

**MINUTES  
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

DIVISION OFFICE BOARD ROOM

**Present:** Brian Fransen, Steve Klassen, Barb Petkau, Robyn Wiebe  
**Absent with regrets:** Steve Friesen  
**Division Office Administration:** Stephen Ross, Cyndy Kutzner, Carl Pedersen, Allan Toews

**1.00 AGENDA and MINUTES**

1.01 Approval of Agenda

**Motion #001-18** Moved that the Board approve the agenda as presented.  
Petkau / Klassen, Carried.

1.02 Adoption of Minutes

A. June 19, 2017 Regular Meeting

**Motion #002-18** Moved that the Board approve the Minutes of the June 19, 2017 Regular Board Meeting.  
Klassen / Wiebe, Carried.

**Motion #003-18** Moved that the Board move in-camera as a Committee of the Whole. (7:00 PM)  
Petkau / Wiebe, Carried

**2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)**

Items discussed:

- A. Personnel
- B. Programming
- C. Policy
- D. Facilities

**Motion #004-18** Moved that the Board move out of in-camera and rise and report. (7:30 PM)  
Petkau / Fransen, Carried.

**Invocation: Barb Petkau**

**3.00 PRESENTATIONS and INFORMATION (7:30 PM)**

3.01 Board Learning

3.02 Delegations and Other Timed Items

3.03 School and Division Administration Items

- A. Reports
  - 1. Staffing Activity
  - 2. Board Priorities and Monitoring
    - a. MCI Statistical Mark Analysis
    - b. Innovation Fund Draft Application Form

- c. June 30th YTD Financial Report (preliminary)
- 3. Programming
  - a. Crisis Response Package
  - b. RRTVA
    - i. Career Development
    - ii. Piping Trades Accreditation
    - iii. 2016 / 2017 Residual Costs
- 4. Manitoba Education
  - a. Renewed Vision for French Immersion
  - b. New ELA Structure
  - c. Continuity of Learning for Children in Care
  - d. Enrollment Cap Policy for International Education
  - e. Supporting Transgender & Gender Diverse Students in Manitoba Schools
  - f. A Whole-School Approach to Planning for Safety and Belonging
- 5. Updated / New Administrative Procedures
  - a. AP 1 – 210 Event Protocol
  - b. AP 3 – 704 Expectation Regarding Use of Movies
  - c. AP 7 – 510 Weather Conditions and Safety (deferred to future meeting)
  - d. AP 1 – 300 Respect for Human Diversity and Equity Education (no change)
  - e. AP 3 – 210 Religious Accommodation
- 6. New Year Start-Up
  - a. Opening Day Agenda
  - b. New Teacher Sessions
  - c. Enrollment Projections
  - d. Webpage Update

B. Trustee Reports

**4.00 BOARD ACTION ITEMS**

4.01 Other Items

- A. Items Arising from the Committee of the Whole
- B. Policy 5 – Second Reading – *deferred until later in meeting*
- C. Terms of Reference for Standing Committees By-Law 4 – 15 – *deferred until later in meeting*

4.02 Progress Update on Board Priorities Plan

**5.00 OTHER BUSINESS**

5.01 Trustee Meeting Authorizations

5.02 Correspondence

- A. MSBA – Fall Trustee Education Workshop
- B. MSBA – Safe Schools Manitoba
- C. Healthy Child Manitoba – 2014/2015 EDI Release
- D. Frontier SD – Assistant Superintendent Announcement

5.03 Reminders

- A. August 29, 2017 – Admin Council Meeting

- B. September 5, 2017 – Opening Breakfast
- C. September 11, 2017 – Reorganizational Meeting (6:00 PM)
- D. September 11, 2017 – Regular Board Meeting
- E. September 25, 2017 – Regular Board Meeting

5.04 Comments/Concerns

**Motion #005-18** Moved that the Board break for a short recess. (8:40 PM)  
Petkau / Wiebe, Carried.

**Motion #006-18** Moved that the Board reconvene. (8:55 PM)  
Petkau / Klassen, Carried.

**Motion #007-18** Moved that the Board move in-camera as a Committee of the Whole. (8:55 PM)  
Wiebe / Klassen, Carried.

**2.00 COMMITTEE OF THE WHOLE** (in camera)

Items discussed:

- C. Policy
- E. Liaison

**Motion #008-18** Moved that the Board move out of in-camera and rise and report. (9:20 PM)  
Fransen / Wiebe, Carried.

4.01 Other Items

- B. Policy 5 – Second Reading

**Motion #009-18** Moved that the Board give Second Reading to Policy 5 – Board Operations.  
Klassen / Petkau, Carried.

**Motion #010-18** Moved that the Board give Third and Final Reading to Policy 5 – Board Operations.  
Petkau / Wiebe, Carried.

- C. Terms of Reference for Standing Committees By-Law 04 - 18

**Motion #011-18** Moved that the Board give First Reading to By-Law 04-18 – Terms of Reference for Standing Committees.  
Wiebe / Klassen, Carried.

**6.00 ADJOURNMENT**

**Motion #012-18** Motion to adjourn. (9:25 PM)  
Petkau / Wiebe, Carried.

---

Chairperson

---

Secretary-Treasurer

Distribution: Trustees, Division Office & School Administration, WTA, Morden Times, CKMW, CFAM Radio, The Voice, Garden Valley S.D., Prairie Rose S.D., Red River Valley S.D., Border Land S.D., Prairie Spirit S.D., City of Morden, R.M. of Stanley, C. Friesen, MLA, Parent Councils.