

**MINUTES
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

D.O. BOARD ROOM/ONLINE

Present: Brian Fransen, David Guenther, Barb Petkau, Robyn Wiebe, Darcy Wolf

Division Office Administration: Stephen Ross, Marianne Fenn, Carl Pedersen

1.00 AGENDA and MINUTES

1.01 Approval of Agenda

Motion #007-21 Moved that the Board approve the agenda as amended to include item 3.03 A2e Summer Project Report.
Wiebe / Guenther, Carried.

1.02 Adoption of Minutes

A. June 15, 2020 Regular Board Meeting
Motion #008-21 Moved that the Board approve the Minutes of the June 15, 2020 Regular Board Meeting.
Guenther / Wolfe, Carried.

B. August 17 Special Board Meeting
Motion #009-21 Moved that the Board approve the Minutes of the August 17, 2020 Special Board Meeting.
Wiebe / Wolfe, Carried.

Motion #010-21 Moved that the Board move in-camera as a Committee of the Whole.
Petkau / Wiebe, Carried

2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)

Items discussed

- A. Personnel
- B. Programming
- C. Policy
- D. Facilities
- E. Other Items

Motion #011-21 Moved that the Board move out of in-camera and rise and report.
Fransen / Wolfe, Carried

Invocation: Darcy Wolfe

3.00 PRESENTATIONS and INFORMATION (7:30 PM)

3.01 Board Learning

3.02 Delegations and Other Timed Items

3.03 School and Division Administration Items

- A. Reports
 - 1. Staffing Activity
 - 2. Board Priorities and Monitoring

- a. Western School Division Reopening Plan
- b. Draft Plan Sept. 2-4
- c. RRTVA Residual Costs
- d. Preliminary 19/20 Year End Financial Report
- e. Summer Project Report
- 3. Programming
 - a. MHSAA Return to Sport Information
- 4. Manitoba Education
 - a. Reopening Guidelines
 - b. Expiring Emergency Order
 - c. PSFB Letter
 - d. Assessment Letter
 - e. Peace Days Letter
 - f. Financial and Workforce Impact Management Exercise Letters
 - g. 2020/2021 School Year Calendar Amendments
 - h. Printed Subscriptions and Business Card Policy
 - i. Greenhouse Gas Reduction Reporting
 - j. Provincial Direction on Retroactive Accrual
- 5. Updated / New Administrative Procedures
- 6. Other Items

B. Trustee Reports

4.00 BOARD ACTION ITEMS

- A. Staffing Request - EA/Bus Driver (deferred to later in the meeting)

4.01 Items from the Committee of the Whole

4.02 Progress Update on Board Priorities Plan

5.00 OTHER BUSINESS

5.01 Trustee Meeting Authorizations

5.02 Correspondence

- A. MSBA – e-news June 17, 2020
- B. MSBA – Editorial Opinion 2020/06/11
- C. CSBA – OPSBA FLS Recruitment Initiative

5.03 Reminders

- A. September 14, 2020 - Board Reorganization Meeting (6:00 PM)
- B. September 14, 2020 – Regular Board Meeting (7:00 PM)

5.04 Comments/Concerns

Question: What are the plans for the surplus? Is more staffing being hired? Any extra cleaning?

Answer: A reasonable surplus is needed to sustain the daily operation of the school division. Additional staffing is being hired. Yes, extra cleaning is occurring.

Question: What were the school year calendar amendments?

Answer: The school year begins for teachers on Wednesday September 2, 2020. September 2, 3 and 4 2020 MUST be scheduled as Non-instructional days.

Question: Are there ventilation concerns with the guidelines issued by the province?
Answer: No, staff have assessed our systems and we are compliant.

Question: How is the hiring of subs going? This has been an issue in the past.
Answer: there has always been a sub shortage in Manitoba. The Province has a stakeholder Working group on attracting and retaining subs. All divisions have been told to expect unprecedented absences this year. We currently have approximately 50 substitute teachers on our list.

Motion #012-21 Moved that the Board break for a short recess. (8:32 PM)
Petkau / Guenther, Carried.

Motion #013-21 Moved that the Board reconvene. (8:36 PM)
Guenther / Wolfe, Carried.

Motion #014-21 Moved that the Board move in-camera as a Committee of the Whole. (8:36 PM)
Guenther / Wolfe, Carried.

2.00 COMMITTEE OF THE WHOLE (in camera)

Items discussed:

A. Personnel

Motion #015-21 Moved that the Board move out of in-camera and rise and report. (9:06 PM)
Fransen / Wolfe, Carried

4.00 A. Staffing Request - EA/Bus Driver

Motion #016-21 Moved that the Board approve the divisional plan to hire an additional 24 Educational Assistant hours per day and 1 additional bus driver due to COVID 19.
Petkau / Wolfe, Carried.

6.00 ADJOURNMENT

Motion #017-21 Motion to adjourn. (9:07 PM)
Wiebe / Guenther, Carried.

Chairperson

Secretary-Treasurer

Distribution: Trustees, Division Office & School Administration, WTA, CKMW, CFAM Radio, The Voice, Garden Valley S.D., Prairie Rose S.D., Red River Valley S.D., Border Land S.D., Prairie Spirit S.D., City of Morden, R.M. of Stanley, C. Friesen, MLA, Parent Councils.