

**MINUTES
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

D.O. BOARD ROOM

Present: Lisa Burley, Brian Fransen, Susana Hawryshko, Nicole Levesque, Darcy Wolfe
Division Office Admin: Stephen Ross, Marianne Fenn, Joey Sarto

1.00 AGENDA and MINUTES

1.01 Approval of Agenda

Motion #095-25 Moved that the Board approve the agenda as presented.
Fransen / Burley, Carried.

1.02 Adoption of Minutes

A. December 9, 2024 Regular Board Meeting
Motion #096-25 Moved that the Board approve the Minutes of the December 9, 2024 Regular Board Meeting.
Burley / Fransen, Carried.
Motion #097-25 Moved that the Board move in-camera as a Committee of the Whole.
Hawryshko / Levesque, Carried

2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)

Items discussed:

- A. Personnel
- B. Programming
- C. Policy
- D. Facilities
- E. Other Items

Motion #098-25 Moved that the Board move out of in-camera and rise and report.
Wolfe / Levesque, Carried

3.00 PRESENTATIONS and INFORMATION (7:30 PM)

Treaty Acknowledgement

The Western School Division operates on the traditional lands of the Anishinaabe and Dakota peoples. The Western School Division respects the Treaties that were made on this territory.

Invocation: Lisa Burley

3.01 Board Learning

3.02 Delegations and Other Timed Items

3.03 School and Division Administration Items

- A. Reports
 - 1. Board Priorities and Monitoring

- a. December 31 2024 YTD Financial Report
 - b. Enrollment Report
- 2. Programming
- 3. Manitoba Education
 - a. Taking Steps to Keep Students Safe
 - b. Renewal of Educational Assistants in MB Schools
 - c. Severe Chronic Absenteeism (K-8)
- 4. Updated / New Administrative Procedures
 - a. AP1-311 Accessibility Plan
 - b. AP1-312 Accessible Employment
 - c. AP1-313 Accessible Communication and Information
 - d. AP2-800 Use of Certified Service Animals
 - e. AP2-801 Information for Parents Requesting a Service Animal in the School
 - f. AP2-802 Request for a Service Animal in the School
 - g. AP2-803 Management Plan for the Care of the Service Animal
- 5. Other Items
 - a. École Discovery Trails Update
- B. Trustee Reports

4.00 BOARD ACTION ITEMS

4.01 Items from the Committee of the Whole

Motion #099-25 Moved that the Board approve the LOA request without pay by employee # 1506 as presented.
Fransen / Hawryshko, Carried.

Motion #100-25 Moved that the Board approve the LOA request without pay by employee # 690 from February 14th to 20th, 2025.
Hawryshko / Levesque, Carried.

4.02 Progress Update on Board Priorities Plan

5.00 OTHER BUSINESS

- A. MB Province announced RFP for Three New K-8 Schools

5.01 Trustee Meeting Authorizations

5.02 Correspondence

- A. MSBA – E-news December 18, 2024 and January 8, 2025
- B. Joint Partner Letter – Capital Planning
- C. Funding Support for Trustees to Attend CSBA
- D.1 Full Potential Scholarship – Marketing Poster
- D.2 Full Potential Scholarship Program Guidelines 2025
- E. Ford of Canada Component Donation Program

5.03 Reminders

- A. January 27, 2025 – Regular Board Meeting
- B. February 3, 2025 – Committee of the Whole Meeting
- C. February 10, 2025 – Regular Board Meeting
- D. February 24, 2025 – Regular Board Meeting
- E. March 3, 2025 – Committee of the Whole Meeting

5.04 Queries Arising From the Meeting

6.00 ADJOURNMENT

Motion #104-25 Motion to adjourn. (8:13 PM)
Hawryshko / Burley, Carried.

Chairperson

Secretary-Treasurer

Distribution: Trustees, Division Office & School Administration, WESTTA, CKMW, CFAM Radio, The Voice, Garden Valley S.D., Prairie Rose S.D., Red River Valley S.D., Border Land S.D., Prairie Spirit S.D., City of Morden, R.M. of Stanley, Morden-Winkler MLA, Parent Councils.