

**MINUTES  
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

D.O. BOARD ROOM

**Present:** Brian Fransen, Robyn Wiebe, David Guenther, Barb Petkau, Darcy Wolfe  
**Division Office Admin:** Stephen Ross, Carl Pedersen  
**Absent with regrets:** Marianne Fenn

**1.00 AGENDA and MINUTES**

**1.01 Approval of Agenda**

**Motion #012-23** Moved that the Board approve the agenda as amended to include items 3.03 A4f – Support Staff Proclamation and 3.03 A4g Arts Ed Grants and 3.03 A4h – Provincial Lead Remote Learning.  
 Wiebe / Guenther, Carried.

**1.02 Adoption of Minutes**

A. August 29, 2022 Regular Board Meeting  
**Motion #013-23** Moved that the Board approve the Minutes of the August 29, 2022 Regular Board Meeting.  
 Petkau / Wolfe, Carried.

**Motion #014-23** Moved that the Board move in-camera as a Committee of the Whole.  
 Wiebe / Guenther, Carried.

**2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)**

Items discussed:

- A. Personnel
- B. Programming

**Motion #015-23** Moved that the Board move out of in-camera and rise and report.  
 Fransen / Wolfe, Carried

**3.00 PRESENTATIONS and INFORMATION (7:30 PM)**

**Treaty Acknowledgement**

The Western School Division operates on the traditional lands of the Anishinaabe and Dakota peoples. The Western School Division respects the Treaties that were made on this territory.

**Invocation: Barb Petkau**

**3.01 Board Learning**

**3.02 Delegations and Other Timed Items**

**3.03 School and Division Administration Items**

- A. Reports
  - 1. Staffing Activity
  - 2. Board Priorities and Monitoring
    - a. Opening Day
    - b. School Startup

- c. Teacher – Admin Conferences
- d. E/Y – M/Y Provincial Assessments
- 3. Programming
- 4. Manitoba Education
  - a. Executive Director of BEF
  - b. Executive Director – Learning Outcome Branch
  - c. Healthy Schools Grant
  - d. Strengthening Student Support and Learning Fund
  - e. Request to add Turban Day (April 13<sup>th</sup>)
  - f. Support Staff Proclamation
  - g. Arts Education Grant Program
  - h. Provincial Lead Remote Learning
- 5. Updated / New Administrative Procedures
  - a. AP-401 – No Smoking Procedure (to be reviewed)
- 6. Other Items
  - a. Capital Projects Update
    - i. Summer Project Update
    - ii. MCI Projects
    - iii. Maple Leaf Boiler
    - iv. New School Update

B. Trustee Reports

**4.00 BOARD ACTION ITEMS**

- A. 2022/2023 Board Meeting Schedule  
**Motion #016-23** Moved that the Board affirm the schedule of Board meetings for 2022/2023 as attached.  
 Guenther / Petkau, Carried.
- B. 2022/2023 Committee of the Whole Meeting Schedule  
**Motion #017-23** Moved that the Board affirm the schedule of Committee of the Whole meetings for 2022/2023 as attached.  
 Petkau / Wolfe, Carried.
- C. LOA Request  
**Motion #018-23** Moved that the Board approve the Leave of Absence of employee #85 as requested with sub rate deduction for 5 days.  
 Wolfe / Guenther, Carried.

4.01 Items from the Committee of the Whole

4.02 Progress Update on Board Priorities Plan

**5.00 OTHER BUSINESS**

5.01 Trustee Meeting Authorizations

5.02 Correspondence

- A. MSBA – E-news Sept 7, 2022
- B. MSBA – 2022-2023 Learning Opportunities

5.03 Reminders

- A. September 14, 2022 – First day to receive Nomination Packages
- B. September 20, 2022 – Last day to receive Nomination Packages
- C. September 26, 2022 – Regular Board Meeting

- D. September 30, 2022 – National Truth and Reconciliation Day (no school)
- E. October 3, 2022 – Committee of the Whole Meeting
- F. October 10, 2022 – Regular Board Meeting

**5.04** Comments/Concerns

- Motion #019-23** Moved that the Board break for a short recess. (8:11 PM)  
Wiebe / Guenther, Carried.
- Motion #020-23** Moved that the Board reconvene. (8:19 PM)  
Wolfe / Wiebe, Carried.
- Motion #021-23** Moved that the Board move in-camera as a Committee of the Whole. (8:19 PM)  
Petkau / Guenther, Carried.

**2.00 COMMITTEE OF THE WHOLE** (in camera)

Items discussed:

- C. Policy
- D. Facilities
- E. Other Items

- Motion #022-23** Moved that the Board move out of in-camera and rise and report (10:04 PM).  
Petkau / Guenther, Carried
- Motion #023-23** Moved that the Board authorize the transfer of \$300,000 to the New School Capital Reserve effective June 30, 2022.  
Petkau / Wolfe, Carried
- Motion #024-23** Moved that the Board authorize the transfer of \$300,000 to the Bus Reserve effective June 30, 2022.  
Guenther / Wiebe, Carried
- Motion #025-23** Moved that the Board authorize the transfer of \$150,000 to the Capital Fund for self-financed projects effective June 30, 2022.  
Wolfe / Petkau, Carried

**6.00 ADJOURNMENT**

- Motion #026-23** Motion to adjourn. (10:06 PM)  
Guenther / Wiebe, Carried.

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Chairperson

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Secretary-Treasurer

Distribution: Trustees, Division Office & School Administration, WESTTA, CKMW, CFAM Radio, The Voice, Garden Valley S.D., Prairie Rose S.D., Red River Valley S.D., Border Land S.D., Prairie Spirit S.D., City of Morden, R.M. of Stanley, C. Friesen, MLA, Parent Councils.

Western School Division  
2022/2023 Regular Board Meeting Dates

1. Monday, August 29, 2022
2. Monday, September 12, 2022
3. Monday, September 26, 2022
4. Tuesday, October 11, 2022 \*
5. Monday, October 24, 2022
6. Monday, November 7, 2022 (Board Reorganization Meeting)
7. Monday, November 14, 2022
8. Monday, November 28, 2022
9. Monday, December 12, 2022 \*\*
10. Monday, January 9, 2023
11. Monday, January 23, 2023
12. Monday, February 13, 2023
13. Monday, February 27, 2023
14. Monday, March 13, 2023 \*\*
15. Monday, April 10, 2023
16. Monday, April 24, 2023
17. Monday, May 8, 2023
18. Tuesday, May 23, 2023 \*
19. Monday, June 12, 2023 \*\*\*
20. Monday, June 26, 2023 \*\*\*

Meetings to start at 7:00 P.M. with in-camera Committee of the Whole from 7:00 to 7:30. Public session starts at 7:30 P.M.

- \* Meeting date falls on holiday Monday – re-scheduled to the Tuesday
- \*\* One meeting in December (due to Christmas break) and March (due to Spring Break)
- \*\*\* MAEC graduation – Monday June 26<sup>th</sup>, 2023 (afternoon event), MCI graduation – Tuesday June 27<sup>th</sup>, 2023

Western School Division  
2022-2023 Committee of the Whole Meeting Dates

1. Monday, October 3, 2022
2. Monday, December 5, 2022
3. Monday, February 6, 2023
4. Monday, March 6, 2023
5. Monday, April 3, 2023
6. Monday, May 1, 2023
7. Monday, June 5, 2023

Committee of the Whole Meeting Start Time: 7:00 PM