

**MINUTES
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

D.O. BOARD ROOM/ONLINE

<https://youtu.be/ubWa8Vpy3y8>

Present: Brian Fransen, David Guenther, Barb Petkau, Robyn Wiebe, Darcy Wolf
Division Office Administration: Stephen Ross, Cyndy Kutzner, Carl Pedersen, Allan Toews

1.00 AGENDA and MINUTES

1.01 Approval of Agenda

Motion #185-20 Moved that the Board approve the agenda as amended to include item 3.03 A2e Newcomer Report.
Wiebe / Guenther, Carried.

1.02 Adoption of Minutes

A. May 25, 2020 Regular Board Meeting
Motion #186-20 Moved that the Board approve the Minutes of the May 25, 2020 Regular Board Meeting.
Wolfe / Petkau, Carried.
Motion #187-20 Moved that the Board move in-camera as a Committee of the Whole.
Guenther / Wolfe, Carried

2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)

Items discussed:

- A. Personnel
- B. Programming

Motion #188-20 Moved that the Board move out of in-camera and rise and report.
Guenther / Petkau, Carried

Invocation: Robyn Wiebe

3.00 PRESENTATIONS and INFORMATION (7:30 PM)

3.01 Board Learning

3.02 Delegations and Other Timed Items

3.03 School and Division Administration Items

- A. Reports
 - 1. Staffing Activity
 - 2. Board Priorities and Monitoring
 - a. Middle Years Data
 - b. Suspension Reports
 - c. Enrollment Report
 - i. June Attendance
 - d. May YTD Financial Report

- e. Newcomer Report
- 3. Programming
 - a. RRTVA Health Care Aide Program
- 4. Manitoba Education
 - a. 20/21 School Calendar
 - b. Guidelines for School Reopening
- 5. Updated / New Administrative Procedures
- 6. Other Items
 - a. Division Office Summer Hours

B. Trustee Reports

- 1. Board Communication Committee
- 2. Governance Committee

4.00 BOARD ACTION ITEMS

A. 5 Year Capital Plan

Motion #189-20

Moved that the Board approve the 2021/22 to 2025/26 Capital Plan as presented.
Wiebe / Guenther, Carried.

B. Interim Assistant Superintendent Appointment

Motion #190-20

Moved that the Board appoint Marianne Fenn to the position of Interim Assistant Superintendent for the period of August 1, 2020 to July 31, 2021.
Guenther / Wolfe, Carried.

C. 2020/2021 Wage and Benefit Summaries

Motion #191-20

Moved that the Board approve the 2020/2021 Wage and Benefit Summaries as presented.
Wolfe / Petkau, Carried.

D. Senior Administrator Contracts

Motion #192-20

Moved that the Board approve the employment contracts of the Interim Assistant Superintendent, Secretary Treasurer and Supervisor of Operations as presented.
Guenther / Wiebe, Carried.

E. Summer Board Meeting Schedule

Motion #193-20

Moved that the Board hold no Regular Board meetings in July, and that the August board meeting be held August 24, 2020, with in-camera session to begin at 7:00 PM and the regular open session starting at 7:30 PM.
Wiebe / Wolfe, Carried.

F. RRTVA Secondment

Motion #194-20

Moved that the Board authorize the secondment of Lane Curry by the Red River Technical Vocational Area.
Petkau / Guenther, Carried.

4.01 Items from the Committee of the Whole

4.02 Progress Update on Board Priorities Plan

5.00 OTHER BUSINESS

5.01 Trustee Meeting Authorizations

5.02 Correspondence

- A. MSBA – Executive Highlights April 6, 2020
- B. MSBA – Executive Highlights May 4, 2020
- C. MSBA – E-news June 4, 2020

5.03 Reminders

5.04 Comments/Concerns

Board Chair Brian Fransen acknowledged and thanked Assistant Superintendent Cyndy Kutzner for her long and dedicated service to Western School Division.

Motion #195-20 Moved that the Board break for a short recess. (8:27 PM)
Petkau / Wolfe, Carried.

Motion #196-20 Moved that the Board reconvene. (8:46 PM)
Petkau / Guenther, Carried.

Motion #197-20 Moved that the Board move in-camera as a Committee of the Whole. (8:46 PM)
Guenther / Petkau, Carried.

2.00 COMMITTEE OF THE WHOLE (in camera)

Items discussed:

- B. Programming
- C. Policy
- D. Facilities
- E. Other Items

Motion #198-20 Moved that the Board move out of in-camera and rise and report. (9:29 PM)
Petkau / Guenther, Carried

6.00 ADJOURNMENT

Motion #199-20 Motion to adjourn. (9:29 PM)
Wiebe / Wolfe, Carried.

Chairperson

Secretary-Treasurer

Distribution: Trustees, Division Office & School Administration, WTA, Morden Times, CKMW, CFAM Radio, The Voice, Garden Valley S.D., Prairie Rose S.D., Red River Valley S.D., Border Land S.D., Prairie Spirit S.D., City of Morden, R.M. of Stanley, C. Friesen, MLA, Parent Councils.