

**MINUTES  
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

DIVISION OFFICE BOARD ROOM

**Present:** Brian Fransen, David Guenther, Barb Petkau, Robyn Wiebe, Darcy Wolfe  
**Division Office Administration:** Stephen Ross, Cyndy Kutzner, Carl Pedersen, Allan Toews  
**Auditor:** Brian Derksen – Gislason Targownik Peters

**1.00 AGENDA and MINUTES**

**1.01 Approval of Agenda**

***Motion #052-20***

Moved that the Board approve the agenda as amended, adding item 3.0 a The State of French Second Language Education in Canada 2019 and deferring item 4.0 D – Provincials Support, to a future meeting.  
Wolfe / Wiebe, Carried.

**1.02 Adoption of Minutes**

A. October 16, 2019 Regular Board Meeting

***Motion #053-20***

Moved that the Board approve the Minutes of the October 16, 2019 Regular Board Meeting.  
Wiebe / Petkau, Carried.

***Motion #054-20***

Moved that the Board move in-camera as a Committee of the Whole.  
Petkau / Wolfe, Carried

**2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)**

Items discussed:

- A. Auditor
- B. Personnel
- C. Programming
- D. Policy
- E. Facilities

***Motion #055-20***

Moved that the Board move out of in-camera and rise and report.  
Fransen / Petkau, Carried

**Invocation: Robyn Wiebe**

**3.00 PRESENTATIONS and INFORMATION (7:30 PM)**

**3.01 Board Learning**

**3.02 Delegations and Other Timed Items**

**3.03 School and Division Administration Items**

A. Reports

- 1. Staffing Activity
- 2. Board Priorities and Monitoring

- a. Minnewasta School Report
- b. Innovation Grants
- c. Reading Recovery Report
- d. EAL Enrollment
- e. Teacher Conferences
- f. Sept YTD financial Report
- 3. Programming
  - a. The State of French Second Language Education in Canada 2019
- 4. Manitoba Education
  - a. Dyslexia Awareness
  - b. Manitoba Schools Libraries Proclamation
- 5. Updated / New Administrative Procedures
- 6. Other Items

B. Trustee Reports

- 1. Board Communication Committee
- 2. Governance Committee (Policy 5)

**4.00 BOARD ACTION ITEMS**

A. Policy 5 1<sup>st</sup> Reading

**Motion #056-20**

Moved that the Board move give first reading to Policy 5.  
Petkau / Wiebe, Carried

B. 2018/2019 FRAME Financial Statement Approval

**Motion #057-20**

Moved that the Board approve the 2018/2019 audited FRAME Financial Statements.  
Wolfe / Wiebe, Carried

C. Appointment of Auditor

**Motion #058-20**

Moved that the Board appoint Gislason Targownik Peters Chartered Professional Accountants as auditor for the 2019/2020 fiscal year.  
Guenther / Wolfe, Carried

D. Provincials Support - *deferred for a future meeting*

4.01 Items from the Committee of the Whole

4.02 Progress Update on Board Priorities Plan

**5.00 OTHER BUSINESS**

5.01 Trustee Meeting Authorizations

5.02 Correspondence

- A. MSBA – E-news Oct 16 2019
- B. MSBA – Executive Highlights
- C. EMMS – Remembrance Day Services Invitation

5.03 Reminders

- A. November 4, 2019 – Committee of the Whole Meeting
- B. November 13, 2019 – Regular Board Meeting (Wednesday)
- C. November 20, 2019 – 5 Yr Capital Plan Mtg with PSFB
- D. November 22 & 23, 2019 – MSBA Fall PD & General Meetings
- E. November 25, 2019 – Regular Board Meeting

5.04 Comments/Concerns

- Motion #059-20** Moved that the Board break for a short recess. (8:54 PM)  
Guenther / Wolfe, Carried.
- Motion #060-20** Moved that the Board reconvene. (9:15 PM)  
Wolfe / Guenther, Carried.
- Motion #061-20** Moved that the Board move in-camera as a Committee of the Whole. (9:15 PM)  
Wolfe / Wiebe, Carried.

**2.00 COMMITTEE OF THE WHOLE (in camera)**

Items discussed:

- E. Facilities
- F. Other Items

- Motion #062-20** Moved that the Board move out of in-camera and rise and report. (10:29 PM)  
Fransen / Petkau, Carried

**6.00 ADJOURNMENT**

- Motion #063-20** Motion to adjourn. (10:29 PM)  
Petkau / Wiebe, Carried.

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Chairperson

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Secretary-Treasurer

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