

**MINUTES
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

DIVISION OFFICE BOARD ROOM

Present: Brian Fransen, David Guenther, Barb Petkau, Robyn Wiebe, Darcy Wolfe
Division Office Administration: Stephen Ross, Cyndy Kutzner, Carl Pedersen, Allan Toews

1.00 AGENDA and MINUTES

1.01 Approval of Agenda

Motion #148-19 Moved that the Board approve the agenda as amended to include Item 3.03 A2d MCI Basketball.
Guenther / Petkau, Carried.

1.02 Adoption of Minutes

A. February 25, 2019 Regular Meeting
Motion #149-19 Moved that the Board approve the Minutes of the February 25, 2019 Regular Board Meeting.
Petkau / Wolfe, Carried.

Motion #150-19 Moved that the Board move in-camera as a Committee of the Whole. (7:00 PM)
Petkau / Guenther, Carried

2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)

Items discussed:

- A. Personnel
- B. Programming

Motion #151-19 Moved that the Board move out of in-camera and rise and report. (7:30 PM)
Petkau / Fransen, Carried

Invocation: Barb Petkau

3.00 PRESENTATIONS and INFORMATION (7:30 PM)

3.01 Board Learning

3.02 Delegations and Other Timed Items

3.03 School and Division Administration Items

- A. Reports
 - 1. Staffing Activity
 - 2. Board Priorities and Monitoring
 - a. Maple Leaf School Report
 - b. Student Leadership Forum
 - c. February YTD Financial Report
 - d. MCI Basketball
 - 3. Programming

4. Manitoba Education
 - a. Administrative Cap
 - b. Change in Auditor Requirements for March 31st Reporting
5. Updated / New Administrative Procedures
6. Other Items
 - a. Public Budget Meeting
 - b. Provincial Budget Release

B. Trustee Reports

1. Board Communication Committee
2. Governance Committee

4.00 BOARD ACTION ITEMS

4.01 Other Items

- A. Items Arising from the Committee of the Whole
- B. Heritage Grant

Motion #152-19

Moved that the Western School Division make application to Manitoba Culture, Heritage and Tourism for a grant under the Designated Heritage Building Grants Program for an amount up to \$35,000 for the purpose to conserve windows and for masonry re-pointing AND, that we, the Board of Trustees of Western School Division recognize the full financial implications from the development of the project and acknowledge that the provincial government will not be responsible for any further financial assistance other than the grant applied for AND, that we, the Board of Trustees of Western School Division guarantee that there are adequate funds available to complete the project and to continue to operate the facility.
Wiebe / Petkau, Carried.

C. Senior Administrator Contracts

Motion #153-19

Moved that the Board approve the 2019/2020 Superintendent, Assistant Superintendent, Secretary Treasurer and Supervisor of Operations contracts as presented in compliance with year 2 of Bill 28.
Petkau / Wolfe, Carried.

- D. By-Law 02-19 First Reading – deferred to later in the meeting
- E. Reserve Request – deferred to later in the meeting
- F. Centre Line Budget – deferred to later in the meeting
- G. 2019/2020 Western School Division Budget – deferred to later in the meeting
- H. 2019 Special Levy – deferred to later in the meeting

4.02 Progress Update on Board Priorities Plan

5.00 OTHER BUSINESS

5.01 Trustee Meeting Authorizations

5.02 Correspondence

- A. MSBA – E-news Feb 27, 2019
- B. Seven Oaks SD – Letter to the Minister re: Elections Act Amendments

- C. Child Nutrition Council of MB – Stone Soup Fundraiser
- D. MSBA – Camp Trailblazers Brochure

5.03 Reminders

- A. March 14 & 15, 2019 – MSBA AGM & Convention
- B. April 1, 2019 – Committee of the Whole Meeting
- C. April 8, 2019 – Regular Board Meeting

5.04 Comments/Concerns

Motion #154-19 Moved that the Board break for a short recess. (8:22 PM)
Wolfe / Guenther, Carried.

Motion #155-19 Moved that the Board reconvene. (8:35 PM)
Guenther / Wiebe, Carried.

Motion #156-19 Moved that the Board move in-camera as a Committee of the Whole. (8:35 PM)
Petkau / Wolfe, Carried.

2.00 COMMITTEE OF THE WHOLE (in camera)

Items discussed:

- B. Programming
- C. Policy
- D. Facilities
- E. Budget
- F. Other Items

Motion #157-19 Moved that the Board move out of in-camera and rise and report. (10:17 PM)
Petkau / Fransen, Carried.

Action Items

4.01

- D. By-Law 02-19 First Reading

Motion #158-19 Moved that the Board give First Reading to By-Law 02-19 Trustee Remuneration.
Petkau / Guenther, Carried.

- E. Reserve Request

Motion #159-19 Moved that the Board establish a capital reserve, for the establishment and replacement of running tracks and playground equipment of up to \$500,000.
Wiebe / Wolfe, Carried.

- F. Centre Line Budget

Motion #160-19 Moved that the Board approve the 2019/2020 Centre Line Bus Garage budget as presented.
Wolfe / Guenther, Carried.

- G. 2019/2020 Western School Division Budget

Motion #161-19 Moved that the Board approve the 2019/2020 Western School Division Budget of \$21,469,206 in Operating Expenditures, Transfers to Capital of \$274,136 and a projected operating Deficit of \$49,502.
Petkau / Wiebe, Carried.

H. 2019 Special Levy
Motion #162-19

Moved that the Board approve the 2019 Special Levy in the amount of \$9,338,008.
Wolfe / Guenther, Carried.

Motion #163-19

Moved that the Board support the attendance of Mollie Wheeler at the French Debate Nationals in the amount of \$150.
Petkau / Wolfe, Carried.

6.00 ADJOURNMENT

Motion #164-19

Motion to adjourn. (10:31 PM)
Guenther / Wiebe, Carried.

Chairperson

Secretary-Treasurer

Distribution: Trustees, Division Office & School Administration, WTA, Morden Times, CKMW, CFAM Radio, The Voice, Garden Valley S.D., Prairie Rose S.D., Red River Valley S.D., Border Land S.D., Prairie Spirit S.D., City of Morden, R.M. of Stanley, C. Friesen, MLA, Parent Councils.