

# Position Advertisement

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## POSITION

**Job Title:** **Bus Driver**  
**Job Advertisement #:** 2023WSD048  
**Type of Position:** Support  
**Job Type:** Permanent  
**Contract:** 10 Month  
**Location:** Western School Division  
**Start Date:** As soon as possible  
**Salary:** \$ 21,321 – 23,140 annually, depending on the route  
**Closing Date:** Application review will begin immediately

## DESCRIPTION

Western School Division invites applications for a **Bus Driver** position to operate a school bus within geographical areas of the Division. Drivers are responsible for safely transporting students on a daily basis and must be committed to safety and customer service.

The successful candidate must possess a valid Class 2 Manitoba Driver's License and clean driving abstract, as well as strong communication skills, the ability to work under little supervision, and good problem solving and decision-making skills. Experience working and interacting with children or supervising children, as well as practical driving experience is a strong asset. Preference will be given to those persons who hold: a School Bus Operator's Certificate; current CPR Certificate; Epi-pen Administration Certification; and First Aid Certificate. If however you do not have these certificates but are willing to obtain them, then you are invited to apply as Western School Division will provide the specialized training for those persons interested.

A condition of employment with the Western School Division is a satisfactory Criminal Record Check, Vulnerable Sector Search, Child Abuse Registry Check, and an agreement by the applicant to disclose criminal record and/or Abuse Registry record information to the Division. The successful candidate will be responsible for any service charges incurred. Persons must present this information prior to their first day of work.

The Western School Division is committed to providing an inclusive and barrier-free work environment to all applicants starting with the hiring process. Should you be contacted for the interview, please advise the Division if any restrictions require accommodation. All information received regarding the accommodation will be kept confidential.

## HOW TO APPLY

Please visit our website at [www.westernsd.mb.ca](http://www.westernsd.mb.ca) and complete the [Employment Application Form – Non-Teaching](#) and submit to:

Western School Division  
Attn.: Human Resources, Job Advertisement #2023WSD048  
Unit 4-75 Thornhill Street  
Morden, Manitoba R6M 1P2  
Fax: 204.822.4262  
Email: [hr@westernsd.mb.ca](mailto:hr@westernsd.mb.ca)

*Additional information about the Division and its schools is available online at [www.westernsd.mb.ca](http://www.westernsd.mb.ca), Schools tab.*

*We thank all for applying but only those selected for further consideration will be contacted.*