

9. Board and Superintendent Relationship

The Superintendent of Schools is the chief executive officer and has, under the direction of the Board, general supervision of all schools and all personnel in the division.

- 9.1** The Superintendent will take the necessary measures to ensure the Board is informed, supported and protected in its work.
- 9.2** The Superintendent is accountable to the Board. The Superintendent may delegate to other school division personnel the exercise of any powers and the discharge of any duties imposed upon the Superintendent by Board policies or by vote of the Board. The delegation of power or duty does not, however, relieve the Superintendent of responsibility for the action taken under such delegation.
- 9.3** The employment agreement between the Board and the Superintendent is in the form of a written contract.
- 9.4** Only authorized decisions of the Board are binding on the Superintendent. Official directives to the Superintendent shall be through written policy. The Superintendent is authorized to establish further administrative procedures, make all decisions, and take all actions within the policy parameters established by the Board.
- 9.5** Decisions and instructions from individual Trustees are not binding on the Superintendent. Reporting to individual trustees is not binding on the Superintendent. In the case of Board members or committees requesting information or assistance without Board authorization, the Superintendent may refuse requests that, in the opinion of the Superintendent, require significant amounts of staff time or funds, or are disruptive to the goals of the division.
- 9.6** The Superintendent is responsible for the actions of the staff of Western School Division, therefore the Board or individual Trustees will never give instructions to people who report directly or indirectly to the Superintendent.
- 9.7** The Board and individual Trustees shall refrain from evaluating, either formally or informally, any staff other than the Superintendent. Evaluation of the Superintendent shall be through established processes and procedures.

Reference:

Policy 2 – Board Governance Model

Policy 3 – Role of the School Board

Policy 10 – Board and Superintendent Annual Evaluation

Policy 11 – General Administration Constraints and Decision-making Matrix

Date Adopted: June 23, 2015

Date Amended: