

**WESTERN SCHOOL DIVISION  
Request for Transportation**

2019-01-25

**SECTION 1: STUDENT INFORMATION**

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **French Immersion:**

**1. School Attending:**  
 Maple Leaf Elementary (*see question 1b*)  
 Minnewasta School (*see question 1b*)  
 École Morden Middle School  
 Morden Collegiate Institute

**1b. Designated School:**  Maple Leaf Catchment:  
 (Elementary only)  
 ◦ Residences north of South Railway St.  
 ◦ Residences east of Mountain St.  
 ◦ ALL French Immersion K-4 Students

Minnewasta Catchment:  
 ◦ Residences south of South Railway St.  
 ◦ Residences west of Mountain St.  
 ◦ ALL rural K-4 Students

**If Student does NOT reside within Western School Division:**  
 Within which School Division do you reside? \_\_\_\_\_  
 Student is attending WSD for a program that is not offered in the home division  
 We have completed a School of Choice form (REQUIRED)

**SECTION 2: CONTACT INFORMATION**

**Parent/Guardian 1:** \_\_\_\_\_ **Relationship to Student:** \_\_\_\_\_  
 Home Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_  
 Cell Phone: ( ) \_\_\_\_\_ Other: ( ) \_\_\_\_\_

**Parent/Guardian 2:** \_\_\_\_\_ **Relationship to Student:** \_\_\_\_\_  
 Home Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_  
 Cell Phone: ( ) \_\_\_\_\_ Other: ( ) \_\_\_\_\_

**Emergency Contact:** \_\_\_\_\_ **Relationship to Student:** \_\_\_\_\_  
 Home Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_  
 Cell Phone: ( ) \_\_\_\_\_ Other: ( ) \_\_\_\_\_

**Full Mailing Address:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_  
**Rural Civic Address:** \_\_\_\_\_  
*(Please list in the following format: XXXXX Rd. XX W/N e.g. 12345 Rd. 17 N)*

**SECTION 3: SERVICE (Choose one)**

**Bus Transportation** **OR**  **Payment in lieu of Transportation**  
 Requested Start Date: \_\_\_\_\_  
**Pickup/Drop-off Address(es):**  
 Same as Above  
 Other (include reason): \_\_\_\_\_  
**Special Requests/Student Needs:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Parent/Guardian Signature Today's Date

SCHOOL OFFICE USE ONLY	DIVISION OFFICE USE ONLY												
<input type="checkbox"/> 100 - Urban K-12 Within Division <input type="checkbox"/> 200 - Rural K-12 Within Division <input type="checkbox"/> 400 - Special Class on Bus <input type="checkbox"/> 500 - Special Vehicle <input type="checkbox"/> 600 - Non-Eligible on Bus <input type="checkbox"/> DENIED  <b>Principal's Initials:</b> _____	<input type="checkbox"/> Approved <input type="checkbox"/> DENIED: <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%;"><b>AM Bus:</b></td> <td style="width:33%;"><b>Transfer:</b></td> <td style="width:33%;"><b>PM Bus:</b></td> </tr> <tr> <td colspan="3"> <b>STOP NUMBER:</b> _____ <i>(See reverse for City stop locations; any other stop number is for bus driver's reference only)</i> </td> </tr> <tr> <td colspan="2">                     Pickup Time (AM): _____                 </td> <td> <b>Signed:</b> _____                 </td> </tr> <tr> <td colspan="3">                     Drop-off Time (PM): _____                 </td> </tr> </table>	<b>AM Bus:</b>	<b>Transfer:</b>	<b>PM Bus:</b>	<b>STOP NUMBER:</b> _____ <i>(See reverse for City stop locations; any other stop number is for bus driver's reference only)</i>			Pickup Time (AM): _____		<b>Signed:</b> _____	Drop-off Time (PM): _____		
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Pickup Time (AM): _____		<b>Signed:</b> _____											
Drop-off Time (PM): _____													

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**BUS STOP INFORMATION**

<b>Stop</b>	<b>Location</b>
76	Loren Drive
77	Falcon Dr. (Northwest)
78	Meadowbrook Dr. @ Buhler Dr.
79	Conner Hill Dr. @ Mint St.
80	Meadowbrook Dr. @ Beachside Lane
81W	Fairway Dr. West
81E	Fairway Dr. East
82	Eagle Dr. near Falcon Dr.
83	Sunset Dr. @ Sunray Dr.
84	Northwood St. @ People Path
85	Parkhill Dr. west of Mountain St.
86	Parkhill Dr. @ Livingston Park
87	River Rd. east of 12th St.
88	Conner Hill Dr. @ Hillcrest St.
89	Pembina Dr. @ Elks Park
90	<b>Minnewasta School</b>
91	<b>Maple Leaf School</b>
92	<b>École Morden Middle School / Morden Collegiate</b>
93	Elam St. @ Rampton St.
94	Northwood St. @ People Path
95	Cochlan Dr. north of Agri St.
96	Wardrop St. @ Westwood Dr.
97	Grant St. east of Southpark St.
98	Appleton Apartments
<b>Rural Stops</b>	
Rural students will be picked up and dropped off at the end of their driveway at the time assigned by the Transportation Director. Please contact your bus driver if your child will not be on the bus on any given day.	

**POLICY NOTES**

1. All Requests for Transportation and In Lieu Claim Forms must be approved by the school Principal prior to submission to the Division Office.
2. While WSD makes every effort to accommodate student needs, we cannot guarantee approval of every special request.
3. Final approval is at the sole discretion of the Transportation Director.

**EIS ELIGIBILITY CODES**

<b>100 Eligible Urban: On School Bus</b>	<i>Resides more than 1.6 km walk from designated school and rides the bus</i>
101 Eligible Urban: Allowance	<i>Meets 100 criteria and receives payment in lieu of transportation</i>
<b>200 Eligible Rural: On School Bus</b>	<i>Resides outside Morden city limits and rides the bus</i>
201 Eligible Rural: Allowance	<i>Meets 200 criteria and receives payment in lieu of transportation</i>
<b>400 Eligible Special Class: On School Bus</b>	<i>Level 2 or 3 student and/or meets criteria for unable to walk safely to school</i>
401 Eligible Special Class: Allowance	<i>Meets 400 criteria and receives payment in lieu of transportation</i>
<b>500 Eligible Special Vehicle: On School Bus</b>	<i>Mobility-impaired student requiring specially equipped vehicle</i>
501 Eligible Special Vehicle: Allowance	<i>Meets 500 criteria and receives payment in lieu of transportation</i>
<b>600 Non-Eligible: On School Bus</b>	<i>Does not meet any of the above criteria but is approved to ride the bus</i>
601 Non-Eligible: Allowance	<i>Meets 600 criteria and receives payment in lieu of transportation</i>