



## AP 1-702 MASK EXEMPTIONS PROCEDURE

### BACKGROUND

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When Public Health initiates directives during a pandemic regarding mask use in schools, the following procedure shall apply when a mask exemption is requested.

#### Procedure

1. Current Public Health orders will be followed at all times.
2. When the request is for a student, the parent shall be provided with the **Initial Intake Form for Mask Wearing Exemptions**. A current **Initial Intake Form for Mask Wearing Exemptions** shall be requested from the division office by school administration.
3. A staff member making an exemption request shall follow regular accommodation processes.
4. The parent shall be advised that the division requires a note from a medical practitioner to support the request. Agassiz Medical Centre has a medical form that they have created for this purpose.
5. The parent shall submit the completed **Initial Intake Form for Mask Wearing Exemptions** and the note from the medical practitioner to the Principal.
6. The Principal shall review the documented request with senior administration.
7. The Principal shall:
  - a. *Grant, Deny or Defer* the request,
  - b. mark the form appropriately,
  - c. sign and date the form,
  - d. provide a copy to the parent as well as the division,
  - e. place the original form in the student file.

Adopted:            October 2020