

**MINUTES
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

D.O. BOARD ROOM

Present: Darcy Wolfe, Brian Fransen, Susana Hawryshko, Nicole Levesque
Division Office Admin: Stephen Ross, Marianne Fenn, Joey Sarto
Absent with regrets : Lisa Burley

1.00 AGENDA and MINUTES

1.01 Approval of Agenda

Motion #105-25 Moved that the Board approve the agenda as presented.
Fransen / Levesque, Carried.

1.02 Adoption of Minutes

A. January 13, 2025 Regular Board Meeting
Motion #106-25 Moved that the Board approve the Minutes of the January 13, 2025 Regular Board Meeting.
Fransen / Levesque, Carried.
Motion #107-25 Moved that the Board move in-camera as a Committee of the Whole.
Levesque / Fransen, Carried

2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)

Items discussed:

- A. Personnel
- B. Programming

Motion #108-25 Moved that the Board move out of in-camera and rise and report.
Levesque / Fransen, Carried

3.00 PRESENTATIONS and INFORMATION (7:30 PM)

Treaty Acknowledgement

The Western School Division operates on the traditional lands of the Anishinaabe and Dakota peoples. The Western School Division respects the Treaties that were made on this territory.

Invocation: Brian Fransen

3.01 Board Learning

3.02 Delegations and Other Timed Items

3.03 School and Division Administration Items

- A. Reports
 - 1. Board Priorities and Monitoring
 - a. Morden Adult Education Centre Report
 - b. Superintendent Hiring Process

2. Programming
 3. Manitoba Education
 - a. Ordering High School Diplomas for 2025
 - b. Passing of Minister Nello Altomare
 - c. K-12 Education Data Dashboard
 - d. Teacher Misconduct
 - e. Teacher and Staff Appreciation Week
 - f. Black History Month Proclamation
 - g. I Love to Read Proclamation
 - h. Inclusive Ed Proclamation
 - i. International Development Proclamation
 - j. Child Care Assistant Courses
 4. Updated / New Administrative Procedures
 - a. AP 5-420 Banking Overtime – Division Office
 - b. AP 5-421 Banking Overtime – Support Staff
 - c. AP 7-500 Transportation Services Management
 - d. AP 7-503 School Bus Accidents
 5. Other Items
 - a. École Discovery Trails Update
- B. Trustee Reports

4.00 BOARD ACTION ITEMS

Motion #109-25 Moved that the Board authorize Darcy Wolfe and Nicole Levesque to receive the Board ballots for Western School Division at the MSBA AGM.
Fransen / Hawryshko, Carried.

Motion #110-25 Moved that the Board approve the EDT-Industrial Arts Statement of Expenditures to be submitted in the Educational Funding Branch.
Levesque / Fransen, Carried.

4.01 Items from the Committee of the Whole

Motion #111-25 Moved that the Board amend motion #100-25 for the LOA request without pay by employee # 690 from February 14th to 21st, 2025.
Hawryshko / Levesque, Carried.

Motion #112-25 Moved that the Board approve the termination with cause of Bus Driver with employee # 818 as effective immediately.
Levesque / Fransen, Carried.

4.02 Progress Update on Board Priorities Plan

5.00 OTHER BUSINESS

5.01 Trustee Meeting Authorizations

5.02 Correspondence

- A. MSBA – E news January 22, 2025
- B. Manitoba Government Continues to Reduce Barriers through Manitoba Accessibility Fund
- C. Process for 2025 Ministerial Session – Solicit Questions for Board to the Minister in conjunction with AGM
- D. Consumer Price Index and Unemployment Report December 2024

5.03 Reminders

- A. February 3, 2025 – Committee of the Whole Meeting
- B. February 10, 2025 – Regular Board Meeting
- C. February 24, 2025 – Regular Board Meeting
- D. March 3, 2025 – Committee of the Whole Meeting
- E. March 10, 2025 – Regular Board Meeting

5.04 Queries Arising From the Meeting

Motion #113-25 Moved that the Board break for a short recess. (8:38 PM)
Fransen / Hawryshko, Carried.

Motion #114-25 Moved that the Board reconvene. (8:46 PM)
Fransen / Levesque, Carried.

Motion #115-25 Moved that the Board move in-camera as a Committee of the Whole.
(8:46 PM)
Hawryshko / Levesque, Carried.

2.00 COMMITTEE OF THE WHOLE (in camera)

Items discussed:

- B. Programming
- C. Policy
- D. Facilities
- E. Other Items

Motion #116-25 Moved that the Board move out of in-camera and rise and report.
Fransen / Hawryshko, Carried

Motion #117-25 Moved that the Board approve the request for additional Staff Years
of Service of 45 Years updating Western School Division
Recognition of Service.
Fransen / Hawryshko, Carried.

6.00 ADJOURNMENT

Motion #118-25 Motion to adjourn. (9:32 PM)
Fransen / Levesque, Carried.

Chairperson

Secretary-Treasurer

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