

**MINUTES
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

DIVISION OFFICE BOARD ROOM

Present: Brian Fransen, Steve Friesen, Steve Klassen, Barb Petkau, Robyn Wiebe
Division Office Administration: Stephen Ross, Cyndy Kutzner, Carl Pedersen
Absent with regrets: Allan Toews

1.00 AGENDA and MINUTES

1.01 Approval of Agenda

Motion #070-18 Moved that the Board approve the agenda as amended to include item 3.03 A 4a.
Wiebe / Klassen, Carried.

1.02 Adoption of Minutes

A. October 23, 2017 Regular Meeting

Motion #071-18 Moved that the Board approve the Minutes of the October 23, 2017 Regular Board Meeting.
Petkau / Friesen, Carried.

Motion #072-18 Moved that the Board move in-camera as a Committee of the Whole. (7:00 PM)
Petkau / Friesen, Carried

2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)

Items discussed:

- A. Personnel
- B. Programming

Motion #073-18 Moved that the Board move out of in-camera and rise and report. (7:30 PM)
Petkau / Wiebe, Carried.

Invocation: Barb Petkau

3.00 PRESENTATIONS and INFORMATION (7:30 PM)

3.01 Board Learning

3.02 Delegations and Other Timed Items

3.03 School and Division Administration Items

- A. Reports
 - 1. Staffing Activity
 - 2. Board Priorities and Monitoring
 - a. Ecole Morden Middle School Report
 - b. Basic French Development
 - c. Continuous Improvement Plan
 - d. WE Day
 - e. October 31 Year to Date Financial Report

- f. School Tours
- 3. Programming
 - a. French Information Night
 - b. RRTVA
 - i. World of Choices – Career Day March 13th, Altona
 - ii. Trades Camp for Grade 8, February 5th.
 - c. LwlCT Computational Thinking/Coding Infusion Team
 - d. Travel Club Update
 - e. Apprenticeship
- 4. Manitoba Education
 - a. North Forge Technology Exchange Call for Innovation
- 5. Updated / New Administrative Procedures
- 6. Other Items
 - a. MS Office 365

B. Trustee Reports

- 1. Board Communication Committee (no report)

4.00 BOARD ACTION ITEMS

4.01 Other Items

- A. Items Arising from the Committee of the Whole
- B. Audit Services Proposal

Motion #074-18 Moved that the Board accept the Proposal for Audit Services for the 2017/2018 through 2019/2020 fiscal years from Gislason Targownik Peters Chartered Professional Accountants.
Friesen / Petkau, Carried.

- C. Auditor Appointment

Motion #075-18 Moved that the Board appoint Gislason Targownik Peters Chartered Professional Accountants as auditor for the 2017/2018 fiscal year.
Wiebe / Klassen, Carried.

- D. Morden Collegiate Soccer Provincials Support

Motion #076-18 Moved that the Board support the Morden Collegiate Boys and Girls Soccer Teams \$3,361.99 for attending the Provincial Championships.
Wiebe / Klassen, Carried.

- E. Innovation Grants – deferred to later in the meeting

- F. Early Notice Incentive

Motion #077-18 Moved that the Board accept the Early Notice Incentive:
“Any teacher employed by the Western School Division on a permanent contract who gives written notice to the Western School Division office to resign at the end of the 2017/2018 school year will receive a \$1,500 Early Notice Incentive to be payable on the final pay in June 2018, if the written notice is received on or before January 12th, 2018.”
Petkau / Wiebe, Carried.

- G. Policy 6 Revision – First Reading – deferred to later in the meeting

4.02 Progress Update on Board Priorities Plan

5.00 OTHER BUSINESS

5.01 Trustee Meeting Authorizations

- A. Throne Speech

Motion #078-18

Moved that the Board authorize all Trustees to attend the Opening of the 3rd Session of the 41st Legislature on November 21st, 2017.
Wiebe / Klassen, Carried.

5.02 Correspondence

- A. MSBA – e-news Oct 25 2017
- B. MSBA – e-news Nov 8 2017
- C. MSBA – Letter to the Minister of Finance
- D. MSBA – Superintendent Series Webinar
- E. MSBA – Partners in Education Conference Agenda
- F. MSBA – Juno Beach Centre Summer Institute
- G. CRA – Financial Literacy Webinars

5.03 Reminders

- A. November 17, 2017 – School Tours
- B. November 23, 2017 – WTA Liaison
- C. November 27, 2017 – Regular Board Meeting
- D. December 4, 2017 – Committee of the Whole Meeting
- E. December 11, 2017 – Regular Board Meeting

5.04 Comments/Concerns

Motion #079-18

Moved that the Board break for a short recess. (8:33 PM)
Wiebe / Friesen, Carried.

Motion #080-18

Moved that the Board reconvene. (8:44 PM)
Petkau / Klassen, Carried.

Motion #081-18

Moved that the Board move in-camera as a Committee of the Whole. (8:44 PM)
Petkau / Friesen, Carried.

2.00 COMMITTEE OF THE WHOLE (in camera)

Items discussed:

- C. Policy
- D. Facilities
- E. Liaison
- F. Other Items

Motion #082-18

Moved that the Board move out of in-camera and rise and report. (9:45 PM)
Petkau / Fransen, Carried.

4.01 E. Innovation Grants

Motion #083-18

Moved that the Board award \$1,500 to the Morden Collegiate Thunder Bike Shop Innovation Grant proposal.
Wiebe / Petkau, Carried.

G. Policy 6 Revision – First Reading
Motion #084-18 Moved that the Board give First Reading to Policy 6 – Trustee Code of Conduct, Member Ethics and Conflict of Interest.
Friesen / Petkau, Carried.

6.00 ADJOURNMENT

Motion #085-18 Motion to adjourn. (9:47 PM)
Friesen / Wiebe, Carried.

Chairperson

Secretary-Treasurer

Distribution: Trustees, Division Office & School Administration, WTA, Morden Times, CKMW, CFAM Radio, The Voice, Garden Valley S.D., Prairie Rose S.D., Red River Valley S.D., Border Land S.D., Prairie Spirit S.D., City of Morden, R.M. of Stanley, C. Friesen, MLA, Parent Councils.