

**MINUTES
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

D.O. BOARD ROOM

Present: Darcy Wolfe, Lisa Burley, Brian Fransen, Susana Hawryshko,
Nicole Levesque
Division Office Admin: Stephen Ross, Marianne Fenn, Joey Sarto

1.00 AGENDA and MINUTES

1.01 Approval of Agenda

Motion #176-25 Moved that the Board approve the agenda as amended to include 4.0 D Superintendent Appointment; 4.0 E Superintendent Contract Approval; 4.0 F LOA Request Employee No. 993.
Fransen / Levesque, Carried.

1.02 Adoption of Minutes

A. April 14, 2025 Regular Board Meeting
Motion #177-25 Moved that the Board approve the Minutes of the April 14, 2025 Regular Board Meeting.
Burley / Levesque, Carried.

Motion #178-25 Moved that the Board move in-camera as a Committee of the Whole.
Fransen / Levesque, Carried

2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)

Items discussed:

- A. Personnel
- B. Programming
- C. Policy
- D. Facilities
- E. Other Items

Motion #179-25 Moved that the Board move out of in-camera and rise and report.
Fransen / Levesque, Carried

3.00 PRESENTATIONS and INFORMATION (7:30 PM)

Treaty Acknowledgement

The Western School Division operates on the traditional lands of the Anishinaabe and Dakota peoples. The Western School Division respects the Treaties that were made on this territory.

Invocation: Susana Hawryshko

3.01 Board Learning

3.02 Delegations and Other Timed Items

3.03 School and Division Administration Items

A. Reports

1. Board Priorities and Monitoring
 - a. MAEC School Report
 - b. Superintendent Hiring Process
2. Programming
 - a. Early Literacy
3. Manitoba Education
 - a. Music Month
4. Updated / New Administrative Procedures
 - a. AP 5-800 Recognition of Service
5. Other Items
 - a. École Discovery Trails Update

B. Trustee Reports

4.00 BOARD ACTION ITEMS

A. 2025-2026 School Calendar Approval

Motion #180-25 Moved that the Board approve the 2025-2026 School Calendar as presented.
Fransen / Levesque, Carried.

B. 5 Year Capital Plan Approval

Motion #181-25 Moved that the Board approve the 2025-2031 5 Year Capital Plan as presented.
Hawryshko / Levesque, Carried.

C. 2025-2026 Wage and Benefit Statement (Learning Resource Centre)

Motion #182-25 Moved that the Board approve the Learning Resource Centre 2025-2026 Wage and Benefit Statement as presented.
Hawryshko / Burley, Carried.

D. Superintendent Appointment

Motion #183-25 Moved that the Board appoint Stephen Jaddock as Superintendent effective August 1st, 2025.
Levesque / Hawryshko, Carried.

E. Superintendent Contract Approval

Motion #184-25 Moved that the Board approve the Superintendent Contract as presented.
Fransen / Hawryshko, Carried.

F. LOA Request Employee No. 993

Motion #185-25 Moved that the Board approve the leave of absence request of employee no. 993 without pay.
Burley / Hawryshko, Carried.

4.01 Items from the Committee of the Whole

4.02 Progress Update on Board Priorities Plan

5.00 OTHER BUSINESS

5.01 Trustee Meeting Authorizations

5.02 Correspondence

- A. MSBA – E news April 16, 2025
- B. 2025 CIBC Childhood Cancer Canada Survivor Scholarship Program

5.03 Reminders

- A. May 5, 2025 – Committee of the Whole Meeting
- B. May 12, 2025 – Regular Board Meeting
- C. May 26, 2025 – Regular Board Meeting
- D. June 2, 2025 – Committee of the Whole Meeting
- E. June 9, 2025 – Regular Board Meeting

5.04 Queries Arising From the Meeting

6.00 ADJOURNMENT

Motion #186-25

Motion to adjourn. (8:03 PM)
Fransen / Hawryshko, Carried.

Chairperson

Secretary-Treasurer

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