

**MINUTES  
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

DIVISION OFFICE BOARD ROOM

**Present:** Brian Fransen, David Guenther, Barb Petkau (by telephone),  
Robyn Wiebe, Darcy Wolfe  
**Division Office Administration:** Stephen Ross, Cyndy Kutzner, Carl Pedersen, Allan Toews

**1.00 AGENDA and MINUTES**

**1.01 Approval of Agenda**

**Motion #082-19** Moved that the Board approve the agenda as amended to include items 3.03 A 2d AP 5-300 Staffing Guidelines for Budget Development and 4.01 C Early Notice Incentive.  
Wiebe / Wolfe, Carried.

**1.02 Adoption of Minutes**

A. November 12, 2018 Regular Meeting  
**Motion #083-19** Moved that the Board approve the Minutes of the November 12, 2018 Regular Board Meeting.  
Guenther / Wolfe, Carried.

**Motion #084-19** Moved that the Board move in-camera as a Committee of the Whole. (7:00 PM)  
Wiebe / Guenther, Carried

**2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)**

Items Discussed

- A. Personnel
- B. Programming
- C. Policy
- D. Facilities

**Motion #085-19** Moved that the Board move out of in-camera and rise and report. (7:30 PM)  
Fransen / Wolfe, Carried

**Invocation: David Guenther**

**3.00 PRESENTATIONS and INFORMATION (7:30 PM)**

**3.01 Board Learning**

**3.02 Delegations and Other Timed Items**

**3.03 School and Division Administration Items**

- A. Reports
  - 1. Staffing Activity
  - 2. Board Priorities and Monitoring
    - a. Maple Leaf School Report
    - b. Home School Report

- c. Draft School Calendar
- d. AP 5-300 Staffing Guidelines for Budget Development
- 3. Programming
  - a. Upcoming School Events
- 4. Manitoba Education
  - a. Manitoba Provincial Nominee Program Anniversary
  - b. Release of School Grades
  - c. Bullying Awareness Week
- 5. Updated / New Administrative Procedures
- 6. Other Items
  - a. Morden and District C of C Mixer
  - b. Throne Speech
  - c. Division Office Christmas Hours

B. Trustee Reports

- 1. Board Communication Committee

**4.00 BOARD ACTION ITEMS**

**4.01 Other Items**

- A. Items Arising from the Committee of the Whole
- B. Borrowing By-Law 19-03 First Reading

***Motion #086-19*** Moved that the Board give First Reading to Borrowing By-Law 19-03.  
Wolfe / Wiebe, Carried

C. Early Notice Incentive

***Motion #087-19*** Moved that the Board accept the Early Notice Incentive:  
“Any teacher employed by the Western School Division on a permanent contract who gives written notice to the Western School Division office to resign at the end of the 2018/2019 school year will receive a \$1,500 Early Notice Incentive to be payable on the final pay in June 2019, if the written notice is received on or before January 11th, 2019.”.  
Guenther / Wiebe, Carried.

**4.02 Progress Update on Board Priorities Plan**

**5.00 OTHER BUSINESS**

**5.01 Trustee Meeting Authorizations**

**5.02 Correspondence**

- A. MSBA – Executive Highlights – Nov 8 2018
- B. MSBA – E-news Nov 21 2018
- C. MSBA – Call for Workshop Proposals
- D. Morden & District C of C – Morden’s Community Immigration Initiative Lunch & Learn
- E. Louis Riel SD – Superintendent Appointment

**5.03 Reminders**

- A. November 29, 2018 – New Trustee Orientation & Trustee PD
- B. November 30, 2018 – MSBA Regional Meeting
- C. December 3, 2018 – Committee of the Whole Meeting

- D. December 10, 2018 – Regular Board Meeting
- E. January 14, 2019 – Regular Board Meeting

5.04 Comments/Concerns

- Motion #088-19** Moved that the Board break for a short recess. (8:33 PM)  
Guenther / Wolfe, Carried.
- Motion #089-19** Moved that the Board reconvene. (8:49 PM)  
Wiebe / Wolfe, Carried.
- Motion #090-19** Moved that the Board move in-camera as a Committee of the Whole. (8:49 PM)  
Wiebe / Guenther, Carried.

2.00 **COMMITTEE OF THE WHOLE** (in camera)

Items discussed:

- E. Other Items

- Motion #091-19** Moved that the Board move out of in-camera and rise and report. (9:53 PM)  
Fransen / Guenther, Carried.

6.00 **ADJOURNMENT**

- Motion #092-19** Motion to adjourn. (9:53 PM)  
Wiebe / Wolfe, Carried.

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Chairperson

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Secretary-Treasurer

Distribution: Trustees, Division Office & School Administration, WTA, Morden Times, CKMW, CFAM Radio, The Voice, Garden Valley S.D., Prairie Rose S.D., Red River Valley S.D., Border Land S.D., Prairie Spirit S.D., City of Morden, R.M. of Stanley, C. Friesen, MLA, Parent Councils.