



Moving to Orange

Required Changes for Staff

November 1, 2020

Effective Monday, November 2nd **all sites** in Western School Division are required to comply with level [Orange – Restricted](#) on the [Provincial Pandemic Response system](#).

These changes will affect every site and employee of Western School Division.

Key Measures and Actions

- **Increased Indoor Mask Orders** (https://www.gov.mb.ca/asset_library/en/proactive/2020_2021/orders-soe-capital-10192020.pdf)
 - **Every person** who enters or remains in an indoor public place (all Western School Division sites) **must wear a mask** in a manner that covers their mouth, nose and chin without gapping. Limited exemptions are listed in the order.
 - This **does not apply**:
 - **when seated at least 2 metres from other persons**
 - while the employee is in an area of the indoor public place to which members of the public do not normally have access; or they are located behind a non-permeable physical barrier.
 - **Individuals must wear a mask at all times while moving** to or from their seated position within the indoor public place.
 - Masks may only be removed while seated 2m's from others.
 - **Indoor physical activity requires the use of a mask while participating.**
- **Physical Distancing of 2m to the Greatest Extent Possible**
 - **Schools must ensure two metres of physical distancing to the greatest extent possible**, and adjust classroom space as necessary; excess furniture must be removed from classrooms to create additional space; other spaces within schools must be repurposed to accommodate more distancing.
 - Gymnasiums and large spaces will be re-purposed into classrooms.
 - It is likely that some classroom furniture will be relocated in schools from Nov. 2-6th.
 - Some staff may be temporarily re-assigned to support student learning.
- **Disposable Medical Masks**
 - **Teachers and staff who move across cohorts of students, including substitute teachers, are required to wear medical masks.**
 - This only applies to work within schools where contact with students across multiple cohorts may occur.
 - Disposable medical mask requirements are in place to protect others from an asymptomatic (COVID-19 carrier that displays no symptoms) employee who works across cohorts and/or the



school generally and has direct contact with students. This measure is in place to reduce the potential of an outbreak in multiple cohorts in a school.

- Examples include, but are not limited to:
 - Custodial and maintenance staff
 - School Administration and school office personnel
 - Teachers who work across multiple cohorts, including coaches and clinicians
 - Educational Assistants who work across multiple cohorts
 - All substitute and casual staff
 - Senior Administration when visiting schools
 - Any other staff deemed by the Supervisor to have direct contact with students across cohorts.
- **Supervisors shall arrange for the regular distribution of masks and are to ensure staff follow directives.**
 - Staff required to wear a medical mask in the school shall be provided with an allocation of 2 disposable masks/day.

- **Fields Trips Cancelled**

- All field trips must be postponed or cancelled.
 - Effective immediately

- **No Indoor Choir or Band**

- Indoor choir and the use of wind instruments are not permitted.
 - This includes no indoor singing in K-4 classrooms.
 - Outdoor choir and outdoor use of wind instruments is allowed.

- **Divisions May Offer Temporary Remote Learning for K-8**

- Kindergarten to Grade 8 students may be offered a temporary remote learning option for the duration of the Restricted level (Orange).
 - As requested by Manitoba Education, **schools shall survey parents to gauge their interest and readiness** for temporary remote learning for the duration of restricted level Orange.
 - **Families shall be contacted from Nov. 2nd-6th.**
 - Western School Division shall provide the questions to be asked of families.
 - The school that has the youngest child in the family shall contact the home
 - **The division, upon reviewing daily attendance data and family interest, will assess if and when to provide temporary remote learning.**
 - If temporary remote learning is enabled:
 - Some staff may be re-assigned to teach remotely.
 - Re-assigned staff will be teaching remotely from the school.
 - Classes may need to be re-configured to balance the student learning needs.