



Schools' Finance Branch
511-1181 Portage Avenue
Winnipeg, Manitoba
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WESTERN SCHOOL DIVISION
UNIT 4-75 THORNHILL
MORDEN, MANITOBA R6M 1P2

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2020

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2019/20 FRAME BUDGET

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OPERATING FUND SCHEDULE OF REVENUE AND EXPENSES

Budget for the Year Ending June 30, 2020

Revenue

Provincial Government	14,030,498
Federal Government	20,000
Municipal Government - Property Tax	7,382,294
- Other	3,200
Other School Divisions	55,250
First Nations	-
Private Organizations and Individuals	236,000
Other Sources	16,100
	<hr/>
	21,743,342

Expenses

Regular Instruction	13,229,574
Student Support Services	3,196,869
Adult Learning Centres	427,461
Community Education and Services	45,707
Divisional Administration	753,969
Instructional and Other Support Services	552,127
Transportation of Pupils	896,961
Operations and Maintenance	1,978,470
Fiscal	388,068
	<hr/>
	21,469,206

Current Year Operating Surplus (Deficit)	274,136
Net Transfers from (to) Capital Fund	<u>(323,638)</u>
Net Current Year Surplus (Deficit)	(49,502)

**OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA**

Budget for the Year Ending June 30, 2020

Funding of Schools Program

Base Support		
Instructional	3,428,326	
Additional Instructional Support for Small Schools	-	
Sparsity	-	
Curricular Materials	106,746	
Information Technology	110,304	
Library Services	163,677	
Student Services	569,362	
Counselling and Guidance	147,665	
Professional Development	81,839	
Physical Education	34,400	
Occupancy	<u>602,775</u>	5,245,094
Categorical Support		
Transportation	523,876	
Board and Room	-	
Special Needs: Coordinator/Clinician	156,561	
Special Needs: Level 2	299,250	
Special Needs: Level 3	169,040	
Senior Years Technology Education	69,245	
English as an Additional Language	208,550	
Indigenous Academic Achievement (included BSSIP)	27,000	
Indigenous and International Languages	-	
French Language Education	73,338	
Small Schools	-	
Enrolment Change	126,537	
Northern Allowance		
Early Childhood Development Initiative	26,520	
Literacy and Numeracy	142,328	
Education for Sustainable Development	<u>2,800</u>	1,825,045
Equalization		4,033,576
Additional Equalization		-
Formula Guarantee		-
Other Program Support		
School Buildings Support: "D" Projects	38,760	
Technology Education Equipment Replacement	-	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	<u>-</u>	<u>38,760</u>
		<u>11,142,475</u>

**OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2020

Federal Government			
Tuition Fees	-		
Transportation of Pupils	-		
French Language Monitor	20,000		
English as an Additional Language (Adults)	-		
Other:	-		

_____			20,000
Municipal Government			
Special Requirement	9,449,174		
Less: Education Property Tax Credit	(2,066,880)		
Less: Tax Incentive Grant	0	7,382,294	
Other: <u>City of Morden Bus Grant</u>	3,200		7,385,494

Other School Divisions			
Tuition Fees	-		
Transfer Fees	55,250		
Residual Fees	-		
Transportation of Pupils	-		
Other:	-		

_____			55,250
First Nations			
Tuition Fees	-		
Transportation of Pupils	-		
Other:	-		

_____			0
Private Organizations and Individuals (Includes GBE's)			
Regular Tuition	-		
International Tuition	105,900		
Continuing Education	-		
Other Tuition:	-		
Food Service	130,000		
Government Business Enterprises (GBE's)	-		
Other:	-		
<u>Facility Rent</u>	100		

_____			236,000
Other Sources			
Interest	2,000		
Donations	7,600		
Other: <u>Co-Op Equity Rebate</u>	6,500		

_____			16,100
TOTAL NON-PROVINCIAL GOVERNMENT REVENUE			<u><u>7,712,844</u></u>

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2020

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2020	2019
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	11,412,817	2,858,162	313,941	16,714	471,727	248,324	437,103	911,504		16,670,292	16,249,264
Employees Benefits and Allowances	632,802	256,982	22,766	2,473	42,782	33,126	64,770	136,256		1,191,957	1,108,725
Services	358,503	55,650	81,270	20,520	228,860	106,821	262,338	752,210		1,866,172	1,838,745
Supplies, Materials and Minor Equipment	648,402	26,075	2,484	6,000	17,600	163,856	132,750	178,500		1,175,667	1,148,961
Short Term Loan Interest and Bank Charges									30,000	30,000	25,000
Bad Debt Expense									-	0	0
Transfers	177,050	0	7,000	0	(7,000)	0	0	0	(PAYROLL TAX) 358,068	535,118	612,109
TOTALS	13,229,574	3,196,869	427,461	45,707	753,969	552,127	896,961	1,978,470	388,068	21,469,206	20,982,804

OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2020

REGULAR INSTRUCTION	10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
		20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE OBJECT \ PROGRAM							
3XX SALARIES							
320 Executive, Managerial and Supervisory	729,360						729,360
330 Instructional - Teaching		4,584,197			4,984,848	177,767	9,746,812
350 Instructional - Other		149,521			194,415	54,792	398,728
360 Technical, Specialized and Service							0
370 Secretarial, Clerical and Other	301,334						301,334
390 Information Technology	236,583						236,583
Total Salaries	1,267,277	4,733,718	0	0	5,179,263	232,559	11,412,817
4XX EMPLOYEES BENEFITS AND ALLOWANCES	106,855	235,172			274,467	16,308	632,802
5-6XX SERVICES							
510 Professional, Technical and Specialized	750	98,543			21,350	41,000	161,643
520 Communications	36,600	1,200			400	3,000	41,200
540 Travel and Meetings	2,700	28,000			3,400		34,100
560 Tuition		7,250					7,250
570 Printing and Binding							0
580 Insurance and Bond Premiums							0
590 Maintenance and Repair Services	300				3,650		3,950
610 Rentals					570		570
630 Advertising		12,000					12,000
640 Dues and Fees	500	4,150			150		4,800
650 Professional and Staff Development	10,200						10,200
680 Information Technology Services	82,790						82,790
Total Services	133,840	151,143	0	0	29,520	44,000	358,503
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710 Supplies	6,900	137,053			176,979	55,205	376,137
740 Curricular and Media Materials		26,590			30,825		57,415
760 Minor Equipment	1,850	59,850			14,000	1,000	76,700
780 Information Technology Equipment	48,050	41,800			45,300	3,000	138,150
Total Supplies, Materials & Minor Equipment	56,800	265,293	0	0	267,104	59,205	648,402
95X-99 TRANSFERS							
960 School Divisions		37,050				140,000	177,050
980 Organizations, Individuals and Other Entities							0
Total Transfers	0	37,050	0	0	0	140,000	177,050
TOTALS	1,564,772	5,422,376	0	0	5,750,354	492,072	13,229,574

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2020

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	TOTALS
3XX SALARIES								
320	Executive, Managerial and Supervisory	132,804						132,804
330	Instructional - Teaching			97,555		923,797	388,797	1,410,149
350	Instructional - Other			128,141	730,868	105,836	107,506	1,072,351
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other		3,977					3,977
380	Clinician		238,881					238,881
390	Information Technology							0
	Total Salaries	132,804	242,858	225,696	730,868	1,029,633	496,303	2,858,162
4XX EMPLOYEES BENEFITS AND ALLOWANCES		7,611	15,189	24,607	109,951	62,531	37,093	256,982
5-6XX SERVICES								
510	Professional, Technical and Specialized	300	26,700					27,000
520	Communications						1,500	1,500
540	Travel and Meetings	5,500	7,400	1,000			8,000	21,900
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services							0
610	Rentals							0
630	Advertising							0
640	Dues and Fees	1,500						1,500
650	Professional and Staff Development	3,000					750	3,750
680	Information Technology Services							0
	Total Services	10,300	34,100	1,000	0	0	10,250	55,650
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT								
710	Supplies	400	4,100	2,000		11,975	4,250	22,725
740	Curricular and Media Materials	500	600			2,250		3,350
760	Minor Equipment							0
780	Information Technology Equipment							0
	Total Supplies, Materials & Minor Equipment	900	4,700	2,000	0	14,225	4,250	26,075
95X-99 TRANSFERS								
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
TOTALS		151,615	296,847	253,303	840,819	1,106,389	547,896	3,196,869

OPERATING FUND - EXPENSE DETAIL: FUNCTION 300

Budget for the Year Ending June 30, 2020

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory	55,263		55,263
330	Instructional - Teaching		174,709	174,709
350	Instructional - Other		51,422	51,422
360	Technical, Specialized and Service	6,382		6,382
370	Secretarial, Clerical and Other	26,165		26,165
390	Information Technology			0
	Total Salaries	87,810	226,131	313,941
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	8,357	14,409	22,766
5-6XX	SERVICES			
510	Professional, Technical and Specialized	6,600		6,600
520	Communications	3,400		3,400
530	Utility Services	300		300
540	Travel and Meetings		600	600
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals	67,570		67,570
620	Property Taxes			0
630	Advertising	1,000		1,000
640	Dues and Fees			0
650	Professional and Staff Development		1,800	1,800
680	Information Technology Services			0
	Total Services	78,870	2,400	81,270
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies	900	684	1,584
740	Curricular and Media Materials		900	900
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	900	1,584	2,484
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge *	7,000		7,000
	Total Transfers	7,000	0	7,000
TOTALS		182,937	244,524	427,461

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2020

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
CODE OBJECT \ PROGRAM		CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	TOTALS
3XX SALARIES						
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching					0
350	Instructional - Other				16,714	16,714
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	0	16,714	16,714
4XX EMPLOYEES BENEFITS AND ALLOWANCES					2,473	2,473
5-6XX SERVICES						
510	Professional, Technical and Specialized				20,020	20,020
520	Communications					0
540	Travel and Meetings				500	500
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	0	20,520	20,520
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies				6,000	6,000
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	6,000	6,000
95X-99 TRANSFERS						
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		0	0	0	45,707	45,707

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

Budget for the Year Ending June 30, 2020

DIVISIONAL ADMINISTRATION	10	20	30	50	
CODE OBJECT \ PROGRAM	BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX SALARIES					
310 Trustees Remuneration	76,937				76,937
320 Executive, Managerial and Supervisory		155,952	114,392		270,344
360 Technical, Specialized and Service					0
370 Secretarial, Clerical and Other			124,446		124,446
390 Information Technology					0
Total Salaries	76,937	155,952	238,838	0	471,727
4XX EMPLOYEES BENEFITS AND ALLOWANCES	3,031	6,799	32,952		42,782
5-6XX SERVICES					
510 Professional, Technical and Specialized			38,750		38,750
520 Communications			13,250		13,250
540 Travel and Meetings	16,000	11,500	7,500		35,000
570 Printing and Binding					0
580 Insurance and Bond Premiums	250		27,000		27,250
590 Maintenance and Repair Services					0
610 Rentals					0
630 Advertising	3,000		6,000		9,000
640 Dues and Fees	33,910	1,500	3,200		38,610
650 Professional and Staff Development	1,500	3,500	4,800		9,800
680 Information Technology Services				57,200	57,200
Total Services	54,660	16,500	100,500	57,200	228,860
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710 Supplies	1,600	1,500	12,500		15,600
740 Curricular and Media Materials		500			500
760 Minor Equipment			1,000		1,000
780 Information Technology Equipment		500			500
Total Supplies, Materials & Minor Equipment	1,600	2,500	13,500	0	17,600
95X-99 TRANSFERS					
960 School Divisions					0
980 Organizations, Individuals and Other Entities					0
999 Recharge			(7,000)		(7,000)
Total Transfers	0	0	(7,000)		(7,000)
TOTALS	136,228	181,751	378,790	57,200	753,969

* Reallocation of costs associated with Adult Learning Centres to Function 300 or with EAL centres to Function 400.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

Budget for the Year Ending June 30, 2020

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX	SALARIES						
320	Executive, Managerial and Supervisory						0
330	Instructional - Teaching				29,365		29,365
350	Instructional - Other			162,909			162,909
360	Technical, Specialized and Service					56,050	56,050
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	0	0	162,909	29,365	56,050	248,324
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			24,771		8,355	33,126
5-6XX	SERVICES						
510	Professional, Technical and Specialized			15,650	24,200	7,100	46,950
520	Communications						0
540	Travel and Meetings			500		10,500	11,000
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services					300	300
610	Rentals						0
630	Advertising						0
640	Dues and Fees						0
650	Professional and Staff Development				45,371		45,371
680	Information Technology Services			3,200			3,200
	Total Services	0	0	19,350	69,571	17,900	106,821
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies			3,500	17,356	112,300	133,156
740	Curricular and Media Materials			29,200	1,500		30,700
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	0	0	32,700	18,856	112,300	163,856
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
	Total Transfers					0	0
TOTALS		0	0	239,730	117,792	194,605	552,127

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2020

TRANSPORTATION OF PUPILS	10	20	70	80	90	
CODE OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX SALARIES						
320 Executive, Managerial and Supervisory	42,735					42,735
350 Instructional - Other						0
360 Technical, Specialized and Service		378,461				378,461
370 Secretarial, Clerical and Other		15,907				15,907
390 Information Technology						0
Total Salaries	42,735	394,368		0	0	437,103
4XX EMPLOYEES BENEFITS AND ALLOWANCES	5,627	59,143				64,770
5-6XX SERVICES						
510 Professional, Technical and Specialized		9,000				9,000
520 Communications		600				600
540 Travel and Meetings	1,500	3,250				4,750
570 Printing and Binding						0
550 Transportation of Pupils			18,000			18,000
580 Insurance and Bond Premiums		5,000				5,000
590 Maintenance and Repair Services		220,588				220,588
610 Rentals						0
630 Advertising		1,000				1,000
640 Dues and Fees	1,000	900				1,900
650 Professional and Staff Development		1,500				1,500
680 Information Technology Services						0
Total Services	2,500	241,838	18,000	0	0	262,338
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710 Supplies		127,750				127,750
740 Curricular and Media Materials						0
760 Minor Equipment						0
780 Information Technology Equipment		5,000				5,000
Total Supplies, Materials & Minor Equipment	0	132,750		0	0	132,750
95X-99 TRANSFERS						
960 School Divisions						0
980 Organizations, Individuals and Other Entities						0
999 Recharge		(60,425)			60,425	0
Total Transfers	0	(60,425)	0	0	60,425	0
TOTALS	50,862	767,674	18,000	0	60,425	896,961

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800
Budget for the Year Ending June 30, 2020

OPERATIONS AND MAINTENANCE		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	42,735					42,735
360	Technical, Specialized and Service		835,436				835,436
370	Secretarial, Clerical and Other		33,333				33,333
390	Information Technology						0
	Total Salaries	42,735	868,769	0	0	0	911,504
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	5,627	130,629				136,256
5-6XX	SERVICES						
510	Professional, Technical and Specialized		3,250				3,250
520	Communications		6,400				6,400
530	Utility Services		257,000		13,700	20,000	290,700
540	Travel and Meetings	2,000	4,100				6,100
570	Printing and Binding						0
580	Insurance and Bond Premiums		76,000				76,000
590	Maintenance and Repair Services		81,000	138,760	8,500	5,000	233,260
610	Rentals		22,000				22,000
620	Property Taxes		78,000		29,000		107,000
630	Advertising		200				200
640	Dues and Fees	1,000	1,100				2,100
650	Professional and Staff Development	500	4,700				5,200
680	Information Technology Services						0
	Total Services	3,500	533,750	138,760	51,200	25,000	752,210
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		142,000			17,000	159,000
740	Curricular and Media Materials						0
760	Minor Equipment		8,500			5,000	13,500
780	Information Technology Equipment		6,000				6,000
	Total Supplies, Materials & Minor Equipment	0	156,500	0	0	22,000	178,500
960	School Divisions						
999	Recharge						0
TOTALS		51,862	1,689,648	138,760	51,200	47,000	1,978,470

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2019
REGULAR INSTRUCTION	
English Language - Single Track	829.0
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	720.5
- Francais	-
- French Immersion	290.5
- Other Bilingual	-
Senior Years Technology Education	<u>25.0</u>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>1,865.0</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	1,175
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	300,000
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	273,000
LOADED KILOMETERS (For the period ended June 30)	164,500

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2019/20 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	6.50	1.00	0.50		2.00		0.50	0.50	11.00
330	Instructional - Teaching	110.88	15.06	2.00			0.35			128.29
350	Instructional - Other	6.42	57.72	2.33	0.50		5.17			72.14
360	Technical, Specialized and Service			0.19			2.41	15.00	18.15	35.75
370	Secretarial, Clerical and Other	8.68	0.10	1.00		2.15		0.40	0.60	12.93
380	Clinician		2.70							2.70
390	Information Technology	4.00								4.00
TOTALS (excluding Trustees)		136.48	76.58	6.02	0.50	4.15	7.93	15.90	19.25	266.81

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		
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310 TRUSTEES		5.00
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**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	753,969
Less: Liability Insurance	27,000
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>726,969 (A)</u>

Expense Base

Total Operating Expenses	21,469,206
Plus: Transfers to Capital	323,638
Less: Adult Learning Centres, Function 300	427,461
	<u>21,365,383 (B)</u>

Percentage (A) / (B)

3.40%

% increase in 2019/20 Special Requirement

2.00% Limit Met

Maximum Allowable Percentage

3.40%

Special Requirement Limit	Met	Exceeded
If FTE Enrolment is 5,000 or over	2.70%	2.40%
If FTE Enrolment is 1,000 or less	3.53%	3.42%
If FTE enrolment is between 1,000 and 5,000	3.40%	3.30%
Northern Division	4.25%	4.25%
If FTE enrolment is between 1,000 and 5,000:		
2% Special Requirement limit met - To a maximum of 3.53%	$2.94\% + (5,000 - \text{enrolment}) \times 0.0001475\%$	
2% Special Requirement limit exceeded - To a maximum of 3.42%	$2.85\% + (5,000 - \text{enrolment}) \times 0.0001425\%$	

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾	
Instructional	-
Administration (deducted above)	- *
Other: _____	-
_____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

Self-Administered Pension Plans

Expenses ⁽¹⁾	
Administration (deducted above)	- *
Other: _____	-
_____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.