



## AP 3-702 – PUBLIC COMPLAINTS ABOUT LEARNING RESOURCES

Western School Division endeavours to provide relevant learning resources to support student achievement. Any complaints about learning resources received from the public will be processed according to the following process:

1. Any complainant who wishes to request reconsideration of any learning resources in the school must make such request in writing on the attached "Request for Reconsideration of a Learning Resource" form provided through the principal.
2. The Principal will forward the form to the Superintendent.
3. The identity of a complainant requesting reconsideration of a work will be protected.
4. The Board will be informed that such a form has been submitted at the next regular Board meeting.
5. Allegations will be considered by a committee appointed by the Superintendent. This committee will be comprised of teachers conversant with the subject matter of the book or resource challenged, as well as representative parents of the Division. It may be necessary to seek the advice of people outside of the Division who have expertise in the topic in question.
6. The teacher or library clerk who has chosen the resource for use in the school may submit to the committee their specific criteria for the selection of that particular resource; for example, reviews from standard evaluation aids.
7. The challenged resources will be judged in writing by the committee as to its conformity with the Division's selection policy.
8. The committee's recommendations will be taken to the Superintendent and the complainant will be informed of the recommendations.
9. The Superintendent will make a decision based on the committee's recommendation.
10. Appeals from the complainant about the Superintendent's decision may be made to the Board.



**REQUEST FOR RECONSIDERATION OF LEARNING RESOURCES**

**Type of Resource** (e.g. Book, magazine, website) \_\_\_\_\_

**Author** \_\_\_\_\_

**Title** \_\_\_\_\_

**Publisher** (if known) \_\_\_\_\_

**Request initiated by** \_\_\_\_\_

Telephone \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

**Complainant represents**

\_\_\_\_\_ himself

\_\_\_\_\_ (name organization) \_\_\_\_\_

\_\_\_\_\_ (identify other group) \_\_\_\_\_

1. To what in the work do you object? Please be specific; cite pages \_\_\_\_\_

\_\_\_\_\_

2. In your opinion, what of value is there in this work? \_\_\_\_\_

\_\_\_\_\_

3. What do you feel might be the result of reading this work? \_\_\_\_\_

\_\_\_\_\_

4. For what age group would you find this work acceptable? \_\_\_\_\_

\_\_\_\_\_

5. Did you read the entire work? \_\_\_\_\_ What pages or section? \_\_\_\_\_

\_\_\_\_\_

6. Are you aware of the judgment of this work by critics? \_\_\_\_\_

\_\_\_\_\_

7. Are you aware of the teacher's purpose in using this work? \_\_\_\_\_

\_\_\_\_\_

8. What do you believe is the theme or purpose of this work? \_\_\_\_\_

\_\_\_\_\_

9. What would you prefer the school do about this work?

\_\_\_\_\_ Do not assign or recommend it to my child.

\_\_\_\_\_ Request it be reevaluated.

10. In its place, what work of equal value would you recommend that would convey as valuable a picture and perspective of society or a set of values? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Complainant