

**MINUTES
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

D.O. BOARD ROOM

Present: Lisa Burley, Brian Fransen, Susana Hawryshko, Nicole Levesque, Darcy Wolfe
Division Office Admin: Stephen Ross, Marianne Fenn, Carl Pedersen, Joey Sarto

1.00 AGENDA and MINUTES

1.01 Approval of Agenda

Motion #087-25 Moved that the Board approve the agenda as presented.
Fransen / Levesque, Carried.

1.02 Adoption of Minutes

A. November 25, 2024 Regular Board Meeting
Motion #088-25 Moved that the Board approve the Minutes of the November 25, 2024 Regular Board Meeting.
Burley / Levesque, Carried.
Motion #089-25 Moved that the Board move in-camera as a Committee of the Whole.
Fransen / Hawryshko, Carried

2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)

Items discussed:

- A. Personnel
- B. Programming
- C. Policy
- D. Facilities
- E. Other Items

Motion #090-25 Moved that the Board move out of in-camera and rise and report.
Levesque / Hawryshko, Carried

3.00 PRESENTATIONS and INFORMATION (7:30 PM)

Treaty Acknowledgement

The Western School Division operates on the traditional lands of the Anishinaabe and Dakota peoples. The Western School Division respects the Treaties that were made on this territory.

Invocation: Darcy Wolfe

3.01 Board Learning

3.02 Delegations and Other Timed Items

3.03 School and Division Administration Items

- A. Reports
 - 1. Board Priorities and Monitoring

- a. Nov 30 2024 YTD Financial Report
- 2. Programming
- 3. Manitoba Education
 - a. Nutrition Annual Report
 - b. Class Size Report
- 4. Updated / New Administrative Procedures
- 5. Other Items
 - a. École Discovery Trails Update
- B. Trustee Reports

4.00 BOARD ACTION ITEMS

- A. Heritage Resources Conservation Grant Application

Motion #091-25

Moved that the Western School Division make application to Manitoba Sport, Culture, Heritage and Tourism for a grant under the Heritage Resources Conservation Grant program for an amount up to \$29,540 for the purpose of restoring windows and doors at Maple Leaf School AND, that we, the Board of Trustees of Western School Division recognize the full financial implications from development of the project and acknowledge that the provincial government will not be responsible for any further financial assistance other than the grant applied for AND, that we, the Board of Trustees of Western School Division guarantee that there are adequate funds to complete the project and to continue to operate the facility.
Burley / Fransen, Carried.

- B. Authorization for Repayment of Short Term Loan

Motion #092-25

Moved that the Board authorize the repayment of the \$6,000,000 short term loan due by December 31, 2024.
Fransen / Levesque, Carried.

- C. Early Notice Incentive

Motion #093-25

Moved that the Board accept the Early Notice Incentive:
“Any teacher employed by the Western School Division on a permanent contract who gives written notice to the Western School Division office to resign at the end of the 2024/2025 school year will receive a \$1,500 Early Notice Incentive to be payable on the final pay in June 2025, if the written notice is received on or before January 10th, 2025”.
Levesque / Burley, Carried.

4.01 Items from the Committee of the Whole

4.02 Progress Update on Board Priorities Plan

5.00 OTHER BUSINESS

5.01 Trustee Meeting Authorizations

5.02 Correspondence

- A. MSBA – E-News December 4, 2024

5.03 Reminders

- A. January 6, 2025 – Committee of the Whole Meeting
- B. January 13, 2025 – Regular Board Meeting
- C. January 27, 2025 – Regular Board Meeting

- D. February 3, 2025 – Committee of the Whole Meeting
- E. February 10, 2025 – Regular Board Meeting

5.04 Queries Arising From the Meeting

6.00 ADJOURNMENT

Motion #094-25 Motion to adjourn. (8:12 PM)
Fransen / Levesque, Carried.

Chairperson

Secretary-Treasurer

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