyemi Shokunbi has accepted <p>Still room for 1 more member at large</p>	
8. Adjournment - Mike Lawson adjourned the meeting at 8:09PM			
Next Meeting: Thursday, October 9, 2025, at 7:00pm in person at École Discovery Trails			