

**MINUTES  
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 6:20 PM

DIVISION OFFICE BOARD ROOM

**Present:** Brian Fransen, Steve Friesen, Steve Klassen, Barb Petkau, Robyn Wiebe  
**Division Office Administration:** Stephen Ross, Cyndy Kutzner, Carl Pedersen, Allan Toews

**1.00 AGENDA and MINUTES**

**1.01 Approval of Agenda**

**Motion #019-18** Moved that the Board approve the agenda as amended to include Item 3.03 A 6 e.  
Wiebe / Klassen, Carried.

**1.02 Adoption of Minutes**

A. August 28, 2017 Regular Meeting  
**Motion #020-18** Moved that the Board approve the Minutes of the August 28, 2017 Regular Board Meeting.  
Petkau / Klassen, Carried.

**Motion #021-18** Moved that the Board move in-camera as a Committee of the Whole. (6:20 PM)  
Petkau / Wiebe, Carried

**2.00 COMMITTEE OF THE WHOLE (in camera) (6:20 – 7:30 PM)**

- Items discussed:
- A. Personnel
  - B. Programming
  - C. Policy
  - D. Facilities
  - E. Liaison

**Motion #022-18** Moved that the Board move out of in-camera and rise and report. (7:30 PM)  
Petkau / Friesen, Carried.

**Invocation: Robyn Wiebe**

**3.00 PRESENTATIONS and INFORMATION (7:30 PM)**

**3.01 Board Learning**

**3.02 Delegations and Other Timed Items**

**3.03 School and Division Administration Items**

- A. Reports
- 1. Staffing Activity
  - 2. Board Priorities and Monitoring
    - a. WE Day Report

- b. Morden Collegiate Core Subject Analysis
- c. Teacher Recruitment Video
- d. U of M Asper School of Business Mentoring Program
- 3. Programming
- 4. Manitoba Education
  - a. Attendance Reporting
- 5. Updated / New Administrative Procedures
- 6. New Year Start-Up
  - a. Enrollment Update
  - b. Portable Update
  - c. Bussing Update
  - d. Opening Breakfast
  - e. Report to the Board on The Urgency for a New School Announcement

B. Trustee Reports

**4.00 BOARD ACTION ITEMS**

**4.01 Other Items**

- A. Items Arising from the Committee of the Whole
- B. Terms of Reference for Standing Committees By-Law 4 – 18 Second & Third Reading

**Motion #023-18** Moved that the Board give Second Reading to By-Law 04-18 – Terms of Reference for Standing Committees.  
Wiebe / Klassen, Carried.

**Motion #024-18** Moved that the Board give Third and Final Reading to By-Law 04-18 – Terms of Reference for Standing Committees.  
Petkau / Friesen, Carried.

- C. Committee Appointments under Board By-Law 04 – 18

**Motion #025-18** Moved that the Board approve the Committee appointments under Policy Board By-Law 04-18, as attached.  
Klassen / Petkau, Carried.

- D. Borrowing By-Law 18-03 First Reading

**Motion #026-18** Moved that the Board give First Reading to Borrowing By-Law 18-03.  
Friesen / Wiebe, Carried.

- E. Western School Division Hashtag Selection

**Motion #027-18** Moved that the Board select the divisional hashtag “#rootedincaring” and award the submitting employees a \$50 gift card each.  
Wiebe / Petkau, Carried.

**4.02 Progress Update on Board Priorities Plan**

## **5.00 OTHER BUSINESS**

### **5.01 Trustee Meeting Authorizations**

- A. Chamber of Commerce Biz Breakfast

**Motion #028-18** Moved that the Board authorize Trustees Klassen and Friesen to attend the Chamber of Commerce Biz Breakfast Meeting in Winnipeg on September 19, 2017.  
Wiebe / Petkau, Carried.

### **5.02 Correspondence**

- A. MSBA – Calendar of Events
- B. MERN – Symposium and Book Series
- C. MB Chambers of Commerce – Biz Breakfast Series

### **5.03 Reminders**

- A. September 25, 2017 – Regular Board Meeting
- B. October 2, 2017 – Committee of the Whole Meeting
- C. October 4, 2017 – Diversity Day PD
- D. October 5, 2017 – Support Staff Liaison
- E. October 10, 2017 – Int'l Education Citizenship Ceremony (5:45 PM)
- F. October 10, 2017 – Regular Board Meeting

### **5.04 Comments/Concerns**

## **6.00 ADJOURNMENT**

**Motion #029-18** Motion to adjourn. (8:40 PM)  
Petkau / Friesen, Carried.

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Chairperson

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Secretary-Treasurer

Distribution: Trustees, Division Office & School Administration, WTA, Morden Times, CKMW, CFAM Radio, The Voice, Garden Valley S.D., Prairie Rose S.D., Red River Valley S.D., Border Land S.D., Prairie Spirit S.D., City of Morden, R.M. of Stanley, C. Friesen, MLA, Parent Councils.