

**MINUTES  
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

D.O. BOARD ROOM

<b>Present:</b>	<b>Lisa Burley, Brian Fransen, David Guenther, Darcy Wolfe</b>
<b>Absent with Regrets:</b>	<b>Susana Hawryshko</b>
<b>Division Office Admin:</b>	<b>Stephen Ross, Marianne Fenn, Carl Pedersen, Joey Sarto</b>

**1.00 AGENDA and MINUTES**

**1.01 Approval of Agenda**

**Motion #081-24** Moved that the Board approve the agenda as presented.  
Guenther / Burley, Carried.

**1.02 Adoption of Minutes**

A. November 27, 2023 Regular Board Meeting

**Motion #082-24** Moved that the Board approve the Minutes of the November 27, 2023 Regular Board Meeting.  
Guenther / Burley, Carried.

**Motion #083-24** Moved that the Board move in-camera as a Committee of the Whole.  
Burley / Guenther, Carried.

**2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)**

Items discussed:

- A. Personnel
- B. Programming
- C. Policy

**Motion #084-24** Moved that the Board move out of in-camera and rise and report.  
Guenther / Fransen, Carried.

**3.00 PRESENTATIONS and INFORMATION (7:30 PM)**

**Treaty Acknowledgement**

The Western School Division operates on the traditional lands of the Anishinaabe and Dakota peoples. The Western School Division respects the Treaties that were made on this territory.

**Invocation: Darcy Wolfe**

**3.01 Board Learning**

**3.02 Delegations and Other Timed Items**

- 1. Brandon Burley

**3.03 School and Division Administration Items**

- A. Reports
  - 1. Board Priorities and Monitoring
    - a. Morden Adult Education Centre Report
    - b. October 31 YTD Financial Report
    - c. Holiday Office Hours
  - 2. Programming

- a. Innovation Grant Applications
- 3. Manitoba Education
  - a. 2022 Programme for International Student Assessment (PISA) Report
  - b. Adult Literacy Act
  - c. Southern Manitoba Cabinet Office
  - d. National Day for Truth and Reconciliation
  - e. Renewal of Online Resources for Manitoba Educators
  - f. Manitoba Assistance Act
- 4. Updated / New Administrative Procedures
- 5. Other Items
  - a. École Discovery Trails Update

B. Trustee Reports

**4.00 BOARD ACTION ITEMS**

- A. Board By-Law 01-23 Second Reading – deferred to future meeting
- B. MCI Band/Choir Trip Support

**Motion #085-24** Moved that the Board approve support in the amount of festival registration for the MCI Band/Choral trip to the Cantando Festival in April 2024.  
Burley / Wolfe, Carried.

- C. Early Notice Incentive

**Motion #086-24** Moved that the Board accept the Early Notice Incentive:  
“Any teacher employed by the Western School Division on a permanent contract who gives written notice to the Western School Division office to resign at the end of the 2023/2024 school year will receive a \$1,500 Early Notice Incentive to be payable on the final pay in June 2024, if the written notice is received on or before January 12th, 2024”.  
Wolfe / Guenther, Carried.

- D. Letter to Minister of Advanced Education and Training

**Motion #087-24** Moved that the Board send a letter to the Minister of Advanced Education and Training to highlight funding concerns of the Morden Adult Education Centre.  
Guenther / Burley, Carried.

4.01 Items from the Committee of the Whole

4.02 Progress Update on Board Priorities Plan

**5.00 OTHER BUSINESS**

5.01 Trustee Meeting Authorizations

5.02 Correspondence

- A. MSBA – E-news December 6, 2023
- B. MSBA – Executive Highlights

5.03 Reminders

- A. January 8, 2024 – Regular Board Meeting
- B. January 22, 2024 – Regular Board Meeting

5.04 Comments/Concerns

- Motion #088-24** Moved that the Board break for a short recess. (9:25 PM)  
Wolfe / Burley, Carried.
- Motion #089-24** Moved that the Board reconvene. (9:33 PM)  
Guenther / Burley, Carried.
- Motion #090-24** Moved that the Board move in-camera as a Committee of the Whole. (9:33 PM)  
Guenther / Wolfe, Carried.

**2.00 COMMITTEE OF THE WHOLE (in camera)**

Items discussed:

- D. Facilities
- E. Budget
- F. Other Items

- Motion #091-24** Moved that the Board move out of in-camera and rise and report (9:51 PM).  
Fransen / Burley, Carried.

**6.00 ADJOURNMENT**

- Motion #092-24** Motion to adjourn. (9:52 PM)  
Guenther / Wolfe, Carried.

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Chairperson

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Secretary-Treasurer

Distribution: Trustees, Division Office & School Administration, WESTTA, CKMW, CFAM Radio, The Voice, Garden Valley S.D., Prairie Rose S.D., Red River Valley S.D., Border Land S.D., Prairie Spirit S.D., City of Morden, R.M. of Stanley, Morden-Winkler MLA, Parent Councils.