

**MINUTES
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

D.O. BOARD ROOM

Present: Darcy Wolfe, Lisa Burley, Brian Fransen Susana Hawryshko,
Nicole Levesque
Division Office Admin: Stephen Jaddock, Marianne Fenn, Joey Sarto

1.00 AGENDA and MINUTES

1.01 Approval of Agenda

Motion #077-26 Moved that the Board approve the agenda as amended to include Borrowing By-Law 26-01 and 26-02 as presented.
Burley / Fransen, Carried.

1.02 Adoption of Minutes

A. November 24, 2025 Regular Board Meeting
Motion #078-26 Moved that the Board approve the Minutes of the November 24, 2025 Regular Board Meeting.
Burley / Levesque, Carried.

Motion #079-26 Moved that the Board move in-camera as a Committee of the Whole.
Hawryshko / Levesque, Carried

2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)

Items discussed:

- A. Personnel
- B. Programming
- C. Policy
- D. Facilities
- E. Other Items

Motion #080-26 Moved that the Board move out of in-camera and rise and report.
Fransen / Hawryshko, Carried

3.00 PRESENTATIONS and INFORMATION (7:30 PM)

Treaty Acknowledgement

The Western School Division operates on the traditional lands of the Anishinaabe and Dakota peoples. The Western School Division respects the Treaties that were made on this territory.

Invocation: Brian Fransen

3.01 Board Learning

3.02 Delegations and Other Timed Items

3.03 School and Division Administration Items

A. Reports

1. Board Priorities and Monitoring
 - a. Ashley Lachance, Director Region 2 Visit
 - b. November 30, 2025 YTD Financial Report
 - c. Holiday Office Hours
 - d. Meeting with the Deputy Minister of Education
 - e. Meeting with City of Morden Mayor and Councilors
2. Programming
 - a. MITT /Western School Division Partnership Update
 - b. Holocaust Education Professional Development Opportunity
 - c. WSD and City of Morden Joint Position Hiring and Role
3. Manitoba Education
 - a. School Safety Letter
 - b. Health Canada, Student Alcohol and Drugs Survey (CSADS) MCI
 - c. Workplace Safety and Health Act
4. Updated / New Administrative Procedures
5. Other Items
 - a. Capital Projects Update
 - i. Modular Classroom Relocation Update
 - b. MSI Update

B. Trustee Reports

4.00 BOARD ACTION ITEMS

A. Early Notice Incentive

Motion #081-26

Moved that the Board accept the Early Notice Incentive:

“Any teacher employed by the Western School Division on a permanent contract who gives written notice to the Western School Division office to resign at the end of the 2025/2026 school year will receive a \$1,500 Early Notice Incentive to be payable on the final pay in June 2026, if the written notice is received on or before January 9th, 2026”.

Fransen / Burley, Carried.

B. LOA Request Employee No. 1507

Motion #082-26

Moved that the Board approve the leave of absence request of employee # 1507 using his earned leave credits and the remaining are unpaid.

Fransen / Hawryshko, Carried.

C. Borrowing By-Law 26-01 1st, 2nd and 3rd Reading

Motion #083-26

Moved that the Board give First Reading to Borrowing By-Law 26-01.

Burley / Fransen, Carried.

Motion #084-26

Moved that the Board give Second Reading to Borrowing By-Law 26-01.

Hawryshko / Levesque, Carried.

Motion #085-26

Moved that the Board give Third and Final Reading to Borrowing By-Law 26-01.

Fransen / Burley, Carried.

- D. Borrowing By-Law 26-02 1st, 2nd and 3rd Reading
Motion #086-26 Moved that the Board give First Reading to Borrowing By-Law 26-02.
 Burley / Fransen, Carried.
- Motion #087-26** Moved that the Board give Second Reading to Borrowing By-Law 26-02.
 Burley / Fransen, Carried.
- Motion #088-26** Moved that the Board give Third and Final Reading to Borrowing By-Law 26-02.
 Levesque / Hawryshko, Carried.

4.01 Items from the Committee of the Whole

4.02 Progress Update on Board Priorities Plan

5.00 OTHER BUSINESS

5.01 Trustee Meeting Authorizations

5.02 Correspondence

- A. MSBA – E News Letter December 3, 2025

5.03 Reminders

- A. January 5, 2026 – Committee of the Whole Meeting
- B. January 12, 2026 – Regular Board Meeting
- C. January 26, 2026 – Regular Board Meeting
- D. February 2, 2026 – Committee of the Whole Meeting
- E. February 9, 2026 – Regular Board Meeting
- F. February 23, 2026 – Regular Board Meeting

5.04 Upcoming School Events

School	Date	Time	Event	Location
MINN	Dec 9	1:30 & 6:30pm	Christmas Concerts	Access Event Centre
MCI	Dec. 9		Jr Basketball Clinic	Gym
ÉMMS	Dec 16	7pm	Gr 7/8 Choir & Band Concert	Access Event Centre
ÉMMS	Dec 17	7pm	Winter Concert	Access Event Centre
MLS	Dec 17-18		Kindergarten Concerts	Music Rm
MINN	Dec 18	7:30pm	PAC Meeting	Music Rm
ÉMMS	Dec 18-19		Holiday Spirit Days	
MLS	Dec 19		Holiday Spirit Day	
MLS	Dec 19		PAC Hot Lunch	
ÉMMS	Dec 19	AM	Students vs. Staff hockey game	Access Event Centre
MCI	Jan 5	7pm	PAC Meeting	Library
MCI	Jan 6		Provincial English Exams	
MCI	Jan 12		Provincial French Exams	

5.05 Queries Arising From the Meeting

- Motion #089-26** Moved that the Board break for a short recess. (8:36 PM)
Fransen / Levesque, Carried.
- Motion #090-26** Moved that the Board reconvene. (8:53 PM)
Fransen / Levesque, Carried.
- Motion #091-26** Moved that the Board move in-camera as a Committee of the Whole.
(8:54 PM)
Fransen / Hawryshko, Carried.

2.00 COMMITTEE OF THE WHOLE (in camera)

Items discussed:

- D. Facilities
- E. Other Items

- Motion #092-26** Moved that the Board move out of in-camera and rise and report.
(9:39 PM)
Levesque / Wolfe, Carried

6.00 ADJOURNMENT

- Motion #093-26** Motion to adjourn. (9:39 PM)
Fransen / Hawryshko, Carried

Chairperson

Secretary-Treasurer

Distribution: Trustees, Division Office & School Administration, WESTTA, CKMW, CFAM Radio, The Voice, Garden Valley S.D., Prairie Rose S.D., Red River Valley S.D., Border Land S.D., Prairie Spirit S.D., City of Morden, R.M. of Stanley, Morden-Winkler MLA, Parent Councils.