



AP 2-103 – TEMPORARY ADMINISTRATIVE ARRANGEMENTS

BACKGROUND

Vice-principals are assigned to assist the Principal when student enrolment warrants such action. Whenever possible, one of the two administrators should be in the school building during the school day.

PROCEDURES

In a school:

- a) where no Vice-principal has been appointed, and the Principal is absent,
- or
- b) where there is a Vice-principal, and both are absent,

The Principal shall appoint a teacher to be acting Principal during his/her absence.

A classroom teacher may be relieved of classroom duties while in the role of Acting Principal.

The per diem allowance for Acting Principals is included in the Collective Agreement.

Adopted: August 2015