

**MINUTES
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

DIVISION OFFICE BOARD ROOM

Present:	Brian Fransen, Steve Friesen, Steve Klassen, Barb Petkau, Robyn Wiebe
Division Office Administration:	Stephen Ross, Cyndy Kutzner, Carl Pedersen, Allan Toews
Representing the Audit Firm:	Brian Derksen

1.00 AGENDA and MINUTES

1.01 Approval of Agenda

Motion #050-19 Moved that the Board approve the agenda as presented.
Wiebe / Friesen, Carried.

1.02 Adoption of Minutes

A. October 9, 2018 Regular Meeting

Motion #051-19 Moved that the Board approve the Minutes of the October 9, 2018 Regular Board Meeting.
Klassen / Petkau, Carried.

Motion #052-19 Moved that the Board move in-camera as a Committee of the Whole. (7:00 PM)
Wiebe / Klassen, Carried

2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)

Items discussed:

- A. Auditors
- B. Personnel
- C. Programming
- D. Policy
- E. Facilities
- F. Other Items

Motion #053-19 Moved that the Board move out of in-camera and rise and report. (7:30 PM)
Fransen / Wiebe, Carried

Invocation: Robyn Wiebe

3.00 PRESENTATIONS and INFORMATION (7:30 PM)

3.01 Board Learning

3.02 Delegations and Other Timed Items

3.03 School and Division Administration Items

- A. Reports
 - 1. Staffing Activity
 - 2. Board Priorities and Monitoring
 - a. Minnewasta School Report
 - b. School Continuous Improvement Plans

- c. 2016/2017 Provincial Absentee Data
- 3. Programming
- 4. Manitoba Education
 - a. MERLIN Review
 - b. Manitoba School Library Day
 - c. Copyright Act and Fair Dealing Guidelines
- 5. Updated / New Administrative Procedures
 - a. AP 1-801 Substance Use
- 6. Other Items
 - a. Portable Classroom Update
 - b. Katie Cares Book
 - c. Morden and District United Way Fundraiser

B. Trustee Reports

- 1. Board Communication Committee
 - a. Local Voices for Local Choices

4.00 BOARD ACTION ITEMS

4.01 Other Items

- A. Items Arising from the Committee of the Whole
- B. Morden Adult Education Centre Lease

Motion #054-19 Moved that the Board approve the Morden Adult Education Centre Lease for the period November 1, 2018 to October 31, 2023.
Wiebe / Friesen, Carried

C. 2017/2018 Audited Financial Statements

Motion #055-19 Moved that the Board approve the 2017/2018 Audited FRAME Financial Statements as presented.
Klassen / Petkau, Carried

D. 2018/2019 Auditor Appointment

Motion #056-19 Moved that the Board appoint Gislason Targownik Peters Certified Public Accountants as auditors for 2018/2019.
Friesen / Petkau, Carried

E. Morden Collegiate Soccer Provincials Support

Motion #057-19 Moved that the Board support the attendance at Provincials for the Morden Collegiate Boys and Girls Soccer Teams in the amount of \$6,807.10.
Wiebe / Klassen, Carried

4.02 Progress Update on Board Priorities Plan

5.00 OTHER BUSINESS

5.01 Trustee Meeting Authorizations

5.02 Correspondence

- A. MSBA – E-news October 10, 2018
- B. MSBA – Executive Highlights Oct 1, 2018
- C. MSBA – “Talking to Kids About Cannabis” Fact Sheet
- D. Southwest Horizon SD – Letter re: Communications Initiative

5.03 Reminders

- A. November 5, 2018 – Board Reorganization Meeting
- B. November 12, 2018 - Regular Board Meeting
- C. November 13, 2018 – Meeting with City Council
- D. November 26, 2018 – Regular Board Meeting

5.04 Comments/Concerns

- Motion #058-19** Moved that the Board break for a short recess. (8:22 PM)
Friesen / Petkau, Carried.
- Motion #059-19** Moved that the Board reconvene. (8:38 PM)
Klassen / Friesen, Carried.
- Motion #060-19** Moved that the Board move in-camera as a Committee of the Whole. (8:38 PM)
Petkau / Friesen, Carried.

2.00 COMMITTEE OF THE WHOLE (in camera)

Items discussed:

- B. Personnel
- C. Programming
- D. Policy
- E. Facilities
- F. Other Items

- Motion #061-19** Moved that the Board move out of in-camera and rise and report. (9:47 PM)
Fransen / Friesen, Carried.
- Motion #062-19** Moved that the Board accept Administration’s recommendation for termination of employee #30.
Petkau / Friesen, Carried.

6.00 ADJOURNMENT

- Motion #063-19** Motion to adjourn. (10:04 PM)
Wiebe / Petkau, Carried.

Chairperson

Secretary-Treasurer

Distribution: Trustees, Division Office & School Administration, WTA, Morden Times, CKMW, CFAM Radio, The Voice, Garden Valley S.D., Prairie Rose S.D., Red River Valley S.D., Border Land S.D., Prairie Spirit S.D., City of Morden, R.M. of Stanley, C. Friesen, MLA, Parent Councils.